

**JOURNAL NO. 33**  
**ROOSEVELT COUNTY MONTANA**

**ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR AUGUST 2021**

**August 3, 2021**

**Special Administrative Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer and Gary Macdonald, Member; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Macdonald to go into special administrative session, seconded by Commissioner Oelkers. Passed

**Administrative Issues:**

**Approval of New Phone System for County Building in Culbertson**

A motion was made by Commissioner Macdonald to approve quote from Montana Phone in the amount of \$4,395.00 for a new phone system at the County building in Culbertson, seconded by Commissioner Oelkers. Passed

**Discussion:**

Commissioner Oelkers mentioned that this will reduce the Nemont bill by \$189.00 a month.

Commissioner Macdonald moved to adjourn

Commissioner Oelkers seconded

Meeting adjourned at 9:28 A.M.

**August 9, 2021**

**Special Administrative Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald and Duane Nygaard, Members; Betty Romo, Treasurer's Office; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Nygaard to go into special administrative session, seconded by Commissioner Macdonald. Passed

**Administrative Issues:**

**Approval of Resolution 2022-6, Issue Tax Deeds**

A motion was made by Commissioner Nygaard to approve Resolution 2022-6, directing the county Treasurer to issue tax deeds, seconded by Commissioner Macdonald. Passed

**RESOLUTION 2022-6**  
**RESOLUTION DIRECTING THE COUNTY TREASURER**  
**TO ISSUE TAX DEEDS**

**WHEREAS**, pursuant to 15-18-211, M.C.A., the County Treasurer may not issue tax deeds to the county (if the purchaser is the county and no assignment has been made) unless the Board of County Commissioners, by resolution, directs the County Treasurer to issue a tax deed; and

**WHEREAS**, the County Commissioners direct the County Treasurer to issue a tax deed on property, where the county is the purchaser and no assignment has been made, and on which the taxes have not been paid prior to issuance of the tax deed;

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the County Treasurer shall issue tax deeds to the county for that property where the county is the purchaser and no assignment has been made, as specifically described in attached **Exhibit A**, and on which property the taxes are not paid before issuance of tax deed.
2. Prior to the issuance of tax deeds, the County Treasurer shall comply with the notice requirements of 15-18-212, M.C.A.

**DATED** this 9th day of August, 2021.

BOARD OF COUNTY COMMISSIONERS  
ROOSEVELT COUNTY, MONTANA

/s/ Gordon Oelkers  
Gordon Oelkers, Presiding Officer

/s/ Duane Nygaard  
Duane Nygaard, Member

/s/ Gary Macdonald  
Gary Macdonald, Member

ATTEST:

/s/ Tracy Miranda, Deputy Clerk and Recorder  
Cheryl A. Hansen  
County Clerk and Clerk of the  
Board of County Commission

Tax Payer ID: 392107701 Geo Code: 3921-22-1-03-01-0001  
TOWNSHIP 27 NORTH, RANGE 52 EAST M.P.M.  
SECTION 22: W $\frac{1}{2}$ SW $\frac{1}{4}$ NE $\frac{1}{4}$  UNDIVIDED 13/225<sup>TH</sup> INTEREST

Tax Payer ID: 392307701 Geo Code: 3923-02-2-02-01-0001  
TOWNSHIP 27 NORTH, RANGE 53 EAST M.P.M.  
SECTION 2: LOT 9 UNDIVIDED 1/30<sup>TH</sup> INTEREST

Tax Payer ID: 392607695 Geo Code: 3926-02-2-04-01-0001  
TOWNSHIP 27 NORTH, RANGE 54 EAST M.P.M.  
SECTION 02: LOT 4 UNDIVIDED 1/30<sup>TH</sup> INTEREST

Tax Payer ID: 404407736 Geo Code: 4044-28-2-04-02-0002  
TOWNSHIP 28 NORTH, RANGE 53 EAST M.P.M.  
SECTION 28: W $\frac{1}{2}$ SE $\frac{1}{4}$ NW $\frac{1}{4}$  UNDIVIDED 1/90<sup>TH</sup> INTEREST

Tax Payer ID: 404607696 Geo Code: 4046-05-1-01-01-0001  
TOWNSHIP 28 NORTH, RANGE 54 EAST M.P.M.  
SECTION 5: LOTS 1 & 2 N $\frac{1}{2}$ N $\frac{1}{2}$ SE $\frac{1}{4}$ , N $\frac{1}{2}$ S $\frac{1}{2}$ N $\frac{1}{2}$ SE $\frac{1}{4}$ , N $\frac{1}{2}$ S $\frac{1}{2}$ S $\frac{1}{2}$ N $\frac{1}{2}$ SE $\frac{1}{4}$ , S $\frac{1}{2}$ NE $\frac{1}{4}$  UNDIVIDED 1/30<sup>TH</sup> INTEREST

Tax Payer ID: 404607697 Geo Code: 4046-25-4-01-01-0001  
TOWNSHIP 28 NORTH, RANGE 54 EAST M.P.M.  
SECTION 25: N $\frac{1}{2}$ N $\frac{1}{2}$ NE $\frac{1}{4}$ SE $\frac{1}{4}$  UNDIVIDED 1/30<sup>TH</sup> INTEREST

Tax Payer ID: 404707699 Geo Code: 4047-32-4-04-01-0001  
TOWNSHIP 28 NORTH, RANGE 55 EAST M.P.M.  
SECTION 32: LOT 7 UNDIVIDED 868/28800<sup>TH</sup> INTEREST

Tax Payer ID: 404707700 Geo Code: 4047-30-3-04-04-0001  
TOWNSHIP 28 NORTH, RANGE 55 EAST, M.P.M.  
SECTION 30: E $\frac{1}{2}$ SE $\frac{1}{4}$ SW $\frac{1}{4}$ , W $\frac{1}{2}$ SW $\frac{1}{4}$ SE $\frac{1}{4}$  UNDIVIDED 1/30<sup>TH</sup> INTEREST

Tax Payer ID: 426407698 Geo Code: 4264-25-3-04-01-0001  
TOWNSHIP 30 NORTH, RANGE 54 EAST, M.P.M.  
SECTION 25: SE $\frac{1}{4}$ SW $\frac{1}{4}$  UNDIVIDED 1/30<sup>TH</sup> INTEREST

Tax Payer ID: 426407735 Geo Code: 4264-25-4-03-01-0001  
TOWNSHIP 30 NORTH, RANGE 54 EAST, M.P.M.  
SECTION 25: LOT 5 UNDIVIDED 1/30<sup>TH</sup> INTEREST

Tax Payer ID: 390808938 Geo Code: 3908-36-1-02-02-0000  
A TRACT OF LAND SITUATED IN THE NW $\frac{1}{4}$ NE $\frac{1}{4}$  OF SECTION 36, TOWNSHIP 27 NORTH, RANGE 46 EAST, P.M.M., MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE N 1/4 CORNER OF THE ABOVE DESCRIBED SECTION 36, THENCE WEST ALONG THE SECTION LINE A DISTANCE OF 1525.26 FEET TO THE POINT OF BEING THE TRUE POINT OF BEGINNING (TPOB); THENCE WEST ALONG THE SECTION LINE A DISTANCE OF 1119.42 FEET TO THE NW CORNER OF SAID SECTION 36; THENCE, SOUTH A DISTANCE OF 389.15 FEET; THENCE, EAST A DISTANCE OF 50.00 FEET; THENCE, EAST A DISTANCE OF 1069.42 FEET; THENCE, NORTH A DISTANCE OF 359.15 FEET; THENCE, NORTH A DISTANCE OF 30.00 FEET TO THE TPOB ALL ACCORDING TO THAT CERTIFICATE OF SURVEY FILED FOR RECORD ON JUNE 2ND, 2003 AT 4:10 P.M. AS FILE NO. 5654, PLAT NO. 271B, AND AS DOCUMENT NO. 326636, RECORDS OF ROOSEVELT COUNTY, MONTANA.

Tax Payer ID: 504504397 Geo Code: 3911-15-2-22-07-0000  
LOTS 22 & 23, BLOCK 2, SIBBIT ADDITION TO WOLF POINT, ROOSEVELT COUNTY, MONTANA, ACCORDING TO THE OFFICIAL MAP OR PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE CLERK AND RECORDER OF SAID COUNTY.

Tax Payer ID: 504504896                      Geo Code: 3911-15-2-22-05-0000  
THE EAST FOUR FEET (E4') OF LOT 17, ALL OF LOT 18, AND THE WEST SEVEN FEET (W7') OF LOT 19,  
BLOCK 2, SIBBIT ADDITION TO WOLF POINT, ROOSEVELT COUNTY, MONTANA, ACCORDING TO THE  
OFFICIAL MAP OR PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE CLERK AND  
RECORDER OF SAID COUNTY.

Tax Payer ID: 391900912  
Geo Code: 3919-09-2-04-01-0001, 3919-22-1-03-02-0001, 3919-22-4-02-01-0001  
TOWNSHIP 27N, RANGE 51 EAST, M.M.P.  
SECTION 9: SE $\frac{1}{4}$ NW $\frac{1}{4}$  UNDIVIDED 1/8<sup>TH</sup> INTEREST  
SECTION 22: LOT 7 UNDIVIDED 1/8<sup>TH</sup> INTEREST  
SECTION 22: E $\frac{1}{2}$ NW $\frac{1}{4}$ SE $\frac{1}{4}$  UNDIVIDED 11/84<sup>TH</sup> INTEREST

Tax Payer ID: 415805630  
Geo Code: 4158-24-4-06-01-0000, 4158-24-4-06-04-0000  
LOT 12, AND LOTS 13 THROUGH 24, BLOCK 3, ORIGINAL TOWNSITE OF MCCABE, ROOSEVELT COUNTY,  
MONTANA, ACCORDING TO THE OFFICIAL MAP OR PLAT THEREOF ON FILE AND OF RECORD IN THE  
OFFICE OF THE CLERK AND RECORDER OF SAID COUNTY.

Tax Payer ID: 415805631    Geo Code: 4158-24-4-04-03-0000  
LOTS 8, 9, 10, & 11, BLOCK 5, ORIGINAL TOWNSITE TO MCCABE, ROOSEVELT COUNTY, MONTANA,  
ACCORDING TO THE OFFICIAL MAP OR PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE  
CLERK AND RECORDER OF SAID COUNTY.

Tax Payer ID: 391309030  
Geo Code: 3913-04-2-02-01-6004, 3913-21-1-02-01-6002  
TOWNSHIP 27 NORTH, RANGE 48 EAST, P.M.M.  
SECTION 4: N $\frac{1}{2}$ NW $\frac{1}{4}$ SW $\frac{1}{4}$ , S $\frac{1}{2}$ SW $\frac{1}{4}$ NW $\frac{1}{4}$  UNDIVIDED 1/7168<sup>TH</sup> INTEREST  
SECTION 21: W $\frac{1}{2}$ NW $\frac{1}{4}$ NE $\frac{1}{4}$  UNDIVIDED 1/7168<sup>TH</sup> INTEREST

Tax Payer ID: 504505071                      Geo Code: 3911-15-2-22-01-0000  
LOT 10, BLOCK 2, SIBBIT ADDITION TO WOLF POINT, ROOSEVELT COUNTY, MONTANA, ACCORDING TO  
THE OFFICIAL MAP OR PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE CLERK AND  
RECORDER OF SAID COUNTY.

Tax Payer ID: 506505507                      Geo Code: 4266-19-3-42-06-0000  
NORTH HALF (N $\frac{1}{2}$ ) OF LOTS 11 AND 12, BLOCK 14, SCHNITZLER ADDITION TO FROID, ROOSEVELT  
COUNTY, MONTANA, ACCORDING TO THE OFFICIAL MAP OR PLAT THEREOF ON FILE AND OF RECORD IN  
THE OFFICE OF THE CLERK AND RECORDER OF SAID COUNTY.

Tax Payer ID: 392109074  
Geo Code: 3921-01-1-04-01-6002, 3921-01-2-02-01-6002, 3921-02-1-01-01-6002, 3921-12-4-04-01-6002,  
3921-13-1-01-01-6002, 3921-15-3-04-01-6002, 3921-22-1-03-01-6002, 3921-22-1-03-02-6002, 4043-25-1-  
01-01-6002, 4043-25-2-01-01-6002, 4154-36-2-01-01-6002, 4155-30-1-01-01-6002  
TOWNSHIP 27 NORTH, RANGE 52 EAST M.P.M.  
SECTION 1: SE $\frac{1}{4}$ NE $\frac{1}{4}$                       UNDIVIDED 217/1800<sup>TH</sup> INTEREST  
SECTION 1: NW $\frac{1}{4}$ NW $\frac{1}{4}$                       UNDIVIDED 39/400<sup>TH</sup> INTEREST  
SECTION 2: NE $\frac{1}{4}$ NE $\frac{1}{4}$                       UNDIVIDED 39/400<sup>TH</sup> INTEREST  
SECTION 12: LOT 4                      UNDIVIDED 1/6<sup>TH</sup> INTEREST  
SECTION 13: LOT 11 UNDIVIDED 1/6<sup>TH</sup> INTEREST  
SECTION 15: LOT 8                      UNDIVIDED 39/400<sup>TH</sup> INTEREST  
SECTION 22: S $\frac{1}{2}$ NE $\frac{1}{4}$ NW $\frac{1}{4}$                       UNDIVIDED 1/90<sup>TH</sup> INTEREST  
SECTION 22: LOT 12 UNDIVIDED 39/400<sup>TH</sup> INTEREST  
TOWNSHIP 28 NORTH, RANGE 52 EAST M.P.M.  
SECTION 25: E $\frac{1}{2}$                       UNDIVIDED 1/270<sup>TH</sup> INTEREST  
SECTION 25: W $\frac{1}{2}$                       UNDIVIDED 1/90<sup>TH</sup> INTEREST  
TOWNSHIP 29 NORTH, RANGE 52 EAST M.P.M.  
SECTION 36: W $\frac{1}{2}$                       UNDIVIDED 39/400<sup>TH</sup> INTEREST  
TOWNSHIP 29 NORTH, RANGE 53 EAST M.P.M.  
SECTION 30: E $\frac{1}{2}$                       UNDIVIDED 39/400<sup>TH</sup> INTEREST

Tax Payer ID: 504504421                      Geo Code: 3911-15-3-20-03-0000  
EAST 5 FEET (E5') OF LOT 10, AND ALL LOT 11, BLOCK 20, ORIGINAL TOWNSITE TO WOLF POINT,  
ROOSEVELT COUNTY, MONTANA, ACCORDING TO THE OFFICIAL MAP OR PLAT THEREOF ON FILE AND OF  
RECORD IN THE OFFICE OF THE CLERK AND RECORDER OF SAID COUNTY.

Tax Payer ID: 504504930                      Geo Code: 3911-15-3-13-11-0000  
NORTH HALF OF LOTS 1 AND 2, BLOCK 22 IN THE ORIGINAL TOWNSITE TO WOLF POINT, ROOSEVELT  
COUNTY, MONTANA, ACCORDING TO THE OFFICIAL MAP OR PLAT THEREOF ON FILE AND OF RECORD IN  
THE OFFICE OF THE CLERK AND RECORDER OF SAID COUNTY.

Tax Payer ID: 504507587                      Geo Code: 3911-15-3-20-04-0000  
ALL LOT 12, BLOCK 20, ORIGINAL TOWNSITE TO WOLF POINT, ROOSEVELT COUNTY, MONTANA,  
ACCORDING TO THE OFFICIAL MAP OR PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE  
CLERK AND RECORDER OF SAID COUNTY.

Tax Payer ID: 504504843 Geo Code: 3911-22-2-14-02-0000

LOT 14, BLOCK 47, FIRST ADDITION TO THE TOWNSITE OF WOLF POINT, ROOSEVELT COUNTY, MONTANA, ACCORDING TO THE OFFICIAL MAP OR PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE CLERK AND RECORDER OF SAID COUNTY.

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11:48 A.M.

## **August 10, 2021**

### **Regular Public Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Bill VanderWeele, Northern Plains Independent; Clayton Vine, GIS; John Bach, Interstate Engineering; April Keen, Hub Insurance; Frank Picos and Donna K. Reum (taking notes), County Attorney's Office; Bill Juve.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

**Conflict of Interest:** None

### **Minutes**

#### **Minutes for the Regular Public Meeting of July 27, 2021**

A motion was made by Commissioner Macdonald to approve the minutes for the regular public meeting of July 27, 2021, seconded by Commissioner Nygaard. Passed

#### **Minutes for the Month of July 2021**

A motion was made by Commissioner Macdonald to approve the minutes for the month of July 2021, seconded by Commissioner Nygaard. Passed

#### **Minutes for the Special Administrative Meeting of August 3, 2021**

A motion was made by Commissioner Macdonald to approve the minutes for the special administrative meeting of August 3, 2021 (phone system for Culbertson), seconded by Commissioner Nygaard. Passed

**Public Comment:** None

### **Administrative Issues:**

#### **Appoint Marilyn Olson to the Fair Board**

A motion was made by Commissioner Oelkers to appoint Marilyn Olson to the Fair Board, seconded by Commissioner Nygaard. Failed

#### **Resignation from Sheriff's Office Employee Devon Hughes**

A motion was made by Commissioner Nygaard for resignation of Deputy Devon Hughes of the Roosevelt County Sheriff's Office, seconded by Commissioner Macdonald. Passed

Thank you for his service.

#### **Approval of Agreement Between City of Wolf Point and County**

A motion was made by Commissioner Nygaard to approve the agreement between the City of Wolf Point and the County for the City Court Judge to receive \$14,096.28 salary and use the Justice Court Office, seconded by Commissioner Macdonald. Passed

### **Claims:**

#### **Claims for July 26, 2021 in the amount of \$312,140.59**

A motion was made by Commissioner Macdonald to approve the claims for July 26, 2021 in the amount of \$312,140.59, seconded by Commissioner Nygaard. Passed

#### **Claims for August 4, 2021 in the amount of \$124,999.27**

A motion was made by Commissioner Macdonald to approve the claims for August 4, 2021 in the amount of \$124,999.27, seconded by Commissioner Nygaard. Passed

**New Hires:** None

**Pay Raises:** None

### **Additional Administrative Issues:**

#### **Maintenance Dept. Request to Purchase New Carpet for Two Offices**

A motion was made by Commissioner Macdonald for the Maintenance Department to accept the bid from Associated Cleaning to purchase new carpet for the Clerk and Recorder and Commissioner Offices in the amount of \$7,890.58, seconded by Commissioner Nygaard. Passed

**New Business:** None

**Unfinished Business:** None

Commissioner Macdonald moved to adjourn.

Commissioner Nygaard seconded.

Meeting adjourned at 11:08 A.M.

**August 11, 2021**

**Special Administrative Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer and Gary Macdonald, Member; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Macdonald to go into special administrative session, seconded by Commissioner Oelkers. Passed

**New Hire:**

**Rehire Charles Schaffer to the Road Department as a Mower**

A motion was made by Commissioner Macdonald to rehire Charles Schaffer to the Road Department as a seasonal- temporary mower, seconded by Commissioner Oelkers. Passed

Commissioner Macdonald moved to adjourn.

Commissioner Oelkers seconded.

Meeting adjourned at 10:59 A.M.

**August 16, 2021**

**Special Administrative Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Macdonald to go into special administrative session, seconded by Commissioner Nygaard. Passed

**New Hire:**

**Bill Combs to the Road Department**

A motion was made by Commissioner Macdonald to approve new hire Bill Combs to the Road Department as a mower, seconded by Commissioner Nygaard. Passed

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 10:03 A.M.

**August 16, 2021**

**Special Administrative Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Betty Romo, Treasurer's Office; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Macdonald to go into special administrative session, seconded by Commissioner Nygaard. Passed

**Administrative Issues:**

**Approval of Resolution 2022-7, Issue Tax Deeds**

A motion was made by Commissioner Nygaard to approve Resolution 2022-7, directing the County Treasurer to issue tax deeds, seconded by Commissioner Macdonald. Passed

**RESOLUTION 2022-7**

**RESOLUTION DIRECTING THE COUNTY TREASURER  
TO ISSUE TAX DEEDS**

**WHEREAS**, pursuant to 15-18-211, M.C.A., the County Treasurer may not issue tax deeds to the county (if the purchaser is the county and no assignment has been made) unless the Board of County Commissioners, by resolution, directs the County Treasurer to issue a tax deed; and

**WHEREAS**, the County Commissioners direct the County Treasurer to issue a tax deed on property, where the county is the purchaser and no assignment has been made, and on which the taxes have not been paid prior to issuance of the tax deed;



**Road Department Request to Move Ebert Miranda from Seasonal to Full Time Status**

A motion was made by Commissioner Macdonald to approve Road Department employee Ebert Miranda move from seasonal to full time status, seconded by Commissioner Nygaard. Passed

**Resignation from Dispatch Employee Drew Reum**

A motion was made by Commissioner Macdonald to accept resignation from Dispatch employee Drew Reum, seconded by Commissioner Nygaard. Passed

Thank you for her service.

**Appoint Fair Board Member**

A motion was made by Commissioner Macdonald to appoint Marilyn Olson to the Fair Board, seconded by Commissioner Nygaard. Passed

**City of Culbertson Request a Letter of Support for Bathhouse**

A motion was made by Commissioner Macdonald to approve City of Culbertson request of a letter of support for a grant through the Montana Department of Tourism Grant for a bathhouse, seconded by Commissioner Nygaard. Passed

**Claims:** None

**New Hire:**

**Bill Combs, Road Department**

This was approved on August 16, 2021 in a Special Meeting.

**Pay Raises:**

**Annual Pay Raise for Treasurer's Office Employee Brittany Deavila**

A motion was made by Commissioner Macdonald to approve annual pay raise for Treasurer's Office employee Brittany Deavila, seconded by Commissioner Nygaard. Passed

**Additional Administrative Issues:**

**Resignation from IT Coordinator Cole Hanks**

A motion was made by Commissioner Nygaard to accept resignation from the IT Coordinator Cole Hanks, seconded by Commissioner Macdonald. Passed

**New Business:** None

**Unfinished Business:** None

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11:05 A.M.

**August 23, 2021**

**Special Administrative Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald, Member; Lindsey McNabb, DES Coordinator/ Administrative Assistant; Jason Frederick, County Sheriff; Orin Cantrell, Fort Peck Adult Correctional Facility Warden.

A motion was made by Commissioner Macdonald to go into special administrative session, seconded by Commissioner Oelkers. Passed

Meeting brought to order at 12:40 p.m.

**Administrative Issues:**

**Approval of Memorandum of Understating between the County and Fort Peck Tribes on Detention Center**

A motion was made by Commissioner Macdonald to approve the MOU between the County and Fort Peck Tribes on Detention Center, seconded by Commissioner Oelkers. Passed

**Discussion:**

The Fort Peck Tribes guarantee to pay for twenty (20) beds regardless of use or not.

Commissioner Macdonald moved to adjourn.

Commissioner Oelkers seconded.

Meeting adjourned at 12:41 p.m.

**August 25, 2021**

**Special Administrative Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Donna K. Reum (taking notes) County Attorney's Office.

A motion was made by Commissioner Macdonald to go into special administrative session, seconded by Commissioner Nygaard. Passed

Meeting brought to order at 9:40 a.m.

**New Hire:**

**Jenna Presser as IT Coordinator**

A motion was made by Commissioner Macdonald to hire Jenna Presser as the IT for Roosevelt County and move from Treasurer's Office, seconded by Commissioner Nygaard. Passed

**Discussion:**

Wages will be 89% of Clerk and Recorder for six (6) months and after a six (6) month evaluation, she will move to 90%. Jenna shall meet with Cole on Thursday, August 26, or Friday August 27, for orientation. She is familiar with everything, has two (2) years computer science and will be a good fit for Roosevelt County.

Commissioner Macdonald moved to adjourn.

Commissioner Nygaard seconded.

Meeting adjourned at 9:51 a.m.

**August 31, 2021**

**Regular Public Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; John Bach, Interstate Engineering; Donna K. Reum, Erika Fyfe, Frank Piosos, County Attorney's Office; Bill VanderWeele, Northern Plains Independent; Bill Juve; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

**On the Phone:** April Keen, Hub Insurance; Clayton Vine, GIS; Angela Miller, Fair Office; Janet Livingston, Library

Commissioner Oelkers called the meeting to order at 11:00 A.M.

**Conflict of Interest:** None

**Minutes:**

**Minutes for the Special Administrative Meeting of August 16, 2021**

A motion was made by Commissioner Nygaard to approve the minutes for the special administrative session of August 16, 2021, to hire Bill Combs to the Road Department for mowing, seconded by Commissioner Macdonald. Passed

**Minutes for the Special Administrative Meeting of August 16, 2021**

A motion was made by Commissioner Macdonald to approve the minutes for the special administrative session of August 16, 2021, to issue tax deeds for the tax deed sale on September 14, 2021, seconded by Commissioner Nygaard. Passed

**Minutes for the Regular Public Meeting of August 17, 2021**

A motion was made by Commissioner Nygaard to approve the minutes for the regular public meeting of August 17, 2021, seconded by Commissioner Macdonald. Passed

**Minutes for the Special Administrative Meeting of August 23, 2021**

A motion was made by Commissioner Macdonald to approve the minutes for the special administrative session of August 23, 2021 to approve memorandum of understanding (MOU) between County and Fort Peck Tribes on Detention Center, Fort Peck Tribes guarantee 20 inmates, seconded by Commissioner Nygaard. Passed

**Minutes for the Special Administrative Meeting of August 25, 2021**

A motion was made by Commissioner Macdonald to approve the minutes for the special administrative session of August 25, 2021 to hire Jenna Presser as the IT Coordinator, seconded by Commissioner Nygaard. Passed

**Public Comment:** None

**Administrative Issues:**

**Approval of Request for Qualifications for County Road Right of Way**

A motion was made by Commissioner Nygaard to approve request of qualifications for County Road right of way and to open request for qualifications on October 5, 2021 at noon, seconded by Commissioner Macdonald. Passed



**Fair Office Request to Purchase Cabinets**

A motion was made by Commissioner Macdonald to approve Fair Office request to purchase cabinets from Montana Department of Corrections in the amount of \$3,580.00, seconded by Commissioner Nygaard. Passed

**Resignation from Detention Center Employee Tyler Sterling**

A motion was made by Commissioner Nygaard to accept resignation from Detention Center employee Tyler Sterling, seconded by Commissioner Macdonald. Passed  
Thank you for his service.

**Resignation from Treasurer's Office Employee Carly Tattoo**

A motion was made by Commissioner Nygaard to table resignation from Treasurer's Office employee Carly Tattoo, seconded by Commissioner Macdonald. Passed

**Claims:****Claims for August 18, 2021 in the amount of \$96,741.61**

A motion was made by Commissioner Macdonald to approve the claims for August 18, 2021 in the amount of \$96,741.61, seconded by Commissioner Nygaard. Passed

**New Hire:** None

**Pay Raises:** None

**Additional Administrative:****New Hire Beatrice Bruce to the Library**

A motion was made by Commissioner Macdonald to approve new hire Beatrice Bruce to the Library, seconded by Commissioner Nygaard. Passed

**Approval of Promotion for Treasurer Employee Shelley Arndt**

A motion was made by Commissioner Macdonald to approve Treasurer employee Shelley Arndt promotion to deputy at 85% pay, seconded by Commissioner Nygaard. Passed

**Approval of Pay Raise for Treasurer Employee Carly Tattoo**

A motion was made by Commissioner Macdonald to approve pay raise for Treasurer employee Carly Tattoo to Grade 3, Range 4, seconded by Commissioner Oelkers. Passed

**New Business:** None

**Unfinished Business:** None

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11:16 A.M.

**WARRANTS: PAYROLL AND CLAIMS:** The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

payee/name	Check \$
-67862 GARY MACDONALD	\$ 3,444.81
-67861 DUANE NYGAARD	\$ 3,928.85
-67860 GORDON OELKERS	\$ 4,548.31
-67859 LAURIE EVANS	\$ 3,109.31
-67858 TERESA ROMO	\$ 2,424.95
-67857 JERI TOAVS	\$ 3,356.07
-67856 JERRI GRIMSRUD	\$ 1,984.25
-67855 TRACI HARADA	\$ 2,810.54
-67854 PENNY HENDRICKSON	\$ 2,910.54
-67853 PEGGY PURVIS	\$ 2,590.50
-67852 SHELLEY ARNDT	\$ 2,546.42
-67851 DAVID BLOCK	\$ 3,195.54
-67850 BRITTANY DEAVILA	\$ 2,185.20
-67849 JENNA PRESSER	\$ 3,269.36
-67848 BETTY ROMO	\$ 2,684.70
-67847 CARLY TATTOO	\$ 2,178.35
-67846 CHERYL HANSEN	\$ 3,792.70
-67845 TRACY JUVE-MIRANDA	\$ 2,835.04
-67844 LINDSEY NYGAARD	\$ 2,912.77
-67843 JAN PANKRATZ	\$ 2,613.41
-67842 MARIA RYAN	\$ 2,698.03
-67841 ERIKA FYFE	\$ 2,576.26
-67840 FRANK PIOCOS	\$ 6,170.98
-67839 DONNA REUM	\$ 3,451.90
-67838 CHRISTA WAGNER	\$ 2,574.73
-67837 BRENDA ABRAHAM	\$ 2,185.40
-67836 CAMARILLO BURSHIA	\$ 2,555.55

-67835	COLE HANKS	\$	3,373.58
-67834	CRAIG KARGE	\$	3,123.61
-67833	CHRISTINE KILSDONK	\$	2,479.22
-67832	STEVEN HARADA	\$	173.71
-67831	LINDSEY MCNABB	\$	3,393.62
-67830	CLAYTON VINE	\$	3,445.65
-67829	DANNON GIBBY	\$	942.76
-67828	SIBLEY JANKOVIK	\$	949.90
-67827	MICHELLE BARSNESS	\$	2,515.97
-67826	FRANCES HAYES	\$	4,588.18
-67825	KATHLEEN MACDONALD	\$	606.05
-67824	TARRAH POITRA	\$	2,836.54
-67823	PATRICIA PRESSER	\$	4,735.74
-67822	KARLA THOMPSON	\$	31.79
-67821	LOIS TUFTON	\$	946.42
-67820	BONNIE WEMMER	\$	30.61
-67819	DARLA ZIMMERMAN	\$	2,469.39
-67818	ARTHUR ALLEN	\$	2,536.36
-67817	JULIE BACH	\$	3,132.98
-67816	JEFF ADKINS	\$	2,526.74
-67815	GRANT BOYSUN	\$	3,028.29
-67814	NUFRY BOYSUN	\$	3,164.52
-67813	DAVID COMBS	\$	3,218.63
-67812	SCOTT DOORNEK	\$	3,087.16
-67811	ALAN ENGELKE	\$	276.77
-67810	JACOB GIBBY	\$	2,998.53
-67809	REX JENSEN	\$	2,074.51
-67808	EDWARD KALAL	\$	3,610.60
-67807	RYAN LAMBERT	\$	2,898.45
-67806	DEREK MCNABB	\$	3,485.21
-67805	KENNETH NORGAARD	\$	3,258.80
-67804	JARED POLAND	\$	2,646.97
-67803	ELDON PORRAS JR	\$	3,115.92
-67802	WILLIAM SYNAN	\$	195.94
-67801	KAYSON CATES	\$	139.08
-67800	ETHAN JUSTICE	\$	1,847.11
-67799	WILLIAM PETERSEN	\$	3,495.96
-67798	DAKOTA SMITH	\$	1,611.54
-67797	AYDEN VANWHY	\$	1,829.95
-67796	GARRET MARTIN	\$	819.69
-67795	ANGELA MILLER	\$	2,808.00
-67794	BRITTEN VANGORDER	\$	1,737.88
-67793	LEONA COLVIN	\$	574.75
-67792	SHEILA DUNN	\$	2,295.90
-67791	SHERI HARVEY	\$	1,147.64
-67790	JANET LIVINGSTON	\$	3,112.96
-67789	PATRICIA SILVA PRONTO	\$	2,364.32
-67788	MIRACLE SPOTTED WOLF	\$	2,743.15
-67787	PAMELA CLARK	\$	2,769.94
-67786	ANNE HELLER	\$	2,456.87
-67785	VIRGINIA MCGINNIS	\$	925.24
-67784	ALYSSA PAUTSCH	\$	1,792.83
-67783	CAROL RASMUSSEN	\$	2,378.60
-67782	CYNTHIA WELCH	\$	2,412.70
-67781	JUDITH HEUPEL	\$	2,690.81
-67780	TRACI KJELSHUS	\$	107.72
-67779	TRACIE SMITH	\$	1,525.41
-67778	JASON BAKER	\$	3,341.33
-67777	TINA BETS HIS MEDICINE	\$	2,380.71
-67776	LOWELL BOYD JR	\$	3,369.50
-67775	CENTENNIAL COLON	\$	4,175.08
-67774	ROBERT CORBELL	\$	4,307.70
-67773	MICHAEL ELLERTON	\$	3,366.52
-67772	JASON FREDERICK	\$	4,496.49
-67771	DEVON HUGHES-MUNDEN	\$	3,411.43
-67770	PILAR KUNZ	\$	3,787.97
-67769	TIMOTHY LINGLE	\$	4,223.71
-67768	JOSEPH MOORE	\$	3,796.49
-67767	PATRICK O'CONNOR	\$	4,793.34

-67766	RACHAEL PARKER		\$	2,532.67
-67765	DAMON SADLER		\$	3,997.10
-67764	MARY SIMONS		\$	2,545.25
-67763	JARED STANDING		\$	4,651.42
-67762	JOHN SUMMERS		\$	5,576.60
-67761	DHAREEN VILLALUZ		\$	4,871.85
-67760	GAYDELLA BRUNELLE		\$	3,438.96
-67759	CATHERINE DICKEY		\$	2,484.42
-67758	RITA DISERLY		\$	1,270.46
-67757	CARLOS GARCIA		\$	3,002.27
-67756	TIFFANY GREY BEAR		\$	2,458.59
-67755	DREW REUM		\$	2,266.59
-67754	BRANDY SUTTON		\$	3,378.97
-67753	JEFFREY WOZNIAK		\$	5,672.82
-67752	ELISE AKERS		\$	2,355.71
-67751	TROY BLOUNT		\$	3,486.27
-67750	KEELIA BROCK		\$	2,236.78
-67749	DEBRA COLLINS		\$	2,997.01
-67748	DENISE DREW		\$	2,527.86
-67747	LAKOTA FLYING HORSE		\$	2,470.98
-67746	GERALD JACKSON JR		\$	2,436.14
-67745	JAMES MAGNAN		\$	2,181.86
-67744	RICHARD MCDONALD		\$	2,445.19
-67743	JOSHUA MILLER		\$	2,568.53
-67742	JERRETT SMIDT		\$	2,481.48
-67741	JARED TAYLOR		\$	2,421.26
-67740	DOUGLAS JESSEN		\$	1,485.84
-67739	ROCHELLE ROMO		\$	611.13
-67738	SARAH WAGNER		\$	1,502.96
-67737	SAMUEL BOYD		\$	796.84
-67736	LYLE LAMBERT		\$	149.56
	Electronic		\$	335,775.28
-67735	HSA	WESTERN BANK	\$	2,205.63
-67734	D-SHRF	PUBLIC EMPLOYEES RETIREM	\$	29,228.37
-67733	FIT	IRS/FEDERAL DEPOSIT	\$	116,607.95
-67732	P.E.R.S.	PUBLIC EMPLOYEES RETIREM	\$	60,951.52
-67731	PERS RETIREE	PUBLIC EMPLOYEE RETIREME	\$	3.15
-67730	SIT	STATE TREASURER	\$	21,504.00
	Deductions		\$	230,500.62
44116	PAYTON HAUGE		\$	992.41
44117	KOBE NICKOLOFF		\$	1,697.77
44118	LOGAN NICKOLOFF		\$	1,192.16
44119	CAYDEN BOYD		\$	1,096.06
44120	PERLA BURCIAGA		\$	105.37
44121	MARA SALVEVOLD		\$	346.28
44122	CLAYTON VANGORDER		\$	730.69
44123	HEATHER PAUTSCH		\$	334.31
44124	RANDALL PAUTSCH		\$	417.64
44125	CLARICE CHALLSTROM		\$	440.21
44126	GLORIA GIESE		\$	1,145.55
44127	EMMA TORGERSON		\$	1,588.75
44128	MELVIN CLARK		\$	3,261.42
44129	TYLER STERLING		\$	2,599.51
44130	LEANN MAROTTEK		\$	3,003.91
44131	CYNTHIA WELCH		\$	274.81
	Non-Electronic		\$	19,226.85
44132	AFLAC	AFLAC	\$	4,814.92
44133	AFSCME	AFSCME	\$	528.00
44134	CHILD SUPPORT	CHILD SUPPORT ENFORCEMEN	\$	188.00
44135	CHILD SUPPORT-S	OFFICE OF CHILD SUPPORT	\$	286.00
44136	COLONIAL	COLONIAL LIFE & ACCIDENT	\$	2,183.75
44137	EBMS/FLEX FEES	EBMS	\$	1,296.05
44138	EBMS/HEALTH INS	EBMS/HEALTH INSURANCE	\$	117,039.62
44139	GARNISH/LEE & A LEE & ASSOCIATES, LLC		\$	846.22
44140	GARNISHMENT/MDR	MT DEPT OF REVENUE	\$	776.11
44141	GARNSH/SOLAS LL	SOLAS LLC	\$	1,271.62
44142	JEFFERSON PILOT	JEFFERSON PILOT FINANCIA	\$	562.75
44143	NEW YORK LIFE	NEW YORK LIFE	\$	2,232.03
44144	PEBSCO	NATIONWIDE RETIREMENT SO	\$	2,100.00

44145	UNION/DEPUTIES	MONTANA TEAMSTERS/LOCAL	\$	2,037.00
	Deductions		\$	136,162.07
	Electronic		\$	566,275.90
	Non-Electronic		\$	155,388.92
	Total		\$	721,664.82

**TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$745,644.84**

1000	GENERAL			
101000	CASH/CASH EQUIVALENTS		\$109,125.38	
2110	ROAD FUND			
101000	CASH/CASH EQUIVALENTS		\$86,667.12	
2140	NOXIOUS WEED			
101000	CASH/CASH EQUIVALENTS		\$132.80	
2160	COUNTY FAIR FUND			
101000	CASH/CASH EQUIVALENTS		\$33,672.15	
2190	COMPREHENSIVE INSURANCE			
101000	CASH/CASH EQUIVALENTS		\$314,541.80	
2220	LIBRARY			
101000	CASH/CASH EQUIVALENTS		\$3,948.98	
2280	SENIOR CITIZENS			
101000	CASH/CASH EQUIVALENTS		\$1,414.31	
2300	PUBLIC SAFETY			
101000	CASH/CASH EQUIVALENTS		\$15,681.81	
2360	ROOSEVELT CO MUSEUM			
101000	CASH/CASH EQUIVALENTS		\$602.48	
2460	MCCABE SPECIAL			
101000	CASH/CASH EQUIVALENTS		\$20.08	
2957	DOMESTIC PREPAREDNESS EQUIPMENT			
101000	CASH/CASH EQUIVALENTS		\$109,875.50	
2979	CFDC-BIOTERRORISM GRANT			
101000	CASH/CASH EQUIVALENTS		\$117.00	
4030	PUBLIC SAFETY CAPITAL IMPROVEMENT			
101000	CASH/CASH EQUIVALENTS		\$400.00	
5210	WATER OPERAT-BROCKTON			
101000	CASH/CASH EQUIVALENTS		\$48.35	
5310	SEWER OPERAT-BROCKTON			
101000	CASH/CASH EQUIVALENTS		\$350.00	
7200	RURAL FIRE DISTRICT 64			
101000	CASH/CASH EQUIVALENTS		\$51,125.53	
7380	WOLF POINT TV			
101000	CASH/CASH EQUIVALENTS		\$2,566.19	
7385	POPLAR TV			
101000	CASH/CASH EQUIVALENTS		\$47.66	
		Total:	\$730,337.14	

**TOTAL CLAIMS AND PAYROLL FOR JULY 2021: \$1,475,981.98**

**ABATEMENTS APPROVED:**

**FEES RECEIVED:** The following fees for the month of July were received from various offices:

Clerk and Recorder	\$8,094.00
JP Wolf Point	\$675.00
JP Culbertson	\$6,050.00
Clerk of District Court	\$3,098.91
Sheriff	\$

**INVESTMENT INTEREST:** County Treasurer Betty Romo reported the County had received investment interest for the month of July from the following:

Opportunity Bank Checking Interest	\$
Opportunity Bank Savings Interest	\$369.56
Opportunity Bank STIP Interest	\$2,045.64
Opportunity Bank Money Market	\$
First Community Bank Interest Wolf Point	\$529.72
Independence Bank Savings Interest	\$54.60

**DEPOSITS:** The following listed checks were deposited with the County Treasurer

- \$29,084.65- Oil Royalties from Kraken to General Fund.
- \$580.26- Oil Royalties from Poplar Resources to General Fund.
- \$300.00- Approach permit fee from Leslie Gourneau to Road Fund.
- \$8,520.34- FY 22 County Fuel Tax to Gasoline Tax Fund.
- \$101.34- FY 22 County Fuel Tax to Road Fund.
- \$311.01- Oil Royalties from Foundation Energy to General Fund.
- \$498.63- Interest on CUSIP 07371C-BY-4 from Charles Schwab to General Fund.
- \$1,848.07- Gravel Pit Royalties from Wolf Point Sand and Gravel to Road Fund.
- \$17,978.50- Oil Royalties from Oasis Petroleum to General Fund.
- \$1,922.63- Oil Royalties from EOG to General Fund.
- \$118.68- Oil Royalties from Slawson Exploration to General Fund.
- \$1,403.34- Oil Royalties from White Rock to General Fund.
- \$200.00- Tower Rent to General Fund.
- \$1,078.24- Reimbursement from City of Wolf Point for JP/ City Attorney to General Fund.
- \$3,048.06- Oil Royalties from Energy Associates to General Fund.
- \$848.91- Oil Royalties from Citation to General Fund.
- \$400.00- Tower Rent from Montana Highway Patrol to General Fund.
- \$2,582.29- Oil Royalties from Darrah to General Fund.
- \$2,931.96- Oil Royalties from Equinor to General Fund.
- \$524.39- Reimbursement from US Treasury to Community of Brockton.

\_\_\_\_\_  
**Presiding Officer**

**ATTEST:** \_\_\_\_\_

**BOARD OF COUNTY COMMISSIONERS**  
**ROOSEVELT COUNTY, MONTANA**

**COUNTY CLERK AND CLERK OF THE BOARD**  
**OF COUNTY COMMISSIONERS**

