JOURNAL NO. 33 ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR NOVEMBER, 2020

November 10, 2020

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Frank A. Piocos, County Attorney's Office; Bill Juve; Clayton Vine, GIS Coordinator; Ken Norgaard, Road Foreman; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

Conflict of Interest: None

Minutes:

Minutes for the Regular Public Meeting of October 20, 2020

A motion was made by Commissioner Nygaard to approve the minutes for the regular public meeting of October 20, 2020, seconded by Commissioner Macdonald. Passed

Minutes for the Special Administrative Meeting of October 27, 2020

A motion was made by Commissioner Nygaard to approve the minutes for the special administrative meeting of October 27, 2020, seconded by Commissioner Macdonald. Passed **Minutes for the Month of October 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Month of October 2020, seconded by Commissioner Nygaard. Passed

Public Comment:

Mr. Juve requested Road Department to put some sand on corner of Rodeo Road.

Administrative Issues:

Road Department Request to Purchase a John Deere Backhoe

A motion was made by Commissioner Nygaard to approve Road Department request to purchase a John Deere Backhoe from RDO in the amount of \$8,000.00, seconded by Commissioner Macdonald. Passed

Road Department Request to Purchase a New Pickup

A motion was made by Commissioner Nygaard to approve Road Department request to purchase a new pickup from Fox Ford in the amount of \$ 33,685.00, seconded by Commissioner Macdonald. Passed

Discussion:

Two bids received. One bid from Northern Prairie Auto in the amount of \$33,258.00. One bid from Fox Ford in the amount of \$33,685.00.

Resignation from Detention Center Employee Morty Manning

A motion was made by Commissioner Nygaard to accept Detention Center employee Morty Manning resignation, seconded by Commissioner Macdonald. Passed

Discussion:

Commissioners would like to thank Mr. Manning for time served.

Claims:

Claims for October 27, 2020 in the amount of \$270,325.12

A motion was made by Commissioner Macdonald to approve the claims for October 27, 2020, seconded by Commissioner Nygaard. Passed

Claims for November 6, 2020 in the amount of \$128,330.01

A motion was made by Commissioner Macdonald to approve the claims for November 6, 2020 in the amount of \$128,330.01, seconded by Commissioner Nygaard. Passed

New Hire:

Camarillo Burshia, Maintenance Department

A motion was made by Commissioner Nygaard to approve new hire Camarillo Burshia to Maintenance Department, seconded by Commissioner Macdonald. Passed

Maria Ryan, Clerk and Recorder's Office

A motion was made by Commissioner Nygaard to approve new hire Maria Ryan to Clerk and Recorder's Office, seconded by Commissioner Macdonald. Passed

Pay Raises:

Pay Raise for Community of Brockton Employee Sam Boyd

A motion was made by Commissioner Nygaard to approve a fifty cent pay increase for Community of Brockton employee Sam Boyd, seconded by Commissioner Macdonald. Passed

Annual Pay Raise for Aging Department Employee Anne Heller

A motion was made by Commissioner Macdonald to approve annual pay increase for Aging Department employee Anne Heller from Grade 2 Range 5 to Grade 2 Range 6, seconded by Commissioner Nygaard. Passed

Annual Pay Raise for Sheriff's Office Employee Tonetta Cantrell

A motion was made by Commissioner Macdonald to approve annual pay increase for Sheriff's Office employee Tonetta Cantrell from Grade 3 Range 7 to Grade 3 Range 8, seconded by Commissioner Nygaard. Passed

Annual Pay Raise for Clerk of Court Employee Erika Fyfe

A motion was made by Commissioner Macdonald to approve annual pay increase for Clerk of Court employee Erika Fyfe from Grade 3 to Range 5 to Grade 3 Range 6, seconded by Commissioner Nygaard. Passed

Annual Pay Raise for Dispatch Employee Gaydella Brunelle

A motion was made by Commissioner Macdonald to approve annual pay increase for Dispatch employee Gaydella Brunelle from Grade 3 Range 7 to Grade 3 Range 8, seconded by Commissioner Nygaard. Passed

Additional Administrative Issues: None

New Business: None

Unfinished Business: None

Commissioner Macdonald moved to adjourn Commissioner Nygaard seconded Meeting adjourned at 11:15 A.M.

November 16, 2020

Special Administrative Session

Present: Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald and Duane Nygaard, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Macdonald to go into special administrative session, seconded by Commissioner Nygaard. Passed

Administrative Issues:

Approval of Resolution 2021-6, Cares Act Fund

A motion was made by Commissioner Macdonald to approve Resolution 2021-6, 2990 reserve account for Cares Act Funds, seconded by Commissioner Nygaard. Passed

Commissioner Macdonald moved to adjourn Commissioner Nygaard seconded Meeting adjourned at 3:29 P.M.

November 24, 2020

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Frank A. Piocos and Donna K. Reum, County Attorney's Office; Jeff Wozniak, Dispatch Supervisor; Cheryl A. Hansen, Clerk and Recorder's Office; Bill Juve; James Walling, Northern Plains Independent Newspaper; Lindsey McNabb, DES Coordinator/Administrative Assistant.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

Conflict of Interest: None

Minutes:

Minutes for the Regular Public Meeting of November 10, 2020

A motion was made by Commissioner Macdonald to approve the minutes for the regular public meeting of November 10, 2020, seconded by Commissioner Nygaard. Passed

Minutes for the Special Administrative Meeting of November 16, 2020

A motion was made by Commissioner Macdonald to approve the minutes for the special administrative meeting of November 16, 2020, seconded by Commissioner Nygaard. Passed

Public Comment: None Administrative Issues:

Dispatch Request to Upgrade 911 Software for Recording

A motion was made by Commissioner Macdonald to approve Dispatch request to upgrade software to SIP recording in the amount of \$8,803.60, seconded by Commissioner Nygaard. Passed

Maintenance Request to Purchase New Trim Hardware for Courthouse Doors

A motion was made by Commissioner Macdonald to approve maintenance department request to purchase new trim hardware for courthouse doors from Triple A Glass Inc in the amount of \$7,780.00, seconded by Commissioner Nygaard. Passed

Maintenance Request to Approve Maintenance Service and Support Agreement for Detention Center

A motion was made by Commissioner Macdonald to approve maintenance service and support agreement between Detention Center and CML Security, seconded by Commissioner Nygaard. Passed

Request to Purchase Automated Temperature Screen Station

A motion was made by Commissioner Nygaard to purchase a automated temperature screen station, seconded by Commissioner Oelkers.

Amendment:

Commissioner Nygaard amended his motion to purchase one 52' automated temperature screen station for the Courthouse lobby from Want for Tech in the amount of \$3,050.00, seconded by Commissioner Oelkers. Passed

Vote: For: 2 Against: 1

Resignation from Dispatch Employee Tegan Keller

A motion was made by Commissioner Nygaard to accept resignation form Dispatch employee Tegan Keller, seconded by Commissioner Macdonald. Passed

Discussion:

Commissioners would like to thank Ms. Keller for time served with the County.

Claims:

Claims for November 19, 2020 in the amount of \$198,682.46

A motion was made by Commissioner Macdonald to approve the claims for November 19, 2020 in the amount of \$198,682.46, seconded by Commissioner Nygaard. Passed

New Hire:

Jeffrey Berger Jr, Dispatch

A motion was made by Commissioner Nygaard to approve new hire Jeffery Berger Jr to Dispatch, seconded by Commissioner Macdonald. Passed

Pay Raises:

Annual Pay Raise for Treasurer's Office Employee Jenna Presser

A motion was made by Commissioner Nygaard to approve annual pay raise for Treasurers' Office employee Jenna Presser from 85% to 86%, seconded by Commissioner Macdonald. Passed

Additional Administrative Issues:

Appoint Julie Bach to the Health Board

A motion was made by Commissioner Macdonald to appoint Julie Bach to the Health Board, seconded by Commissioner Nygaard. Passed

New Business: None

Unfinished Business: None

Commissioner Macdonald moved to adjourn Commissioner Nygaard seconded Meeting adjourned at 11:16 A.M.

WARRANTS: PAYROLL AND CLAIMS: The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued: Check # payee/name

resented f	for payment and ordered the following list	ed warrants issued:	Ś
-68974	GARY MACDONALD	\$	3,320.97
-68973	DUANE NYGAARD	\$	3,839.68
-68972	GORDON OELKERS	\$	4,629.90
-68971	LAURIE EVANS	\$	2,902.93
-68970	ERIKA FYFE	\$	2,328.50
-68969	JERI TOAVS	\$	3,275.27
-68968	JERRI GRIMSRUD	\$	1,877.98
-68967	TRACI HARADA	\$	2,738.10
-68966	PENNY HENDRICKSON	\$	2,838.10
-68965	PEGGY PURVIS	\$	2,522.44
-68964	SHELLEY ARNDT	\$	2,409.95
-68963	DAVID BLOCK	\$	3,135.23
-68962	BRITTANY DEAVILA	\$	855.88
-68961	JENNA PRESSER	\$	3,150.47
-68960	BETTY ROMO	\$	2,595.52
-68959	CARLY TATTOO	\$	2,039.13
-68958	CHERYL HANSEN	\$	3,694.05
-68957	TRACY JUVE-MIRANDA	\$	3,611.72
-68956	LINDSEY NYGAARD	\$	2,555.68
-68955	JAN PANKRATZ	\$	2,579.01
-68954	AUSTIN KNUDSEN	\$	5,905.44
-68953	FRANK PIOCOS	\$	4,941.93
-68952	DONNA REUM	\$	3,408.13
-68951 -68950	CHRISTA WAGNER BRENDA ABRAHAM	\$ \$	2,436.44 2,116.35
-68949	COLE HANKS	\$	3,283.75
-68948	CRAIG KARGE	\$	3,048.66
-68947	CHRISTINE KILSDONK	\$	1,941.74
-68946	STEVEN HARADA	\$	477.15
-68945	LINDSEY MCNABB	\$	3,409.67
-68944	CLAYTON VINE	\$	3,358.71
-68943	DANNON GIBBY	\$	918.85
-68942	SIBLEY JANKOVIAK	\$	927.08
-68941	MICHELLE BARSNESS	\$	2,853.51
-68940	FRANCES HAYES	\$	4,092.60
-68939	RHONDA MASON	\$	693.99
-68938	TARRAH POITRA	\$	2,786.08
-68937	PATRICIA PRESSER	\$	6,135.64
-68936	KARLA THOMPSON	\$	6,004.50
-68935	DARLA ZIMMERMAN	\$	2,540.91
-68934	ARTHUR ALLEN	\$	2,485.76
-68933	JEFF ADKINS	\$	2,458.22
-68932	GRANT BOYSUN	\$	2,945.23
-68931	NUFRY BOYSUN	\$	3,085.52
-68930	DAVID COMBS	\$	3,138.00
-68929 -68928	SCOTT DOORNEK	\$ \$	3,005.51
-68927	ALAN ENGELKE JACOB GIBBY	\$	479.74 2,831.37
-68926	REX JENSEN	\$	1,934.95
-68925	EDWARD KALAL	\$	3,517.32
-68924	JORDAN KIERSTEAD	\$	2,800.56
-68923	RYAN LAMBERT	\$	2,715.89
-68922	DEREK MCNABB	\$	3,397.77
-68921	KENNETH NORGAARD	\$	3,177.26
-68920	JARED POLAND	\$	1,771.45
-68919	ELDON PORRAS JR	\$	2,929.69
-68918	WILLIAM SYNAN	\$	1,246.66
-68917	RICHARD WEBER	\$	1,673.46
-68916	WILLIAM PETERSEN	\$	3,023.34
-68915	ANGELA MILLER	\$	1,611.14
-68914	LEONA COLVIN	\$	512.93
-68913	SHEILA DUNN	\$	2,221.19
-68912	SHERI HARVEY	\$	1,080.30
-68911	JANET LIVINGSTON	\$	3,325.29

-68910	PATRICIA S	SILVA PRONTO	\$	2,339.28
-68909	MIRACLE SPOTTED WOLF		\$	2,673.89
-68908	JULIE BACI	H	\$	2,828.58
-68907	PAMELA CLARK		\$	2,702.08
-68906	ANNE HELLER		\$	
-68905	VIRGINIA MCGINNIS		\$	675.51
-68904 -68903	ALYSSA PAI CAROL RASI		\$ \$	
-68902	CYNTHIA W		\$	
-68901	JUDITH HE		\$	
-68900	JASON BAKI	ER	\$	
-68899	TINA BETS	HIS MEDICINE	\$	2,348.64
-68898	LOWELL BOY	YD JR	\$	3,065.24
-68897	TONETTA CA	ANTRELL	\$	1,683.91
-68896	CENTENNIA	L COLON	\$	•
-68895	ROBERT COI		\$	-
-68894	MICHAEL E		\$,
-68893 -68892	JASON FREI	DERICK HES-MUNDEN	\$	
-68891	PILAR KUN		\$	
-68890	TIMOTHY L		\$	-
-68889	PATRICK O		\$	•
-68888	DAMON SADI	LER	\$	3,357.76
-68887	MARY SIMO	NS	\$	2,452.79
-68886	JARED STAI	NDING	\$	3,813.50
-68885	JOHN SUMMI	ERS	\$	4,738.34
-68884	RYAN VAN I	KERKHOVE	\$	
-68883	DHAREEN V		\$	-
-68882	GAYDELLA I		\$	
-68881 -68880	CATHERINE CARLOS GAI		\$ \$	
-68879	TIFFANY G		\$	
-68878	TEGAN KELI		\$,
-68877	LEANN MARG		\$	2,804.54
-68876	RACHAEL PA	ARKER	\$	3,332.81
-68875	BRANDY SU	TTON	\$	2,669.38
-68874	JESSICA WA	ALKER	\$	2,419.14
-68873	JEFFREY WO	OZNIAK	\$	3,156.74
-68872	ELISE AKE		\$	
-68871	JOHN BENA		\$	
-68870 -68869	TROY BLOUI		\$	
-68868	DEBRA COL		\$	-
-68867		YING HORSE	\$	
-68866	GERALD JA	CKSON JR	\$	
-68865	MORTY MANI	NING	\$	2,219.90
-68864	RICHARD MO	CDONALD	\$	2,358.17
-68863	TRISTAN RA	ANDALL	\$	2,820.45
-68862	JERRETT SI	MIDT	\$	2,303.73
-68861	JENNIFER S		\$	
-68860	DIGMIE TI		\$	
-68859	SAMUEL BOY		\$	
-68858	LYLE LAMBI Electronic	EKT	\$ \$	
-68857	HSA	WESTERN BANK	\$	
-68856	D-SHRF	PUBLIC EMPLOYEES RETIR		-
-68855		IRS/FEDERAL DEPOSIT	\$	
-68854	P.E.R.S.	PUBLIC EMPLOYEES RETIR	EM \$	59,452.44
-68853	SIT	STATE TREASURER	\$	20,906.00
	Deductions		\$	226,870.70
43932	CHARLES SCHAFFER		\$	
43933	GLORIA GIESE		\$ \$	
43934	MELVIN CLARK			
43935	JAMES MAGNAN			2,055.73
43936 43937	TYLER STERLING			2,859.03 1,459.78
43937	RHONDA MASON KARLA THOMPSON			
	Non-Electronic		\$	
43939	AFLAC	AFLAC	\$	4,310.62

43940	AFSCME	AFSCME	\$ 519.60
43941	CHILD SUPPORT	CHILD SUPPORT ENFORCEMEN	\$ 188.00
43942	CHILD SUPPORT-S	OFFICE OF CHILD SUPPORT	\$ 486.00
43943	COLONIAL	COLONIAL LIFE & ACCIDENT	\$ 2,277.52
43944	EBMS/FLEX FEES	EBMS	\$ 1,281.95
43945	EBMS/HEALTH INS	EBMS/HEALTH INSURANCE	\$ 117,326.28
43946	GARNISHMENT/MDR	MT DEPT OF REVENUE	\$ 729.36
43947	JEFFERSON PILOT	JEFFERSON PILOT FINANCIA	\$ 548.81
43948	NEW YORK LIFE	NEW YORK LIFE	\$ 2,247.03
43949	PEBSCO	NATIONWIDE RETIREMENT SO	\$ 2,100.00
43950	UNION/DEPUTIES	MONTANA TEAMSTERS/LOCAL	\$ 2,345.00
43951	WAGE GARN/WILMS	WILLIAMS INVESTIGATIONS	\$ 671.76
	Deductions		\$ 135,031.93
	Electronic		•
	Non-Electronic		\$ 547,846.91
			\$ 150,866.95
	Total		\$ 698,713.86

TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$715,062.62

THE THEOLE WITH WORLDOWN	a ordining
1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	\$99,909.39
2110 ROAD FUND	
101000 CASH/CASH EQUIVALENTS	\$202,570.68
2130 BRIDGE FUND	
101000 CASH/CASH EQUIVALENTS	\$2,454.65
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	\$373.42
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	\$1,229.14
2190 COMPREHENSIVE INSURANCE	
101000 CASH/CASH EQUIVALENTS	\$3,092.00
2200 MOSQUITO CONTROL	
101000 CASH/CASH EQUIVALENTS	\$3,855.47
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	\$29,841.01
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	\$8,517.73
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	\$6,559.12
2300 PUBLIC SAFETY	
101000 CASH/CASH EQUIVALENTS	\$71,050.74
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	\$429.48
2390 DRUG FORFEITURE & SEIZURE	
101000 CASH/CASH EQUIVALENTS	\$12,240.00
2460 MCCABE SPECIAL	
101000 CASH/CASH EQUIVALENTS	\$20.08
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$338.29
2850 911 EMERGENCY	
101000 CASH/CASH EQUIVALENTS	\$34,720.04
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	\$1,118.68
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$117.10
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$1,002.21
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$3,079.40
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	\$465.01
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	\$197.04

Total: \$483,180.68

TOTAL CLAIMS AND PAYROLL FOR OCTOBER, 2020: \$1,198,243.30

ABATEMENTS APPROVED: 5632-5642

FEES RECEIVED: The following fees for the month of October were received from various offices:

Clerk and Recorder	\$3,822.75
JP Wolf Point	\$835.00
JP Culbertson	\$8,822.00
Clerk of District Court	\$2,821.54

Sheriff \$

INVESTMENT INTEREST: County Treasurer Betty Romo reported the County had received investment interest for the month of October from the following:

Opportunity Bank checking Interest	\$24.31
Opportunity Bank Savings Interest	\$102.24
Opportunity Bank STIP Interest	\$4,293.03
Opportunity Bank Money Market	\$
First Community Bank interest Wolf Point	\$673.02
Independence Bank Savings Interest	\$66.42

DEPOSITS: The following listed checks were deposited with the County Treasurer

\$2.02- Oil Royalties from Kraken to General Fund.

\$9,833.81- Oil Royalties from Kraken to General Fund.

\$18,198.32- Oil Royalties from Kraken to General Fund.

\$177.52- Oil Royalties from BBX Operating to General Fund.

\$8,536.29- FY 21 County Fuel Tax to Gasoline Tax Fund.

\$101.53- FY 21 County Fuel Tax to Road Fund.

\$2,888.78- Gravel Pit Royalties from Wolf Point Sand and Gravel to Road Fund.

\$10,329.45- Oil Royalties from Oasis Petroleum to General Fund.

\$500.00- Attorney Services from Town of Bainville to General Fund.

\$163.41- Oil Royalties from Foundation Energy to General Fund.

\$930.20- Oil Royalties from EOG to General Fund.

\$300.00- Approach Permit from Vikor to Road Fund.

\$406.13- Oil Royalties from White Rock to General Fund.

\$833.86- Oil Royalties from Darrah to General Fund.

\$1,634.73- Oil Royalties from Equinor to General Fund.

\$1,271.14- Reimbursement from City of Wolf Point for JP/ City Attorney.

\$634.95- Restitution from US Treasury to Community of Brockton Fund.

Presiding Officer	ATTEST:
BOARD OF COUNTY COMMISSIONERS	COUNTY CLERK AND CLERK OF THE BOARD
ROOSEVELT COUNTY, MONTANA	OF COUNTY COMMISSIONERS