

JOURNAL NO. 33
ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR NOVEMBER 2021

November 3, 2021

Special Administrative Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer and Gary Macdonald, Member; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Macdonald to go into special administrative session, seconded by Commissioner Oelkers. Passed

New Hire:

Laci Charlton to Dispatch

A motion was made by Commissioner Macdonald to approve new hire Laci Charlton to Dispatch effective November 2, 2021, seconded by Commissioner Oelkers. Passed

Commissioner Macdonald moved to adjourn.

Commissioner Oelkers seconded

Meeting adjourned at 10:58 A.M.

November 8, 2021

Special Administrative Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer and Gary Macdonald, Member; Lindsey McNabb, DES Coordinator/Administrative Assistant.

A motion was made by Commissioner Macdonald to go into special administrative session, seconded by Commissioner Oelkers. Passed

New Hire:

Rehire Orin Cantrell to the Sheriff's Office

A motion was made by Commissioner Macdonald to approve re hire Orin Cantrell to the Sheriff's Office effective November 1, 2021, seconded by Commissioner Oelkers. Passed

Discussion:

Commissioners would like to know if Orin will be covering the east end of the County.

Commissioner Macdonald moved to adjourn.

Commissioner Oelkers seconded.

Meeting adjourned at 1:08 P.M.

November 16, 2021

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Bill VanderWeele, Northern Plains Independent Newspaper; Erika Fyfe, County Attorney's Office; Sabrina Labatte, Bartlett & West; Ken Norgaard, Road Foreman; Bill Juve; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

On the Phone: Clayton Vine, GIS

Commissioner Oelkers called the meeting to order at 11:00 A.M.

Conflict of Interest: None

Minutes:

Minutes for the Regular Public Meeting of October 26, 2021

A motion was made by Commissioner Nygaard to approve the minutes for the regular public meeting of October 26, 2021, seconded by Commissioner Macdonald. Passed

Minutes for the Special Administrative Meeting of October 28, 2021

A motion was made by Commissioner Nygaard to approve the minutes for the special administrative meeting of October 28, 2021, seconded by Commissioner Macdonald. Passed

Minutes for the Month of October 2021

A motion was made by Commissioner Nygaard to approve the minutes for the month of October 2021, seconded by Commissioner Macdonald. Passed

Minutes for the Special Administrative Meeting of November 3, 2021

A motion was made by Commissioner Nygaard to approve the minutes for the special administrative meeting of November 3, 2021, seconded by Commissioner Macdonald. Passed

Minutes for the Special Administrative Meeting of November 8, 2021

A motion was made by Commissioner Nygaard to approve the minutes for the special administrative meeting of November 8, 2021, seconded by Commissioner Macdonald. Passed

Public Comment: It was asked if all position in Dispatch are filled. Dispatch still has one more opening.

Administrative Issues:

Approval of Bartlett & West Agreement for Right of Way Project

A motion was made by Commissioner Macdonald to approve Bartlett & West Agreement for the right of way project after a correction is made on page three regarding the district court, seconded Commissioner Nygaard. Passed

Approval of Bartlett & West Task Order 2021-1 for Right of Way Project

A motion was made by Commissioner Nygaard to approve task order 2021-1 for the right of way project, seconded by Commissioner Macdonald. Passed

Approval of Use of American Rescue Plan Act Funds (ARPA) for Water Project for City of Culbertson

A motion was made by Commissioner Macdonald to approve City of Culbertson request to use the American Rescue Plan Act Funds for a water project in the amount of \$13,581.44, seconded by Commissioner Nygaard. Passed

Claims:

Claims for November 4, 2021 in the amount of \$194,168.40

A motion was made by Commissioner Macdonald to approve the claims for November 4, 2021 in the amount of \$194,168.40, seconded by Commissioner Nygaard. Passed

New Hire: None

Pay Raises:

Annual Pay Raise for Aging Department Employee Anne Heller

A motion was made by Commissioner Macdonald to approve annual pay raise for Aging Department employee Anne Heller, seconded by Commissioner Nygaard. Passed

Annual Pay Raise for Maintenance Department Employee Cam Burshia

A motion was made by Commissioner Nygaard to approve annual pay raise for Maintenance Department employee Cam Burshia, seconded by Commissioner Macdonald. Passed

Additional Administrative Issues: None

New Business: None

Unfinished Business: None

Commissioner Macdonald moved to adjourn.

Commissioner Nygaard seconded.

Meeting adjourned at 11:11 A.M.

November 30, 2021

Special Administrative Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Nygaard to go into special administrative session, seconded by Commissioner Macdonald. Passed

Administrative Issues:

Approval of Resolution 2022-12, Transfer Appropriations Within the American Rescue Plan Act Fund

A motion was made by Commissioner Nygaard to approve Resolution 2022-12 to transfer appropriations within the American Rescue Plan Act Fund (ARPA) from operating transfer out line to establish a line item within American Rescue Plan Act Fund for Town of Culbertson water main replacement project in the amount of \$13,582.00, seconded by Commissioner Macdonald.
Passed

RESOLUTION NO. 2022-12

A RESOLUTION of the Board of County Commissioners of Roosevelt County, Montana, to transfer appropriations within the American Rescue Plan Act fund from the Operating Transfers Out line item to establish an expenditure line item within the ARPA fund for the Town of Culbertson for the Highway 2 Water Main Replacement Project.

WHEREAS, appropriations in the amount of \$13,582 are available in the American Rescue Plan Act fund;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Roosevelt County, Montana as follows:

1. That \$13,582 be transferred from the Operating Transfers Out line item within the American Rescue Plan Act fund to establish the following line item. (2991-705-521000-820)
2. That the expenditure Other Grants, Contributions & Indemnities line item be established in the amount of \$13,582. (2991-705-430520-790)

That said increase authorization is effective immediately.

DATED this 30th day of November, 2021.

BOARD OF COUNTY COMMISSIONERS

/s/ Gordon Oelkers
Presiding Officer

/s/ Duane Nygaard
Member

/s/ Gary Macdonald
Member

ATTEST:

/s/ Cheryl A. Hansen
County Clerk and Clerk of the Board of
County Commissioners

Commissioner Macdonald moved to adjourn.
Commissioner Nygaard seconded.
Meeting adjourned at 10:09 A.M.

WARRANTS: PAYROLL AND CLAIMS: The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

payee/name	Check \$
-67468 GARY MACDONALD	\$ 3,435.85
-67467 DUANE NYGAARD	\$ 3,928.85
-67466 GORDON OELKERS	\$ 4,470.59
-67465 LAURIE EVANS	\$ 2,921.81
-67464 TERESA ROMO	\$ 2,487.71
-67463 JERI TOAVS	\$ 3,356.07
-67462 JERRI GRIMSRUD	\$ 1,984.25
-67461 TRACI HARADA	\$ 2,810.54
-67460 PENNY HENDRICKSON	\$ 2,910.54
-67459 PEGGY PURVIS	\$ 2,590.50
-67458 SHELLEY ARNDT	\$ 3,318.43
-67457 DAVID BLOCK	\$ 3,195.54
-67456 BRITTANY DEAVILA	\$ 2,377.81
-67455 BETTY ROMO	\$ 2,684.70
-67454 CARLY TATTOO	\$ 2,457.23
-67453 CHERYL HANSEN	\$ 3,792.70
-67452 TRACY JUVE-MIRANDA	\$ 2,718.54
-67451 LINDSEY NYGAARD	\$ 2,912.77
-67450 JAN PANKRATZ	\$ 2,613.41
-67449 MARIA RYAN	\$ 2,698.03
-67448 ERIKA FYFE	\$ 2,948.85
-67447 FRANK PIOCOS	\$ 6,020.98
-67446 CHRISTA WAGNER	\$ 2,574.73
-67445 BRENDA ABRAHAM	\$ 2,185.40
-67444 CAMARILLO BURSHIA	\$ 2,535.55
-67443 CRAIG KARGE	\$ 3,123.61
-67442 CHRISTINE KILSDONK	\$ 2,364.40
-67441 JENNA PRESSER	\$ 3,404.24
-67440 STEVEN HARADA	\$ 250.23
-67439 LINDSEY MCNABB	\$ 3,252.25
-67438 CLAYTON VINE	\$ 3,445.65
-67437 DANNON GIBBY	\$ 942.76
-67436 SIBLEY JANKOVIK	\$ 949.90
-67435 MICHELLE BARSNESS	\$ 2,465.35
-67434 FRANCES HAYES	\$ 4,377.49
-67433 HUNTER LAMBERT	\$ 1,720.35
-67432 KATHLEEN MACDONALD	\$ 691.78
-67431 TARRAH POITRA	\$ 2,890.42
-67430 PATRICIA PRESSER	\$ 5,173.95
-67429 KARLA THOMPSON	\$ 273.66
-67428 LOIS TUFTON	\$ 3,962.64
-67427 BONNIE WEMMER	\$ 124.44
-67426 DARLA ZIMMERMAN	\$ 2,501.50
-67425 ARTHUR ALLEN	\$ 2,420.52
-67424 JULIE BACH	\$ 3,334.69
-67423 JEFF ADKINS	\$ 2,526.74
-67422 GRANT BOYSUN	\$ 3,028.29
-67421 NUFRY BOYSUN	\$ 3,092.59
-67420 DAVID COMBS	\$ 3,037.10
-67419 SCOTT DOORNEK	\$ 3,087.16
-67418 ALAN ENGELKE	\$ 387.49
-67417 JACOB GIBBY	\$ 2,894.20
-67416 REX JENSEN	\$ 1,769.95
-67415 EDWARD KALAL	\$ 4,206.60
-67414 RYAN LAMBERT	\$ 2,857.74
-67413 DEREK MCNABB	\$ 3,485.21
-67412 EBERT MIRANDA	\$ 1,023.47
-67411 KENNETH NORGAARD	\$ 3,258.80
-67410 JARED POLAND	\$ 2,760.17
-67409 ELDON PORRAS JR	\$ 3,115.92
-67408 WILLIAM PETERSEN	\$ 3,099.88

-67407	ANGELA MILLER	\$	1,540.63
-67406	BEATRICE BRUCE	\$	1,859.53
-67405	LEONA COLVIN	\$	574.75
-67404	SHEILA DUNN	\$	2,295.90
-67403	SHERI HARVEY	\$	1,147.64
-67402	JANET LIVINGSTON	\$	3,072.96
-67401	TAYLOR REESE	\$	202.28
-67400	PATRICIA SILVA PRONTO	\$	2,313.62
-67399	MIRACLE SPOTTED WOLF	\$	2,682.58
-67398	PAMELA CLARK	\$	2,664.94
-67397	ANNE HELLER	\$	2,456.87
-67396	VIRGINIA MCGINNIS	\$	557.51
-67395	ALYSSA PAUTSCH	\$	2,195.28
-67394	CAROL RASMUSSEN	\$	2,304.61
-67393	ELISE EGGBRECHT	\$	389.99
-67392	JUDITH HEUPEL	\$	2,690.81
-67391	JASON BAKER	\$	3,577.72
-67390	TINA BETS HIS MEDICINE	\$	2,380.71
-67389	CENTENNIAL COLON	\$	3,836.15
-67388	MICHAEL ELLERTON	\$	3,424.38
-67387	JASON FREDERICK	\$	4,532.29
-67386	PILAR KUNZ	\$	3,395.88
-67385	TIMOTHY LINGLE	\$	4,002.53
-67384	JOSEPH MOORE	\$	3,616.68
-67383	PATRICK O'CONNOR	\$	4,917.60
-67382	RACHAEL PARKER	\$	2,532.67
-67381	DAMON SADLER	\$	3,709.02
-67380	MARY SIMONS	\$	2,545.25
-67379	JARED STANDING	\$	4,798.55
-67378	JOHN SUMMERS	\$	4,802.98
-67377	DHAREEN VILLALUZ	\$	3,646.98
-67376	GAYDELLA BRUNELLE	\$	3,689.95
-67375	CATHERINE DICKEY	\$	3,200.38
-67374	RITA DISERLY	\$	3,666.45
-67373	CARLOS GARCIA	\$	3,352.47
-67372	TIFFANY GREY BEAR	\$	2,278.44
-67371	BRANDY SUTTON	\$	3,581.69
-67370	TRISTIAN WARD	\$	1,612.82
-67369	JEFFREY WOZNIAK	\$	4,254.55
-67368	ELISE AKERS	\$	2,308.56
-67367	TROY BLOUNT	\$	3,171.58
-67366	LOWELL BOYD JR	\$	2,363.78
-67365	KEELIA BROCK	\$	2,295.71
-67364	DEBRA COLLINS	\$	2,808.26
-67363	DENISE DREW	\$	2,648.04
-67362	LAKOTA FLYING HORSE	\$	2,491.32
-67361	GERALD JACKSON JR	\$	2,782.24
-67360	JAMES MAGNAN	\$	2,182.72
-67359	RICHARD MCDONALD	\$	2,567.73
-67358	JOSHUA MILLER	\$	2,645.38
-67357	JERRETT SMIDT	\$	2,481.48
-67356	JARED TAYLOR	\$	2,246.10
-67355	SAMUEL BOYD	\$	796.84
-67354	LYLE LAMBERT	\$	149.56
	Electronic	\$	311,477.86
-67353	HSA WESTERN BANK	\$	2,205.63
-67352	D-SHRF PUBLIC EMPLOYEES RETIREM	\$	25,622.90
-67351	FIT IRS/FEDERAL DEPOSIT	\$	106,447.81
-67350	P.E.R.S. PUBLIC EMPLOYEES RETIREM	\$	60,548.74
-67349	PERS RETIREE PUBLIC EMPLOYEE RETIREME	\$	26.77
-67348	SIT STATE TREASURER	\$	19,457.00
	Deductions	\$	214,308.85
44208	CLARICE CHALLSTROM	\$	555.03
44209	GLORIA GIESE	\$	1,204.53
44210	KAITLYN GREYBEAR	\$	2,205.09
44211	MELVIN CLARK	\$	3,181.71
44212	ZACHARIAH MORALES	\$	1,957.66
44213	RICHARD MCDONALD	\$	2,324.56
	Non-Electronic	\$	11,428.58

44214	AFLAC	AFLAC	\$	4,810.89
44215	AFSCME	AFSCME	\$	528.00
44216	CHILD SUPPORT	CHILD SUPPORT ENFORCEMEN	\$	188.00
44217	CHILD SUPPORT-S	OFFICE OF CHILD SUPPORT	\$	536.00
44218	COLONIAL	COLONIAL LIFE & ACCIDENT	\$	2,153.25
44219	EBMS/FLEX FEES	EBMS	\$	1,213.57
44220	EBMS/HEALTH INS	EBMS/HEALTH INSURANCE	\$	114,994.81
44221	GARNISHMENT/MDR	MT DEPT OF REVENUE	\$	776.11
44222	JEFFERSON PILOT	JEFFERSON PILOT FINANCIA	\$	539.14
44223	NEW YORK LIFE	NEW YORK LIFE	\$	3,053.72
44224	PEBSCO	NATIONWIDE RETIREMENT SO	\$	2,100.00
44225	UNION/DEPUTIES	MONTANA TEAMSTERS/LOCAL	\$	1,974.00
	Deductions		\$	132,867.49
	Electronic		\$	525,786.71
	Non-Electronic		\$	144,296.07
	Total		\$	670,082.78

TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$691,063.55

1000	GENERAL	
101000	CASH/CASH EQUIVALENTS	\$77,157.78
2110	ROAD FUND (8 VOTED MILLS)	
101000	CASH/CASH EQUIVALENTS	\$30,815.30
2130	BRIDGE FUND	
101000	CASH/CASH EQUIVALENTS	\$3,674.00
2140	NOXIOUS WEED	
101000	CASH/CASH EQUIVALENTS	\$530.28
2160	COUNTY FAIR FUND	
101000	CASH/CASH EQUIVALENTS	\$3,284.26
2200	MOSQUITO CONTROL	
101000	CASH/CASH EQUIVALENTS	\$6,665.00
2220	LIBRARY	
101000	CASH/CASH EQUIVALENTS	\$25,799.14
2280	SENIOR CITIZENS	
101000	CASH/CASH EQUIVALENTS	\$7,271.95
2290	EXTENSION SERVICE	
101000	CASH/CASH EQUIVALENTS	\$7,778.15
2300	PUBLIC SAFETY (7 VOTED MILLS)	
101000	CASH/CASH EQUIVALENTS	\$58,752.44
2360	ROOSEVELT CO MUSEUM	
101000	CASH/CASH EQUIVALENTS	\$784.77
2390	DRUG FORFEITURE & SEIZURE	
101000	CASH/CASH EQUIVALENTS	\$3,326.00
2460	MCCABE SPECIAL	
101000	CASH/CASH EQUIVALENTS	\$20.08
2795	COMMUNITY OF BROCKTON	
101000	CASH/CASH EQUIVALENTS	\$330.06
2979	CFDC-BIOTERRORISM GRANT	
101000	CASH/CASH EQUIVALENTS	\$202.30
5210	WATER OPERAT-BROCKTON	
101000	CASH/CASH EQUIVALENTS	\$117.60
5310	SEWER OPERAT-BROCKTON	
101000	CASH/CASH EQUIVALENTS	\$250.92
5410	SOLID WASTE OPER-BROCKTON	
101000	CASH/CASH EQUIVALENTS	\$3,139.28
7200	RURAL FIRE DISTRICT 64	
101000	CASH/CASH EQUIVALENTS	\$975.00
7380	WOLF POINT TV	
101000	CASH/CASH EQUIVALENTS	\$336.76
7385	POPLAR TV	
101000	CASH/CASH EQUIVALENTS	\$64.80

Total: \$231,275.87

TOTAL CLAIMS AND PAYROLL FOR OCTOBER 2021: \$922,339.42

ABATEMENTS APPROVED: 5700-5701

FEES RECEIVED: The following fees for the month of October were received from various offices:

Clerk and Recorder	\$5,970.00
JP Wolf Point	\$2,410.00
JP Culbertson	\$5,630.00
Clerk of District Court	\$8,674.24
Sheriff	\$

INVESTMENT INTEREST: County Treasurer Betty Romo reported the County had received investment interest for the month of October from the following:

Opportunity Bank Checking Interest	\$39.98
Opportunity Bank Savings Interest	\$252.95
Opportunity Bank STIP Interest	\$2,161.69
Opportunity Bank Money Market	\$
First Community Bank Interest Wolf Point	\$345.81
Independence Bank Savings Interest	\$52.82
Opportunity Bank CD Interest	\$

DEPOSITS: The following listed checks were deposited with the County Treasurer
\$26,657.53- Oil Royalties from Kraken to General Fund.
\$2,621.79- Oil Royalties from Darrah to General Fund.
\$1,174.69- Reimbursement from City of Wolf Point for JP/ City Attorney to General Fund.
\$61.64- Interest on CUSIP 90348J35 to General Fund.
\$2,255.54- Oil Royalties from EOG to General Fund.
\$168.83- Oil Royalties from Foundation Energy to General Fund.
\$8,520.34- Fiscal Year 2022 County Fuel Tax to Gasoline Tax Fund.
\$101.34- Fiscal Year 2022 County Fuel Tax to Road Fund.
\$2,582.08- Oil Royalties from Darrah to General Fund.
\$400.00- Tower rent from Montana Highway Patrol to General Fund.
\$446.67- Reimbursement from US Treasury to Community of Brockton.

Presiding Officer

**BOARD OF COUNTY COMMISSIONERS
ROOSEVELT COUNTY, MONTANA**

ATTEST: _____

**COUNTY CLERK AND CLERK OF THE BOARD
OF COUNTY COMMISSIONERS**

