

JOURNAL NO. 33

ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR JANUARY 2024

January 2, 2024

Special Public Meeting - Nominations for Presiding Officer

Present: Commissioners Gordon Oelkers, Robert Toavs and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant; Betty Romo, Treasurer; Bill VanderWeele, Northern Plains Independent Newspaper.

Zoom: Clayton Vine, GIS Coordinator.

Betty opened nominations.

Betty asked for nominations for Presiding Officer, Commissioner Macdonald nominated Commissioner Oelkers.

Betty asked for any additional nominations for Presiding Officer.

Betty asked for any additional nominations for Presiding Officer.

Betty asked for any additional nominations for Presiding Officer.

A motion was made by Commissioner Macdonald to appoint Commissioner Oelkers as Presiding Officer of the Roosevelt County Commission for the 2024 calendar year, seconded by Commissioner Toavs.

Betty called for the vote, all for, nomination passed.

Commissioner Toavs moved to adjourn.

Commissioner Macdonald seconded.

Meeting adjourned at 10:04 A.M.

January 2, 2024

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant; Clayton Vine, GIS Coordinator; Bill VanderWeele, Northern Plains Independent Newspaper; Cheryl Hansen

Zoom: Patrick Lund, Motorola.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

Conflict of Interest: None

Public Comment: None

Minutes:

Minutes for the Regular Public Meeting of December 19, 2023

A motion was made by Commissioner Toavs to approve the minutes for the regular public meeting of December 19, 2023, seconded by Commissioner Macdonald. Passed

Minutes for the Special Public Meeting of December 28, 2023

A motion was made by Commissioner Toavs to approve the minutes for the special public meeting of December 28, 2023, seconded by Commissioner Macdonald. Passed

Administrative Issues:

Action on Resolution 2024-50, Meal Allowance and Mileage

A motion was made by Commissioner Toavs to approve resolution 2024-50, meal allowance and mileage, seconded by Commissioner Macdonald. Passed

RESOLUTION NO. 2024-50

A RESOLUTION of the Board of County Commissioners of Roosevelt County, Montana, concerning meal allowances and mileage

WHEREAS, County officers/employees sometimes travel in the County on County business; and

WHEREAS, County officers/employees in travel status are away from their work station at meal time; and

WHEREAS, a travel status meal reimbursement schedule is needed for such persons (persons herein)

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE ROOSEVELT COUNTY COMMISSIONERS OF ROOSEVELT COUNTY, MONTANA, AS FOLLOWS:

- 1. The following travel allowance schedule is used to reimburse Roosevelt County employees/elected officials in accordance with state policy:

MEALS	TIME FRAME	IN COUNTY/STATE
Morning	12:01 A.M. – 10:00 A.M.	\$10.00
Midday	10:01 A.M. – 3:00 P.M.	\$12.00
Evening	3:01 P.M. – 12:00 A.M.	\$17.00

- 2. An eligible County elected official/employee may receive the following:
 - a. Only one of the three meal allowances provided, if the travel was performed within the person’s assigned travel shift; or
 - b. A maximum of two meal allowances if the travel begins before or was completed after the person’s assigned travel shift and the travel did not exceed 24 hours.
- 3. A “travel shift” is defined as that period of time beginning one hour before person’s regularly assigned shift and ending one hour after the person’s assigned work shift.
- 4. To be eligible for a meal reimbursement while traveling on official business, the person must have been in a “travel status” for more than three (3) hours within the meal time frame and be a distance of at least 15 miles from headquarters or home, whichever is closer.
- 5. A receipt for meals is not necessary to obtain reimbursement.
- 6. If a meal is included in a convention registration fee or if a meal is paid for by a company or its employee(s), it cannot be included on a claim for reimbursement.
- 7. Mileage rate for the use of a car will be 67 cents per mile driven for business use for the first 1,000 miles. The rate for mileage over 1,000 miles is 64 cents per mile within each month.

PASSED AND ADOPTED this 2nd day of January, 2024.

ROOSEVELT COUNTY COMMISSIONERS

/s/ Gordon Oelkers
Presiding Officer

ATTEST:

/s/ Robert Toavs
Member

/s/ Tracy Miranda

/s/ Gary Macdonald
Member

County Clerk and Clerk of the
Board of County Commissioners

Action on Resolution 2024-51, Daily Rate of Credit for Incarceration

A motion was made by Commissioner Toavs to approve resolution 2024-51, daily rate of credit for incarceration, seconded by Commissioner Macdonald. Passed

RESOLUTION 2024-51

A RESOLUTION of the Board of County Commissioners of Roosevelt County, Montana establishing a daily rate of credit for incarceration.

WHEREAS, Section 46-18-403,2 MCA requires that the Board of Commissioners must establish a daily rate of credit for incarceration by means of an annual resolution,

NOW, THEREFORE BE IT RESOLVED by the Roosevelt County Commissioners that the daily rate of credit for incarceration during calendar year 2024 is **fifty dollars (\$50.00)**.

DATED this 2nd day of January, 2024.

BOARD OF COUNTY COMMISSIONERS
ROOSEVELT COUNTY, MONTANA

/s/ Gordon Oelkers
Presiding Officer

/s/ Robert Toavs
Member

/s/ Gary Macdonald
Member

ATTEST:

/s/ Tracy Miranda
County Clerk and Clerk of the
Board of County Commissioners

Action on Resolution 2024-52, Establishing Office Hours

A motion was made by Commissioner Toavs to approve resolution 2024-52, establishing office hours, seconded by Commissioner Macdonald. Passed

RESOLUTION NO. 2024-52

A RESOLUTION of the Board of County Commissioners of Roosevelt County, Montana, establishing office hours.

WHEREAS, Roosevelt County is a political subdivision of the State of Montana; and
WHEREAS, MCA 7-4-2211 section 2, provides that the sheriff, clerk and recorder the clerk of the district court, the treasurer, the county attorney the county auditor in counties in which that officer is maintained, and the county assessor shall keep their offices open for the transaction of business during the office hours determined by the governing body by resolution after a public hearing and only if consented to by any elected officer, every day in the year except legal holidays and Saturdays.

WHEREAS, the Board of County Commissioners of Roosevelt County, Montana is the governing body of Roosevelt County, Montana; and

WHEREAS, the Board of County Commissioners of Roosevelt County, Montana deems it in the best interest of said County that the County offices of Roosevelt County (as per 7-4-2211 MCA section 2) be open for the transaction of business continuously from 8:00 a.m. until 5:00 p.m., except Saturdays and legal holidays with the exception of the Commissioner’s Office will close from 12:00 noon to 1:00 p.m. when Commissioners are not available.

NOW THEREFORE, BE IT HEREBY RESOLVED that in accordance with MCA 7-4-2211 section 2, the offices of Roosevelt County shall keep their offices open continuously for the transaction of business from 8:00 a.m. until 5:00 p.m., except Saturdays and legal holidays with the exception of the Commissioner’s Office will close from 12:00 noon to 1:00 p.m. when Commissioners are not available.

This Resolution shall be effective immediately upon its passage.

PASSED and ADOPTED this 2nd day of January, 2024.

BOARD OF COUNTY COMMISSIONERS
Roosevelt County, Montana

/s/ Gordon Oelkers
Presiding Officer

/s/ Robert Toavs
Member

/s/ Gary Macdonald
Member

ATTEST:

/s/ Tracy Miranda
County Clerk and Clerk of the
Board of County Commissioners

Action on Resolution 2024-53, Establishing a Location for Posting Public Notice

A motion was made by Commissioner Toavs to approve resolution 2024-53, establishing a location for posting public notice, seconded by Commissioner Macdonald. Passed

ROOSEVELT COUNTY RESOLUTION NO. 2024-53

A RESOLUTION ESTABLISHING A LOCATION FOR POSTING PUBLIC NOTICE

Whereas, Section 7-1-2121 MCA establishes requirements when public notice is to be provided by publication; and,

Whereas, Section 7-1-2122 MCA establishes requirements when public notice is to be provided by mail; and,

Whereas, House Bill 334 (2013) establishes requirements when public notice is to be provided by posting and is codified as 7-1-2123 MCA.

7-1-2123. Posting. (1) The governing body shall specify by resolution a public location for posting information and shall order erected a suitable posting board.

(2) When posting is required, a copy of the document must be placed on the posting board, and a copy must be available at the office of the county clerk and recorder.

Therefore, now be it resolved that

Roosevelt County hereby designates the following locations as the location where public notice will be provided when public notice is to be done by posting:

Just inside the front door of the county building in Culbertson

The bulletin board is located by the door of the county commissioner's office.

Adopted January 2nd, 2024.

**BOARD OF COUNTY COMMISSIONERS
Roosevelt County, Montana**

/s/ Gordon Oelkers
Presiding Officer

/s/ Robert Toavs
Member

/s/ Gary Macdonald
Member

ATTEST:

/s/ Tracy Miranda
County Clerk and Clerk of the
Board of County Commissioners

Action on Resolution 2024-54, Setting Commissioner’s Meeting Dates and Providing for Public Participation

A motion was made by Commissioner Toavs to approve resolution 2024-54, setting commissioner’s meeting dates and providing for public participation, seconded by Commissioner Macdonald. Passed

RESOLUTION 2024-54

SETTING COMMISSIONER MEETING DATES AND PROVIDING FOR PUBLIC PARTICIPATION

WHEREAS Section 2-3-103(1), Montana Code Annotated, requires that the Board of County Commissioners develop procedures for permitting and encouraging the public to participate in decisions of the Board of County Commissioners that are of significant interest to the public, and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Roosevelt County that:

1. Prior to making a final decision that is of significant interest to the public, the Board of County Commissioners will afford reasonable opportunity for public participation;
2. To assure adequate notice and assist public participation before a final decision is made or final action is taken on any matter that is of significant interest to the public, the Board of County Commissioners will post its weekly agenda on the main hallway bulletin board in the Roosevelt County Courthouse; just inside the front door of the County Building in Culbertson;
3. The weekly agenda will be posted no later than 11:00 am on Friday. Matters that require statutory notice by publication or posting will be complied with as the particular statute may require.
4. If county business requires, the Board of County Commissioners will hold a regular meeting from 11:00 am to 12:00 p.m. or completion of county business on Tuesday of each week for the purpose of taking final action on any matter of significant interest to the public.
5. Prior to taking final action on any matter of significant interest to the public, the chairman or presiding commissioner of the Board will provide reasonable time for any person present to submit data or comments either orally or in writing regarding final action that may be taken by the Board;
6. The office of the Board of County Commissioners is open for business from 8:00 a.m. to 12:00 noon and 1:00 p.m. to 5:00 p.m. Monday through Friday. No notice will be given of routine matters or impromptu discussions with county employees, vendors or other citizens. All meetings of the County Commissioners are open to the public unless closed as provided by statute.

Adopted the 2nd day of January, 2024

**BOARD OF COUNTY COMMISSIONERS
Roosevelt County, Montana**

/s/ Gordon Oelkers
Presiding Officer

/s/ Robert Toavs
Member

/s/ Gary Macdonald
Member

Attest:
/s/ Tracy Miranda
County Clerk and Clerk of the
Board of County Commissioners

Resignation from Clerk and Recorder Cheryl Hansen

A motion was made by Commissioner Toavs to accept resignation from Clerk and Recorder Cheryl Hansen, seconded by Commissioner Macdonald. Passed
Commissioner’s thanks Ms. Hansen for her 30 years of service to Roosevelt County

Action on Appointing Tracy Miranda as Clerk and Recorder

A motion was made by Commissioner Toavs to appoint Tracy Miranda as Clerk and Recorder, seconded by Commissioner Macdonald. Passed

Resignation from Library Board Member Perry Lilley

A motion was made by Commissioner Toavs to accept resignation from Library board member Perry Lilley, seconded by Commissioner Macdonald. Passed
Commissioner’s thanks Mr. Lilley for time served on the board.

Discussion on GIS Position

A motion was made by Commissioner Toavs to table for future research and investigation on pay scale for GIS position, seconded by Commissioner Macdonald. Passed

Mr. Vine explained the history of the GIS position and the wage matrix for that position. Mr. Vine would like to set up a GIS wage matrix so when a new person is hired, they don't automatically receive what Mr. Vine has worked up to over the years. Commissioner Oelkers stated during the budget time they will set up a matrix for GIS position. Commissioner Macdonald explained in the past the department heads were overlooked for raises. They decided to put the department heads as a percentage of Clerk and Records wage so when the compensation board decides to give Clerk and Recorder a raise then everyone receives a raise. Commissioner Macdonald then stated that you have received a raise besides the cola. Cheryl mentioned that GIS and IT received a raise last year, they were moved to 92%. Commissioner Toavs asked if Mr. Vine has a wage request. Mr. Vine stated he would like to get what the head nurse is getting. Ms. Hansen stated that Mr. Vine will be very busy during this election with all the changes to elections. Mr. Vine explained that all county offices call him when it comes to addressing and his job is to make all elected officials look good. Mr. Vine stated he will train someone before he retires.

Action on Motorola Change Order for Radio Tower Project

A motion was made by Commissioner Toavs approve Motorola change order 1B in the amount of \$80,300.00, seconded by Commissioner Macdonald. Passed

Mr. Lund stated 1A option Motorola will hire a contractor and assume the duties that were County responsibilities. 1B is Roosevelt County would hire their contractor versus Motorola hiring assuming all the responsibilities. Commissioner Oelkers explained the reasoning for the change order. The County had Tab Electronic to all this work in the change order, but he was in a severe car accident and there are some things he won't be able to do now. The County will be hiring Redtail Communications out of Billings. The County would like Tab Electronic to be kept in the loop on this project as he will help us in the future. Mr. Lund explained that Tab Electronic will still be kept in the loop and will help with the technical stuff. Commissioner Oelkers stated they will hire Redtail for the physical work and hire Tab Electronic for the technical work. Commissioner Oelkers stated that Mrs. McNabb oversees this project. Mr. Lund stated he will reach out to Redtail, and they will reach out to Mrs. McNabb to get the agreement in place.

Action on Sheriff's Office Request to Purchase a Vehicle

A motion was made by Commissioner Toavs to approve Sheriff's Office request to purchase a vehicle from Ford in the amount of \$57,000.00, seconded by Commissioner Macdonald. Passed

Claims:

Claims for December 21, 2023 in the amount of \$163,123.23

A motion was made by Commissioner Toavs to approve the claims for December 21, 2023, in the amount of \$163,123.23, seconded by Commissioner Macdonald. Passed

New Hire:

Samantha Reed, Detention Center

A motion was made by Commissioner Toavs to approve new hire Samantha Reed to the Detention Center, seconded by Commissioner Macdonald. Passed

Jordan Clark, Sheriff's Office

A motion was made by Commissioner Toavs to approve new hire Jordan Clark to the Sheriff's Office, seconded by Commissioner Macdonald. Passed

Pay Raises: None

Additional Administrative Issues: None

New Business: None

Unfinished Business: None

Commissioner Toavs moved to adjourn.

Commissioner Macdonald seconded.

Meeting adjourned at 11:39 A.M.

January 3, 2024

Special Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant; Laurie Evans, Clerk of Court; Tracy Miranda, Clerk and Recorder; Tom Bleicher, Deputy County Attorney; Bill VanderWeele, Northern Plains Independent Newspaper; Bill Juve.

Zoom: Clayton Vine, GIS Coordinator; Theresa Diekhans; Jeri Toavs, Clerk of Court; Janet Christoffersen, County Attorney; Christa Wagner, County Attorney's Office; a phone number of 406-787-6607.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

Action on making an offer to appoint a full time Roosevelt County Attorney to take effect February 2024

A motion was made by Commissioner Toavs to appoint Theresa Diekhans to be the appointed County Attorney from the statue and the findings and ruling of Judge Moses, seconded by Commissioner Oelkers. Passed

Vote:

For: 2

Opposed: 1

Commissioner Oelkers stated that they had an interview over zoom with Ms. Diekhans and Mr. Bleicher asked some good questions. Commissioner Macdonald stated he had a problem with Mr. Bleicher being cut short. Commissioner Toavs stated that all three commissioners agreed that only the commissioner will be the ones asking questions. Ms. Christoffersen stated that the last public meeting was not properly noticed, there was only twenty-four hours' notice, and the zoom link was not included. Also Ms. Christoffersen informed the Commission that she is seriously considering filing and that Mr. Bleicher will be also. Mr. Juve asked the commissioner if they had done any background checks and any references with prior employers on Ms. Diekhans. Commissioner Oelkers replied as much as we can. Mr. Bleicher stated that it is a professional courtesy, when it's someone he is going to work with ninety nine percent of the time that he should be entitled to ask the interviewee more questions.

Commissioner Toavs moved to adjourn.

Commissioner Macdonald seconded.

Meeting adjourned at 11:12 A.M.

January 4, 2024

Special Administrative Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant; Ken Norgaard, Road Foreman.

A motion was made by Commissioner Toavs to go into special administrative session, seconded by Commissioner Macdonald. Passed

Meeting brought to order at 11:15 A.M.

New Hire:

Sarah Wagner, Detention Center

A motion was made by Commissioner Toavs to approve new hire Sarah Wagner to the Detention Center effective January 10, 2024, seconded by Commissioner Macdonald. Passed

Commissioner Toavs moved to adjourn.

Commissioner Macdonald seconded.
Meeting adjourned at 11:16 A.M.

January 16, 2024

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant; Clayton Vine, GIS Coordinator; Bill VanderWeele, Northern Plains Independent Newspaper; Bill Juve.

Zoom: Jeri Toavs, Clerk of Court

Commissioner Oelkers called the meeting to order at 11:00 A.M.

Conflict of Interest: None

Public Comment: None

Minutes:

Minutes for the Month of December 2023

A motion was made by Commissioner Toavs to approve the minutes for the month of December 2023, seconded by Commissioner Macdonald. Passed

Minutes for the Special Public Meeting of January 2, 2024

A motion was made by Commissioner Toavs to approve the minutes for the special public meeting of January 2, 2024, seconded by Commissioner Macdonald. Passed

Minutes for the Regular Public Meeting of January 2, 2024

A motion was made by Commissioner Toavs to approve the minutes for the regular public meeting of January 2, 2024, seconded by Commissioner Macdonald. Passed

Minutes for the Special Public Meeting of January 3, 2024

A motion was made by Commissioner Toavs to approve the minutes for the special public meeting of January 3, 2024, seconded by Commissioner Macdonald. Passed

Minutes for the Special Public Meeting of January 4, 2024

A motion was made by Commissioner Toavs to approve the minutes for the special public meeting of January 4, 2024, seconded by Commissioner Macdonald. Passed

Administrative Issues:

Action on Resolution 2024-55, Calling for an Election on the Question of Conducting a Local Government Review and Establishing a Study Commission to do so

A motion was made by Commissioner Toavs to approve resolution 2024-55, calling for an election on the question of conducting a local government review and establishing a study to do so, seconded by Commissioner Macdonald. Passed

RESOLUTION NUMBER 2024-55

A RESOLUTION OF THE COUNTY COMMISSION OF ROOSEVELT COUNTY MONTANA, CALLING FOR AN ELECTION ON THE QUESTION OF CONDUCTING A LOCAL GOVERNMENT REVIEW AND ESTABLISHING A STUDY COMMISSION TO DO SO.

WHEREAS, Article XI, Section 9, of the Constitution of the State of Montana requires that each unit of local government shall conduct an election once every ten years to determine whether the local government will undertake a local government review procedure; and

WHEREAS, 7-3-173(2) M.C.A. requires that the governing body shall call for an election, to be held on the primary election date, on the question of conducting a local government review and establishing a study commission; and

WHEREAS, the Roosevelt County Commission is the governing body of the County of Roosevelt.

NOW THEREFORE BE IT RESOLVED THAT:

1. The County of Roosevelt hereby calls for an election on the question of conducting a local government review and electing a study commission to be held at the Primary election on June 4, 2024.

2. If the voters decide in favor of conducting a local government review, a study commission comprised of three members shall be elected at the General election of November 5, 2024.

3. Pursuant to 7-3-175, M.C.A. the question of conducting a local government review shall be submitted to the electors in substantially the following form:

Vote for one:

FOR the review of the government of Roosevelt County and the establishment and funding, not to exceed 2 mills or approximately \$65,320.00, of a local government study commission consisting of 3 members to examine the government of Roosevelt County and submit recommendations on the government.

AGAINST the review of the government of Roosevelt County and the establishment and funding, not to exceed 2 mills or approximately \$65,320.00, of a local government study commission consisting of 3 members to examine the government of Roosevelt County and submit recommendations on the government.

Passed and adopted by the County Commissioners of the County of Roosevelt, Montana on the 16th day of January, 2024.

/s/ Gordon Oelkers
Presiding Officer

/s/ Robert Toavs
Commissioner

/s/ Gary Macdonald
Commissioner

ATTEST:

/s/ Tracy Miranda
Clerk and Recorder

Action on Resolution 2024-56, To Approve Placing on the Ballot at the Primary Election a Continuation of the Road Fundy Levy

A motion was made by Commissioner Toavs to approve resolution 2024-56, to approve placing on the ballot at the primary election a continuation of the road fund levy, seconded by Commissioner Macdonald. Passed

RESOLUTION NO. 2024-56

A RESOLUTION of the Board of County Commissioners for Roosevelt County, Montana, to approve placing on the ballot at the Primary Election set for June 4, 2024 a continuation of the Road Fund Levy.

WHEREAS, a continuation of 8.00 Mills is necessary to be levied upon taxable property for six (6) years to raise the sum of approximately \$226,961 per year for the purchasing, crushing, and spreading of gravel.

WHEREAS, the impact of 8.00 Mills on a home valued at \$100,000 would be approximately \$10.80 and on a home valued at \$300,000 would be approximately \$32.40 and on a home valued at \$600,000 would be approximately \$64.80.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners for Roosevelt County, Montana that:

1. It be placed on the ballot for the Primary Election set for June 4, 2024, the question of continuing the Road Fund Mill Levy of 8.00 Mills.
2. The ballots be prepared in accordance with this Resolution.

DATED this 16th day of January, 2024.

BOARD OF COUNTY COMMISSIONERS
ROOSEVELT COUNTY, MONTANA

/s/ Gordon Oelkers
Presiding Officer

/s/ Robert Toavs
Member

/s/ Gary Macdonald
Member

ATTEST:

/s/ Tracy Miranda

County Clerk and Clerk of the Board of
County Commissioners

**Action on Treasurers Report of Investments and Pledged Securities for
December 29, 2023**

A motion was made by Commissioner Toavs to approve the Treasurers report of investments and pledged securities for December 29, 2023, seconded by Commissioner Macdonald. Passed

Action on Reappointing Marilyn Olson to the Fair Board

A motion was made by Commissioner Toavs to reappoint Marilyn Olson to the Fair Board, seconded by Commissioner Macdonald. Passed

Action on Reappointing Keith Nordlund to the Fair Board

A motion was made by Commissioner Toavs to reappoint Keith Nordlund to the Fair Board, seconded by Commissioner Macdonald. Passed

Claims:

Claims for January 4, 2024 in the amount of \$113,457.60

A motion was made by Commissioner Toavs to approve the claims for January 4, 2024 in the amount of \$113,457.60, seconded by Commissioner Macdonald. Passed

New Hire: None

Pay Raises:

Annual Pay Raise for Aging Services Employee Diane Lambert

A motion was made by Commissioner Toavs to approve the annual pay raise for Aging Services employee Diane Lambert, seconded by Commissioner Macdonald. Passed

Annual Pay Raise for Detention Center Employee Curtis Red Eagle

A motion was made by Commissioner Toavs to approve the annual pay raise for Detention Center employee Curtis Red Eagle, seconded by Commissioner Macdonald. Passed

Promotion Raise for Clerk and Recorder Employee Lindsey Nygaard

A motion was made by Commissioner Toavs to approve an eighty-five percent promotion raise for Clerk and Recorder employee Lindsey Nygaard, no second. Motion Failed.

A motion was made by Commissioner Macdonald to approve a ninety percent raise for Clerk and Recorder employee Lindsey Nygaard, seconded by Commissioner Oelkers. Passed

Vote:

For: 2

Opposed: 1

Promotion Raise for DES Coordinator Lindsey McNabb

A motion was made by Commissioner Macdonald to approve a ninety percent raise for DES Coordinator Lindsey McNabb, seconded by Commissioner Toavs. Passed

Vote:

For: 2

Opposed: 1

Additional Administrative Issues: None

New Business: None

Unfinished Business: None

Commissioner Toavs moved to adjourn.

Commissioner Macdonald seconded.

Meeting adjourned at 11:13 A.M.

January 23, 2024

Regular public meeting

Called to order @11 am.

Presiding officer Gordon Oelkers, Robert Toavs, Gary Macdonald

Ken Norgaard, Bill Juve, Bill Vander Weele

Zoom-Clayton Vine, April Keen, Alyssa Toavs, Laurie Evans, Angela Miller, Lindsey Nygaard

Minutes for regular meet of January 16th, motion by Robert, second by Gary, Motion passed.

Motion on Resolution 2024-57, motion by Robert, second by Gary, Motion passed.

Discussion: this resolution is for the continuation of 7 mills for public safety of \$228,618.93 per year.

Motion on Resolution 2024-58, Motion by Robert Second by Gary, Motion passed.

Discussion: this resolution is for the State Equalization Mill levy from 77.9 mills to 95 mills that the Supreme court upheld, there will be a new tax bill sent for the difference from the tax statements sent out from the Treasures Office.

Motion to accept resolution of fair board employee Amber Disney, made by Robert, second by Gary, Motion passed, and Gary thanked her for time served on the Fair Board.

Motion to appoint Chelsie Flinn to the fair board made by Robert, second by Gary, Motion passed.

Motion made by Robert, per Judge Moses' previously issued orders and per MCA 7-4-2206 (2)(a), I move that we appoint Theresa Diekans to fill the interim Roosevelt County Attorney position and that Ms. Diekans be appointed successor full-time Roosevelt County Attorney, with a start date of February 20, 2042. I make this motion as provided for in Judge Moses' order for clarification October 25th, 2023. Seconded by Gary, motion passed.

Discussion: Commissioner Oelkers stated that this motion clarifies the appointment and the start date for Ms. Diekans.

Motion by Gary to approve Commissioner Robert Toavs get a county credit card, second by Gordon, motion passed, Robert abstained from the vote and discussion. Discussion-the bank policies have changed to get a credit card and there needs to be minutes sent into the credit card company for approval.

Motion to approve claims for \$314,175.09 made by Robert second by Gary, motion passed.

Motion made by Robert to hire Josh Hutchinson for full time clerk position in the Clerk and Recorder's office, second by Gary, motion Passed.

Motion made by Robert for a raise for Clerk and Recorder employee Vicky Boysun, second by Gary, motion passed with Robert against.

Discussion: Robert stated he felt that almost a 10% pay increase was a big jump, not against a pay increase but it doesn't follow the pay scales. Gordon said there's a lot of work with the election year, Gary asked if this was to deputy position.

Motion made by Robert for a pay increase for Clerk and Recorder employee Janice Kegely, second by Gary, motion passed with Robert against.

Discussion: Robert said he feels the same about this motion and that the Clerk and Recorders office will have given over \$15,000 in yearly raises in the last two weeks. Although it is in the budget it big pay increases. Gordon stated that the election year is coming up and there will be a lot of work to be done.

Motion made to close at 11:14 by Gary, seconded by Robert.

January 30, 2024

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer and Gary Macdonald, Member; Lindsey McNabb, DES Coordinator/Administrative Assistant; Clayton Vine, GIS Coordinator; John Bach, Interstate Engineering; Bill VanderWeele, Northern Plains Independent Newspaper; Brianna Vine, GNDC; Bill Juve.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

Conflict of Interest: None

Public Comment: None

Minutes:

Minutes for the Regular Public Meeting of January 23, 2024

A motion was made by Commissioner Macdonald to approve the minutes for the regular public meeting of January 23, 2024, seconded by Commissioner Oelkers. Motion passed.

Administrative Issues:

Action on Reappointing John Knudsen to the Weed District Board

A motion was made by Commissioner Macdonald to reappoint John Knudsen to the Weed District Board, seconded by Commissioner Oelkers. Motion passed.

Action on GNDC Request to have Roosevelt County Sponsor a Housing Grant through HB 819

A motion was made by Commissioner Macdonald to approve GNDC request to have the County sponsor a housing grant through HB 819, seconded by Commissioner Oelkers. Motion passed.

Discussion:

Mrs. Vine explained that this grant will be for a regional housing needs assessment. Cities, Tribes, and County can only apply for the grant. GNDC will do all the work and pay for the grant match.

Action on Interstate Engineering Task Order 8 for the Road 1010 Shotgun Creek Bridge

A motion was made by Commissioner Macdonald to approve Interstate Engineering task order 8 for the county road 1010 shotgun creek bridge, seconded by Commissioner Oelkers. Motion passed.

Discussion:

Mr. Bach explained task order 8 is for county road 1010, East Shotgun Creek bridge replacement, including structural and hydraulic design, construction plans and specifications, bidding, construction observation, and construction observation services.

Claims: None

New Hire:

Wyatt Miller to the Sheriff's Office

A motion was made by Commissioner Macdonald to approve the new hire Wyatt Miller to the Sheriff's Office, seconded by Commissioner Oelkers. Motion passed.

Maestro Martinez to the Detention Center

A motion was made by Commissioner Macdonald to approve the new hire Maestro Martinez to the Detention Center, seconded by Commissioner Oelkers. Motion passed.

Pay Raises: None

Additional Administrative Issues: None

New Business: None

Unfinished Business: None

Commissioner Macdonald moved to adjourn.

Commissioner Oelkers seconded.

Meeting adjourned at 11:15A.M.

WARRANTS: PAYROLL AND CLAIMS: The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

Check #	Payee#/Name	Check \$
-64347	74 GARY MACDONALD	\$ 3,861.89
-64346	675 GORDON OELKERS	\$ 4,166.33
-64345	836 ROBERT TOAVS	\$ 4,643.47
-64344	338 LAURIE EVANS	\$ 3,152.32
-64343	791 TERESA ROMO	\$ 2,738.02
-64342	58 JERI TOAVS	\$ 4,151.71
-64341	843 SUSIE GARCIA	\$ 2,653.28
-64340	375 JERRI GRIMSRUD	\$ 42.11
-64339	28 TRACI HARADA	\$ 3,084.75
-64338	247 PENNY HENDRICKSON	\$ 3,184.75
-64337	531 PEGGY PURVIS	\$ 2,990.22
-64336	658 SHELLEY ARNDT	\$ 3,734.41
-64335	169 DAVID BLOCK	\$ 3,489.05
-64334	693 BRITTANY DEAVILA	\$ 3,139.25
-64333	178 BETTY ROMO	\$ 3,026.10
-64332	816 KAIGEN ROSKELLEY	\$ 2,575.14
-64331	809 TY SMITH	\$ 2,586.80
-64330	832 VICKY BOYSUN	\$ 3,034.56
-64329	15 CHERYL HANSEN	\$ 4,140.69
-64328	174 TRACY JUVE-MIRANDA	\$ 6,758.16
-64327	557 LINDSEY NYGAARD	\$ 3,188.52
-64326	717 JANICE WEMMER-KEGLEY	\$ 1,268.20
-64325	838 THOMAS BLEICHER	\$ 5,668.28
-64324	840 JANET CHRISTOFFERSEN	\$ 6,520.84
-64323	474 CHRISTA WAGNER	\$ 3,231.58
-64322	6 BRENDA ABRAHAM	\$ 2,449.37
-64321	777 CAMARILLO BURSHIA	\$ 2,999.99
-64320	515 CRAIG KARGE	\$ 3,349.90
-64319	409 CHRISTINE KILSDONK	\$ 2,619.62
-64318	523 JENNA PRESSER	\$ 3,823.15
-64317	604 LINDSEY MCNABB	\$ 3,627.36
-64316	67 CLAYTON VINE	\$ 3,848.66
-64315	379 MICHELLE BARSNESS	\$ 2,622.37
-64314	701 FRANCES HAYES	\$ 3,940.24
-64313	435 TARRAH POITRA	\$ 2,269.41
-64312	354 PATRICIA PRESSER	\$ 4,812.19
-64311	729 DARLA ZIMMERMAN	\$ 2,804.42
-64310	699 ARTHUR ALLEN	\$ 2,651.76
-64309	505 JULIE BACH	\$ 3,763.43
-64308	544 JEFF ADKINS	\$ 3,484.81
-64307	721 GRANT BOYSUN	\$ 3,245.08
-64306	167 NUFRY BOYSUN	\$ 3,461.51
-64305	524 DAVID COMBS	\$ 3,369.24
-64304	556 ALAN ENGELKE	\$ 337.46

-64303	741 REX JENSEN	\$	2,945.35
-64302	636 EDWARD KALAL	\$	3,925.48
-64301	762 RYAN LAMBERT	\$	3,393.70
-64300	638 RODNEY LUFT	\$	2,402.68
-64299	237 DEREK MCNABB	\$	3,779.46
-64298	367 KENNETH NORGAARD	\$	3,590.15
-64297	742 JARED POLAND	\$	2,959.94
-64296	663 ELDON PORRAS JR	\$	3,441.20
-64295	842 CODY SIETSEMA	\$	2,831.54
-64294	371 WILLIAM PETERSEN	\$	3,399.84
-64293	514 ANGELA MILLER	\$	2,159.09
-64292	393 MELISSA BUCKLES	\$	3,050.25
-64291	743 SHEILA DUNN	\$	2,552.45
-64290	723 TIFFANY GREY BEAR	\$	1,984.29
-64289	475 SHERI HARVEY	\$	1,334.88
-64288	578 JANET LIVINGSTON	\$	3,348.75
-64287	370 MIRACLE SPOTTED WOLF	\$	2,951.51
-64286	831 JESSICA WOLFF	\$	1,374.70
-64285	539 PAMELA CLARK	\$	2,978.66
-64284	643 ANNE HELLER	\$	2,915.38
-64283	439 CAROL RASMUSSEN	\$	1,252.79
-64282	860 TRINITY ROUND FACE	\$	755.05
-64281	704 ALYSSA TOAVS	\$	2,590.40
-64280	810 EDITH YELLOWROBE	\$	2,501.08
-64279	296 ELISE EGGBRECHT	\$	1,670.54
-64278	641 JUDITH HEUPEL	\$	2,969.53
-64277	533 JASON BAKER	\$	3,815.78
-64276	730 JOHN BENAVENTE	\$	3,441.01
-64275	95 TINA BETS HIS MEDICINE	\$	205.18
-64274	506 ANGELA COLE	\$	3,947.36
-64273	760 CENTENNIAL COLON	\$	4,901.28
-64272	732 MICHAEL ELLERTON	\$	3,836.94
-64271	199 JASON FREDERICK	\$	4,560.98
-64270	833 ELIZAVETA MOORE	\$	4,025.58
-64269	387 JOSEPH MOORE	\$	4,382.90
-64268	532 PATRICK O'CONNOR	\$	5,546.26
-64267	601 JOSEPH REINHART	\$	2,593.77
-64266	727 DAMON SADLER	\$	4,718.25
-64265	662 JARED STANDING	\$	4,589.72
-64264	403 JOHN SUMMERS	\$	5,293.20
-64263	665 DHAREEN VILLALUZ	\$	3,849.90
-64262	829 KARLA WILLIAMS	\$	2,465.70
-64261	830 ERIKA BOXER	\$	2,917.94
-64260	603 GAYDELLA BRUNELLE	\$	2,770.21
-64259	310 CATHERINE DICKEY	\$	2,530.27
-64258	855 MARISSA FOLLET	\$	2,381.96
-64257	504 CARLOS GARCIA	\$	2,827.75
-64256	861 MYKLYNN LEWIS	\$	2,443.70
-64255	834 KYLIE PORTRA	\$	2,524.89
-64254	828 ALEXANDREA SUTTON	\$	2,316.34
-64253	617 BRANDY SUTTON	\$	2,665.22
-64252	804 TRISTIAN WARD	\$	2,494.40
-64251	148 JEFFREY WOZNIAK	\$	3,806.25
-64250	841 ROBERT ARMSTRONG	\$	2,555.47
-64249	865 NATHANIEL CLARK	\$	2,415.76
-64248	510 DEBRA COLLINS	\$	4,196.63
-64247	652 LAKOTA FLYING HORSE	\$	2,954.38
-64246	862 WADE HANSEN	\$	2,468.44
-64245	773 JAMES MAGNAN	\$	2,994.24
-64244	805 CALEB PENDLETON	\$	2,503.32
-64243	853 CURTIS RED EAGLE JR	\$	3,132.11
-64242	859 RHEA SMOKER	\$	2,777.19
-64241	864 DONALD TOMSIC	\$	1,924.74

-64240	712 SAMUEL BOYD		\$	912.02
-64239	753 LYLE LAMBERT		\$	164.85
	Electronic		\$	336,420.98
-64238	HSA	OPPORTUNITY BANK	\$	2,431.18
-64237	D-SHRF	PUBLIC EMPLOYEES RETIREM	\$	24,482.49
-64236	FIT	IRS/FEDERAL DEPOSIT	\$	111,968.94
-64235	P.E.R.S.	PUBLIC EMPLOYEES RETIREM	\$	65,903.73
-64234	PERS RETIREE	PUBLIC EMPLOYEE RETIREME	\$	116.68
-64233	SIT	STATE TREASURER	\$	20,840.00
-64232	Unempl. Insur.	UNEMPLOYMENT INSURANCE D	\$	3,374.77
	Deductions		\$	229,117.79
44780	781 CLARICE CHALLSTROM		\$	608.13
44781	548 GLORIA GIESE		\$	1,351.61
44782	839 DIANE LAMBERT		\$	919.53
44783	863 KOBE CLARK		\$	2,202.52
44784	8 MELVIN CLARK		\$	3,553.93
44785	854 ALYSSA FOLLET		\$	1,586.31
44786	858 MARISSA HAMILTON		\$	2,312.14
44787	543 SCOTT DOORNEK		\$	907.80
44788	854 ALYSSA FOLLET		\$	168.65
	Non-Electronic		\$	13,610.62
44789	AFLAC	AFLAC	\$	5,496.34
44790	AFSCME	AFSCME	\$	501.05
44791	CHILD SUPPORT	CHILD SUPPORT ENFORCEMEN	\$	188.00
44792	COLONIAL	COLONIAL LIFE & ACCIDENT	\$	2,159.96
44793	EBMS/FLEX FEES	EBMS	\$	769.88
44794	EBMS/HEALTH INS	EBMS/HEALTH INSURANCE	\$	125,905.23
44795	JEFFERSON PILOT	JEFFERSON PILOT FINANCIA	\$	505.58
44796	NEW YORK LIFE	NEW YORK LIFE	\$	4,081.70
44797	PEBSCO	NATIONWIDE RETIREMENT SO	\$	2,100.00
44798	RESTITUTION	DEPT. OF CORRECTIONS	\$	100.00
44799	UNION/DEPUTIES	MONTANA TEAMSTERS/LOCAL	\$	2,122.00
44800	Workers' Comp	MONTANA STATE FUND	\$	44,295.38
	Deductions		\$	188,225.12
	Eletronic		\$	565,538.77
	Non-Electronic		\$	201,835.74
	Total		\$	767,374.51

TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$735,253.84

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	102,425.88
2110 ROAD FUND (8 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	33,739.75
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	816.09
2150 PRED ANIMAL CONTROL-SHEEP	
101000 CASH/CASH EQUIVALENTS	374.10
2155 PRED ANIMAL CONTROL-CATTLE	
101000 CASH/CASH EQUIVALENTS	4,268.00
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	2,204.83
2200 MOSQUITO CONTROL	
101000 CASH/CASH EQUIVALENTS	3,900.00
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	28,641.75
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	8,480.01
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	4,202.09
2300 PUBLIC SAFETY (7 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	87,837.53
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	1,068.34
2460 MCCABE SPECIAL	
101000 CASH/CASH EQUIVALENTS	20.08
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	383.88

2850 911 EMERGENCY	
101000 CASH/CASH EQUIVALENTS	41,406.69
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	337.86
4010 ROAD & BRIDGE CAPITAL IMPROVEMENT	
101000 CASH/CASH EQUIVALENTS	257,000.00
4030 PUBLIC SAFETY CAPITAL IMPROVEMENT	
101000 CASH/CASH EQUIVALENTS	400.00
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	575.96
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	305.44
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	3,515.82
7200 RURAL FIRE DISTRICT 64	
101000 CASH/CASH EQUIVALENTS	12,268.75
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	364.71
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	123.31
Total:	594,660.87

TOTAL CLAIMS AND PAYROLL FOR DECEMBER 2023: \$1,329,914.71

ABATEMENTS APPROVED: 5776

FEES RECEIVED: The following fees for the month of December were received from various offices:

Clerk and Recorder	\$7,831.00
JP Wolf Point	\$
JP Culbertson	\$
Clerk of District Court	\$1,960.88
Sheriff	\$

INVESTMENT INTEREST: County Treasurer Betty Romo reported the County had received investment interest for the month of December from the following:

Opportunity Bank Savings Interest	\$55.52
Opportunity Bank Checking Interest	\$
Opportunity Bank STIP Interest	\$150,249.22
Opportunity Bank Money Market	\$5,213.86
Independence Bank Savings Interest	\$
Opportunity Bank CD Interest	\$
Buchanan Capitol (Charles Schwab) Interest	\$1,890.45
MBS Inc Bond Interest	\$14,477.25

DEPOSITS: The following listed checks were deposited with the County Treasurer
 \$793.51- Oil Royalties from Poplar Resources to General Fund.
 \$1,358.70- Oil Royalties from Grayson Mills Energy to General Fund.
 \$20,698-13- FY 24 Monthly Fuel Tax to Gasoline Tax Fund.
 \$13,663-06- Oil Royalties from Chord Energy and Affiliates to General Fund.
 \$200.00- Tower Rent from McCone County to General Fund.

\$400.00- Tower Rent from State of Montana to General Fund.
 \$891.82- Detention Center Room & Board from US Marshals to Public Safety Fund.
 \$1,157.68- Oil Royalties from Rocky Mountain Crude Oil LLC to General Fund.
 \$997.56- Oil Royalties from White Rock Oil & Gas to General Fund.
 \$1,326.57- Reimbursement from City of Wolf Point for JP Clerk to General Fund.
 \$46.57- Oil Royalties from Slawson Exploration to General Fund.
 \$1,487.86- Oil Royalties from Grayson Mills Energy to General Fund.
 \$288.69- Oil Royalties from Poplar Resources to General Fund.
 \$446.22- Oil Royalties from Citation Oil & Gas to General Fund.
 \$175.56- Oil Royalties from Foundation Energy to General Fund.
 \$57,168.23- Oil Royalties from Kraken Oil to General Fund.
 \$5,978.00- Oil Royalties from Kraken Oil to General Fund.

Presiding Officer
BOARD OF COUNTY COMMISSIONERS
THE BOARD ROOSEVELT COUNTY, MONTANA

ATTEST: _____
COUNTY CLERK AND CLERK OF
OF COUNTY COMMISSIONER

