

JOURNAL NO. 33

ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR NOVEMBER 2023

November 6, 2023

Special Administrative Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald, Member; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Macdonald to go into special administrative session, seconded by Commissioner Oelkers. Passed at 12:52 P.M.

New Hire:

Myklynn Lewis to Dispatch

A motion was made by Commissioner Macdonald to approve new hire Myklynn Lewis to Dispatch, seconded by Commissioner Oelkers. Passed

Commissioner Macdonald moved to adjourn.

Commissioner Oelkers seconded.

Meeting adjourned at 12:54 P.M.

November 13, 2023

Special Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant; Bill VanderWeele, Northern Plains Independent Newspaper; Bill Juve.

Zoom: Clayton Vine, GIS Coordinator; Jeri Toavs, Clerk of District Court.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

Conflict of Interest: None

Minutes:

Minutes for the Regular Public Meeting of October 24, 2023

A motion was made by Commissioner Toavs to approve the minutes for the regular public meeting of October 24, 2023, seconded by Commissioner Macdonald. Passed

Minutes for the Month of October 2023

A motion was made by Commissioner Toavs to approve the minutes for the month of October 2023, seconded by Commissioner Macdonald. Passed

Minutes for the Special Administrative Meeting of November 6, 2023

A motion was made by Commissioner Toavs to approve the minutes for the special administrative meeting of November 6, 2023, seconded by Commissioner Macdonald. Passed

Public Comment: Mr. Juve asked about the turnover of employees at the Sheriff's Office.

Administrative Issues:

Action on Sheriff's Office Request to Purchase a Topper

A motion was made by Commissioner Toavs to approve Sheriff's Office request to purchase a topper from Rocky Mountain Truck Accessories Inc in the amount of \$4,050.00, seconded by Commissioner Macdonald. Passed

Resignation from Detention Center Employee Gunner Greene

A motion was made by Commissioner Toavs to accept resignation from Detention Center employee Gunner Greene, seconded by Commissioner Macdonald. Passed
The County Commissioners thanks Gunner for his service to Roosevelt County.

Resignation from Detention Center Employee Keelia Brock

A motion was made by Commissioner Toavs to accept resignation from Detention Center employee Keelia Brock, seconded by Commissioner Macdonald. Passed

Claims: None

New Hire: None

Pay Raises:

Annual Pay Raise for Road Department Employee Grant Boysun

A motion was made by Commissioner Toavs to approve an annual pay raise for Road Department employee Grant Boysun, seconded by Commissioner Macdonald. Passed

Annual Pay Raise for Maintenance Department Employee Cam Burshia

A motion was made by Commissioner Toavs to approve an annual pay raise for Maintenance Department employee Cam Burshia, seconded by Commissioner Macdonald. Passed

Annual Pay Raise for Clerk and Recorder Office Employee Vicky Boysun

A motion was made by Commissioner Toavs to approve an annual pay raise for Clerk and Recorder Office employee Vicky Boysun, seconded by Commissioner Macdonald. Passed

Annual Pay Raise for Detention Center Employee Caleb Pendleton

A motion was made by Commissioner Toavs to approve an annual pay raise for Detention Center employee Caleb Pendleton, seconded by Commissioner Macdonald. Passed

Annual Pay Raise for Aging Services Employee Anne Heller

A motion was made by Commissioner Toavs to approve an annual pay raise for Aging Services employee Anne Heller, seconded by Commissioner Macdonald. Passed

Additional Administrative Issues: None

New Business: None

Unfinished Business: None

Commissioner Macdonald moved to adjourn.

Commissioner Toavs seconded.

Meeting adjourned at 11:07 A.M.

November 20, 2023

Special Administrative Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Macdonald to go into special administrative session, seconded by Commissioner Toavs. Passed at 1:02 P.M.

Administrative Issues:

Discussion on Moving the Sheriff's Office Cold Storage Fence

A motion was made by Commissioner Toavs to move the east side of the fence at the Sheriff's Office cold storage west ten feet, seconded by Commissioner Macdonald. Passed

Discussion:

Commissioners stated that the property was surveyed, the proposed fence on the east side of the building is right up to the neighbor's house. Due to safety concerns the east side of the fence will need to be moved ten feet to the west.

Commissioner Toavs moved to adjourn.

Commissioner Macdonald seconded.

Meeting adjourned at 1:03 P.M.

November 28, 2023

Regular Public Meeting

IN ATTENDANCE: Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs and Gary Macdonald, members; Bill Juve, Bill from newspaper, Ken Norgaard, Chris Dschaak, Janet Christoffersen, and Tom Bleicher on zoom.

Gordon called their regular public meeting to order.

MINUTES:

Minutes for the special public meeting of November 13, 2023, were presented for approval. Robert made the motion to approve, and Gary seconded. No discussion. All in favor, motion passed.

Minutes for the Special Administrative meeting of November 20, 2023, were presented for approval. Robert made the motion to approve, and Gary seconded. No discussion. All in favor, motion passed.

PUBLIC COMMENT:

No public comment.

ADMINISTRATIVE ISSUES:

- Resignation from Sheriff's Office Employee Ryan Zimmerman. Robert made a motion to approve. Gary seconded the motion. Gary wanted to thank Ryan for his service. All in favor, motion passed.
- Action on Inter-Local Agreement Formation, Authority and Administration of Abatement Region 1 for the Opioid Settlement. Robert made a motion to approve. Gary seconded the motion. Discussion: There are 17 counties involved with the settlement. This is to set up the governing structure with Eastern Montana Mental Health in Miles City. Bill Juve inquired about a dollar amount. Gordon responded that the county had received around \$7,000. Bill Juve inquired about using the funds to stop the sale of the drug and Gordon stated that the funds had to be used for opioid programs and that a lot more information would be forthcoming. All were in favor and the motion passed.
- MOU Between City of Wolf Point and Roosevelt County. Robert made a motion to approve. Gary seconded the motion with discussion. The county would take tax deeds on properties in Wolf Point. The City and the County would clean up the properties and then the county would auction them for sale to the public. Gary also mentioned that rather than back filling with gravel he thinks that dirt fill material would be more appropriate. Robert made a friendly motion to remove the word gravel and insert material. Mayor Dschaak expressed that he thinks that it is important for the cities, counties, and tribes to work together to make a more inviting area for everyone. He feels that this agreement is a step in the right direction. He stated there have been joint efforts between the city, county, and tribal governments before. He stated that he is just trying to do what is right for his community. Gary reiterated that he still has issues with using county funds within city limits. Bill Juve stated that he thinks this agreement is a step is a good start. Gordon asked for the vote—all were in favor and the Motion passed.

CLAIMS:

Claims for November 9, 2023, in the amount of \$266,624.80. Robert made the motion and Gary seconded. All in favor, motion passed.

Claims for November 22, 2023, in the amount of \$618,364.49. Robert made the motion and Gary seconded. All in favor, motion passed.

NEW HIRE:

Donald Tomsic was hired for the Detention Center. Robert made a motion to approve the hire and Gary seconded. All in favor, motion passed.

Wade Hansen was hired for the Detention Center. Robert made a motion to approve the hire and Gary seconded. All in favor, motion passed.

A motion was made by Robert to close the meeting, seconded by Gary. All in favor, motion passed, and meeting adjourned.

WARRANTS: PAYROLL AND CLAIMS: The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

Check #	Payee#/Name	Check \$
-64578	GARY MACDONALD	\$ 3,847.11
-64577	GORDON OELKERS	\$ 4,060.92
-64576	ROBERT TOAVS	\$ 4,328.49
-64575	LAURIE EVANS	\$ 3,160.92
-64574	TERESA ROMO	\$ 2,738.02
-64573	JERI TOAVS	\$ 4,151.71
-64572	SUSIE GARCIA	\$ 2,653.28
-64571	JERRI GRIMSRUD	\$ 200.76
-64570	TRACI HARADA	\$ 3,084.75
-64569	PENNY HENDRICKSON	\$ 3,184.75
-64568	PEGGY PURVIS	\$ 2,990.22
-64567	SHELLEY ARNDT	\$ 3,708.97
-64566	DAVID BLOCK	\$ 3,493.85
-64565	BRITTANY DEAVILA	\$ 2,206.99
-64564	BETTY ROMO	\$ 3,026.10
-64563	KAIGEN ROSKELLEY	\$ 2,553.70
-64562	TY SMITH	\$ 2,565.35
-64561	VICKY BOYSUN	\$ 2,959.14
-64560	CHERYL HANSEN	\$ 4,139.46
-64559	TRACY JUVE-MIRANDA	\$ 3,282.54
-64558	LINDSEY NYGAARD	\$ 3,188.52
-64557	JANICE WEMMER-KEGLEY	\$ 1,365.20
-64556	THOMAS BLEICHER	\$ 5,668.28
-64555	JANET CHRISTOFFERSEN	\$ 6,520.84
-64554	CHRISTA WAGNER	\$ 3,029.30
-64553	BRENDA ABRAHAM	\$ 2,449.37
-64552	CAMARILLO BURSHIA	\$ 2,914.59
-64551	CRAIG KARGE	\$ 3,349.90
-64550	CHRISTINE KILSDONK	\$ 2,619.62
-64549	JENNA PRESSER	\$ 3,823.15
-64548	LINDSEY MCNABB	\$ 3,706.86
-64547	CLAYTON VINE	\$ 3,848.66
-64546	MICHELLE BARSNESS	\$ 2,622.37
-64545	FRANCES HAYES	\$ 3,940.24
-64544	TARRAH POITRA	\$ 2,486.02
-64543	PATRICIA PRESSER	\$ 4,838.89
-64542	DARLA ZIMMERMAN	\$ 2,677.36
-64541	ARTHUR ALLEN	\$ 2,651.76
-64540	JULIE BACH	\$ 3,652.05
-64539	JEFF ADKINS	\$ 3,484.81
-64538	GRANT BOYSUN	\$ 3,220.68
-64537	NUFRY BOYSUN	\$ 3,461.51
-64536	ROGER CHAMBERS	\$ 1,921.00
-64535	DAVID COMBS	\$ 3,794.53
-64534	SCOTT DOORNEK	\$ 755.74
-64533	ALAN ENGELKE	\$ 421.83
-64532	REX JENSEN	\$ 2,069.03
-64531	EDWARD KALAL	\$ 3,925.48
-64530	RYAN LAMBERT	\$ 3,393.70
-64529	DEREK MCNABB	\$ 3,779.46
-64528	KENNETH NORGAARD	\$ 3,590.15
-64527	JARED POLAND	\$ 2,959.94
-64526	ELDON PORRAS JR	\$ 3,441.20
-64525	CODY SIETSEMA	\$ 2,831.54
-64524	DANIEL SIETSEMA	\$ 2,214.12
-64523	WILLIAM PETERSEN	\$ 3,399.84
-64522	ANGELA MILLER	\$ 2,101.87
-64521	MELISSA BUCKLES	\$ 2,958.85

-64520	SHEILA DUNN	\$	2,552.45	
-64519	HEATHER GRANBOIS	\$	290.93	
-64518	TIFFANY GREY BEAR	\$	1,946.42	
-64517	SHERI HARVEY	\$	1,334.88	
-64516	JESSICA KIERSTEAD	\$	1,360.44	
-64515	JANET LIVINGSTON	\$	3,341.32	
-64514	MIRACLE SPOTTED WOLF	\$	2,951.51	
-64513	PAMELA CLARK	\$	2,978.66	
-64512	ANNE HELLER	\$	2,861.79	
-64511	CAROL RASMUSSEN	\$	1,292.68	
-64510	TRINITY ROUND FACE	\$	336.91	
-64509	ALYSSA TOAVS	\$	2,608.68	
-64508	EDITH YELLOWROBE	\$	2,501.08	
-64507	ELISE EGGBRECHT	\$	1,744.37	
-64506	JUDITH HEUPEL	\$	2,969.53	
-64505	JASON BAKER	\$	3,815.78	
-64504	JOHN BENAVENTE	\$	3,634.25	
-64503	TINA BETS HIS MEDICINE	\$	123.50	
-64502	ANGELA COLE	\$	4,047.74	
-64501	CENTENNIAL COLON	\$	4,231.32	
-64500	MICHAEL ELLERTON	\$	4,115.76	
-64499	JASON FREDERICK	\$	4,560.98	
-64498	ELIZAVETA MOORE	\$	4,738.50	
-64497	JOSEPH MOORE	\$	3,887.05	
-64496	PATRICK O'CONNOR	\$	4,987.80	
-64495	JOSEPH REINHART	\$	2,593.77	
-64494	DAMON SADLER	\$	3,910.72	
-64493	JARED STANDING	\$	4,783.67	
-64492	JOHN SUMMERS	\$	5,053.86	
-64491	DHAREEN VILLALUZ	\$	4,932.72	
-64490	KARLA WILLIAMS	\$	2,465.70	
-64489	RYAN ZIMMERMAN	\$	3,380.23	
-64488	ERIKA BOXER	\$	3,341.86	
-64487	GAYDELLA BRUNELLE	\$	2,904.97	
-64486	CATHERINE DICKEY	\$	3,041.96	
-64485	MARISSA FOLLET	\$	2,515.99	
-64484	CARLOS GARCIA	\$	3,379.90	
-64483	KYLIE PORTRA	\$	2,809.71	
-64482	ALEXANDREA SUTTON	\$	2,818.96	
-64481	BRANDY SUTTON	\$	2,944.56	
-64480	TRISTIAN WARD	\$	2,802.82	
-64479	JEFFREY WOZNIAK	\$	3,892.60	
-64478	ROBERT ARMSTRONG	\$	2,795.17	
-64477	KEELIA BROCK	\$	2,424.13	
-64476	DEBRA COLLINS	\$	4,298.45	
-64475	LAKOTA FLYING HORSE	\$	3,360.87	
-64474	JAMES MAGNAN	\$	2,994.24	
-64473	CALEB PENDLETON	\$	2,566.58	
-64472	CURTIS RED EAGLE JR	\$	3,072.10	
-64471	TRAVIS REDEKOPP	\$	815.50	
-64470	RHEA SMOKER	\$	2,713.52	
-64469	SAMUEL BOYD	\$	912.02	
-64468	LYLE LAMBERT	\$	328.71	
	Electronic	\$	334,484.91	
-64467	HSA	OPPORTUNITY BANK	\$	2,431.18
-64466	D-SHRF	PUBLIC EMPLOYEES RETIREM	\$	27,575.22
-64465	FIT	IRS/FEDERAL DEPOSIT	\$	112,879.47
-64464	P.E.R.S.	PUBLIC EMPLOYEES RETIREM	\$	64,788.23
-64463	PERS RETIREE	PUBLIC EMPLOYEE RETIREME	\$	336.01
-64462	SIT	STATE TREASURER	\$	20,982.00
	Deductions		\$	228,992.11
44735	RODNEY LUFT		\$	1,673.30
44736	CLARICE CHALLSTROM		\$	689.65
44737	GLORIA GIESE		\$	1,514.22

44738	DIANE LAMBERT		\$	942.50
44739	MELVIN CLARK		\$	3,495.67
44740	ALYSSA FOLLET		\$	2,738.41
44741	GUNNER GREENE		\$	2,554.07
44742	MARISSA HAMILTON		\$	2,513.31
44743	TRAVIS REDEKOPP		\$	1,499.00
	Non- Electronic		\$	17,620.13
44744	AFLAC	AFLAC	\$	5,691.21
44745	AFSCME	AFSCME	\$	501.05
44746	CHILD SUPPORT	CHILD SUPPORT ENFORCEMEN	\$	188.00
44747	COLONIAL	COLONIAL LIFE & ACCIDENT	\$	2,159.96
44748	EBMS/FLEX FEES	EBMS	\$	769.88
44749	EBMS/HEALTH INS	EBMS/HEALTH INSURANCE	\$	128,283.78
44750	JEFFERSON PILOT	JEFFERSON PILOT FINANCIA	\$	504.72
44751	NEW YORK LIFE	NEW YORK LIFE	\$	4,156.70
44752	PEBSO	NATIONWIDE RETIREMENT SO	\$	2,100.00
44753	RESTITUTION	DEPT. OF CORRECTIONS	\$	100.00
44754	UNION/DEPUTIES	MONTANA TEAMSTERS/LOCAL	\$	2,340.00
44755	WAGE GARN/WILMS	WILLIAMS INVESTIGATIONS	\$	934.78
	Deductions		\$	147,730.08
	Electronic		\$	563,477.02
	Non-Electronic		\$	165,350.21
	Total		\$	728,827.23

TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$744,959.75

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	\$58,131.25
2110 ROAD FUND (8 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	\$80,575.93
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	\$549.76
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	\$1,967.52
2190 COMPREHENSIVE INSURANCE	
101000 CASH/CASH EQUIVALENTS	\$2,889.00
2200 MOSQUITO CONTROL	
101000 CASH/CASH EQUIVALENTS	\$21.57
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	\$2,680.54
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	\$8,132.89
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	\$4,642.02
2300 PUBLIC SAFETY (7 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	\$107,400.15
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	\$2,201.34
2460 MCCABE SPECIAL	
101000 CASH/CASH EQUIVALENTS	\$20.08
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$340.88
2821 GAS TAX-SPECIAL	
101000 CASH/CASH EQUIVALENTS	\$251,724.40
2850 911 EMERGENCY	
101000 CASH/CASH EQUIVALENTS	\$1,685.11
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	\$151.27
2990 CARES ACT	
101000 CASH/CASH EQUIVALENTS	\$134,141.50
4010 ROAD & BRIDGE CAPITAL IMPROVEMENT	
101000 CASH/CASH EQUIVALENTS	\$617,700.00
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$248.20
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$1,315.29
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$4,321.98
7200 RURAL FIRE DISTRICT 64	
101000 CASH/CASH EQUIVALENTS	\$9,295.20
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	\$347.55
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	\$113.99

Total: \$1,290,597.42

TOTAL CLAIMS AND PAYROLL FOR OCTOBER 2023: \$2,035,557.17

ABATEMENTS APPROVED: 5774-5775

FEES RECEIVED: The following fees for the month of October were received from various offices:

Clerk and Recorder	\$5,407.25
JP Wolf Point	\$3,682.00
JP Culbertson	\$3,997.00
Clerk of District Court	\$2,464.13
Sheriff	\$

INVESTMENT INTEREST: County Treasurer Betty Romo reported the County had received investment interest for the month of October from the following:

Opportunity Bank Savings Interest	\$2,163.90
Opportunity Bank Checking Interest	\$
Opportunity Bank STIP Interest	\$109,372.08
Opportunity Bank Money Market	\$1,953.92
Independence Bank Savings Interest	\$255.93
Opportunity Bank CD Interest	\$
Buchanan Capitol (Charles Schwab) Interest	\$3,509.60
MBS Inc Bond Interest	\$4,433.39

DEPOSITS: The following listed checks were deposited with the County Treasurer

\$1,326.57- Reimbursement from City of Wolf Point for JP Clerk to General Fund.

\$890.52- Oil Royalties from Poplar Resources to General Fund.

\$24,313.74- Fuel Tax from State of Montana to Gasoline Tax Fund.

\$17,242.10- Oil Royalties from Chord Energy & Affiliates to General Fund.

\$400.00- Tower Rent from State of Montana to General Fund.

\$52.32- Oil Royalties from Slawson Exploration to General Fund.

\$1,075.58- Oil Royalties from White Rock Oil & Gas to General Fund.

\$478.10- Oil Royalties from Rocky Mountain Crude Oil LLC to General Fund.

\$1,178.83- Oil Royalties from Citation Oil & Gas to General Fund.

\$598.92- Reimbursement from US Treasury to Community of Brockton Fund.

\$2,039.19- Oil Royalties from Grayson Mills Energy to General Fund.

\$32,644.37- Oil Royalties from Kraken Oil to General Fund.

\$209,829.24- Reimbursement from Fort Peck Tribes for Tower Project to American Rescue Plan Act Fund.

ATTEST: _____

Presiding Officer
BOARD OF COUNTY COMMISSIONERS
THE BOARD ROOSEVELT COUNTY, MONTANA

COUNTY CLERK AND CLERK OF
OF COUNTY COMMISSIONER

