

JOURNAL NO. 33
ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR OCTOBER, 2020

October 6, 2020

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Bill Vander Weele, Northern Plains Independent; Cheryl Hansen, Clerk and Recorder; Jason Frederick, Sheriff; Frank Picos and Donna K. Reum (taking notes), County Attorney's Office.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

Conflict of Interest: None

Minutes:

Minutes for the Tax Deed Sale of September 22, 2020

A motion was made by Commissioner Macdonald to approve the minutes for the tax deed sale of September 22, 2020, seconded by Commissioner Oelkers. Passed

Minutes for the Regular Public Meeting of September 22, 2020

A motion was made by Commissioner Macdonald to approve the minutes for the regular public meeting of September 22, 2020, seconded by Commissioner Oelkers. Passed

Minutes for the Month of September 2020

A motion was made by Commissioner Nygaard to approve the minutes for the month of September, 2020, seconded by Commissioner Macdonald. Passed

Public Comment: None

Administrative Issues:

Approval of Agreement between Roosevelt County and BNSF for Grade Crossing

A motion was made by Commissioner Nygaard to approve the agreement between Roosevelt County and BNSF for Road 1013 construction and maintenance by the County, including culvert, crossing arms and lights. Roosevelt County will sign when a clean copy is received, seconded by Commissioner Macdonald. Passed

Resignation from Dispatch Employee Jessica Bledsaw

A motion was made by Commissioner Nygaard to accept the resignation of Dispatch employee Jessica Bledsaw, seconded by Commissioner Macdonald. Passed

Approval to use Covid Grant for Recruitment of Health Nurse

A motion was made by Commissioner Nygaard to approve to use \$5,000.00 in funds from the Health Department's Covid grant for expenses for a health nurse to move to Roosevelt County, seconded by Commissioner Macdonald. Passed

Claims: None

New Hire: None

Pay Raises: None

Additional Administrative Issues:

Approval of Professional Services Agreement between Roosevelt County and Geodata Services, Inc.

A motion was made by Commissioner Macdonald to approve Professional Agreement with GEO Data Services for 911 Next Generation GIS in the amount of \$60,851.00, seconded by Commissioner Nygaard. Passed

Sheriff's Office Request to Purchase 2 Vehicles

A motion was made by Commissioner Macdonald to approve Sheriff's Office request to purchase two (2) vehicles, one (1) 2021 Ford Explorer in the amount of \$35,815.00 from Fox Ford and one (1) 2021 Dodge Ram 1500 in the amount of \$32,870.00 from Northern Prairie Auto, seconded by Commissioner Nygaard. Passed

Road Department Request to Purchase a Container

A motion was made by Commissioner Macdonald to approve Road Department request to purchase a forty (40) foot container from Dallas Aero, delivered to the Road Department in Bainville in the amount of \$4,850.00, seconded by Commissioner Nygaard. Passed

Resignation from Health Department Employee Karla Thompson

A motion was made by Commissioner Nygaard to accept the resignation (October 30th) of Karla Thompson RN from the Roosevelt County Health Department, seconded by Commissioner Macdonald. The County thanks Karla for her service to Roosevelt County.

New Business: None

Unfinished Business: None

Commissioner Nygaard moved to adjourn

Commissioner Macdonald seconded

Meeting adjourned at 11:13 A.M.

October 20, 2020

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Donna K. Reum and Frank A. Picos, County Attorney's Office; Bill Vander Weele, Northern Plains Independent; Clayton Vine, GIS; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

Conflict of Interest: None

Minutes:

Minutes for the Regular Public Meeting of October 6, 2020

A motion was made by Commissioner Nygaard to approve the minutes for the regular public meeting of October 6, 2020, seconded by Commissioner Macdonald. Passed

Public Comment: None

Administrative Issues:

Approval of the Report of Investments and Pledged Securities for September 30, 2020

A motion was made by Commissioner Macdonald to approve the report of investments and pledged securities for September 30, 2020, seconded by Commissioner Nygaard. Passed

Appoint a Fair Board Member

A motion was made by Commissioner Macdonald to appoint Keith Nordlund to the Fair Board, seconded by Commissioner Nygaard. Passed

Discussion:

Commissioners stated there were three (3) candidates.

Claims:

Claims for October 9, 2020 in the amount of \$213,911.04

A motion was made by Commissioner Macdonald to approve the claims for October 9, 2020 in the amount of \$213,911.04, seconded by Commissioner Nygaard. Passed

New Hire: None

Pay Raises: None

Additional Administrative Issues:

IT Department Request to Upgrade Email Services

A motion was made by Commissioner Macdonald to table until more information is received, seconded by Commissioner Nygaard. Passed

Promotion Raise for Clerk and Recorder Employee Lindsey Nygaard

A motion was made by Commissioner Macdonald to approve promotion raise for Clerk and Recorder employee Lindsey Nygaard, seconded by Commissioner Oelkers. Passed

Vote:

1 abstain

2 for

Approval of Task Order Number One for Wolf Point Airport

A motion was made by Commissioner Nygaard to approve task order number one (1) for Wolf Point Airport for engineering services, seconded by Commissioner Macdonald. Passed

New Business: None

Unfinished Business: None

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11:10 A.M.

October 27, 2020

Special Administrative Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald and Duane Nygaard, Members; Patty Presser, Health Department Supervisor; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Macdonald to go into special administrative session, seconded by Commissioner Nygaard. Passed

Administrative Issues:

Health Department Request to hire Lois Tufton as Temp/Part-Time Nurse

A motion was made by Commissioner Nygaard to approve new hire Lois Tufton as temp/part time nurse for health department, seconded by Commissioner Macdonald. Passed

Health Department Request to use Grant Monies to Assist Local Food Kitchen for Homeless

A motion was made by Commissioner Nygaard to approve quote from Dependable Heating and Air Conditioning in the amount of \$2,500.00 for an air conditioning unit and Mr. Wire quote in the amount of \$541.29 for electricity needs for the project, seconded by Commissioner Macdonald. Passed

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11:28 A.M.

WARRANTS: PAYROLL AND CLAIMS: The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

Check #	payee/name	Check \$
-69101	GARY MACDONALD	\$ 3,322.27
-69100	DUANE NYGAARD	\$ 3,839.68
-69099	GORDON OELKERS	\$ 4,629.90
-69098	LAURIE EVANS	\$ 2,895.36
-69097	ERIKA FYFE	\$ 2,436.82
-69096	JERI TOAVS	\$ 3,275.27
-69095	JERRI GRIMSRUD	\$ 1,867.29
-69094	TRACI HARADA	\$ 2,738.10
-69093	PENNY HENDRICKSON	\$ 2,838.10
-69092	PEGGY PURVIS	\$ 2,452.21
-69091	SHELLEY ARNDT	\$ 2,409.95
-69090	DAVID BLOCK	\$ 3,186.01
-69089	BRITTANY DEAVILA	\$ 623.10
-69088	JENNA PRESSER	\$ 3,150.47
-69087	BETTY ROMO	\$ 2,595.52
-69086	LIARA BRAATEN	\$ 2,289.74
-69085	CHERYL HANSEN	\$ 3,694.05
-69084	TRACY JUVE-MIRANDA	\$ 3,489.25
-69083	LINDSEY NYGAARD	\$ 2,502.42
-69082	JAN PANKRATZ	\$ 2,542.76
-69081	AUSTIN KNUDSEN	\$ 5,905.44
-69080	FRANK PIOCOS	\$ 4,941.93
-69079	DONNA REUM	\$ 3,362.07
-69078	CHRISTA WAGNER	\$ 2,436.44
-69077	BRENDA ABRAHAM	\$ 2,116.35
-69076	ALEXANDRIA BOSTICK	\$ 2,095.26
-69075	COLE HANKS	\$ 3,363.75
-69074	CRAIG KARGE	\$ 3,048.66
-69073	CHRISTINE KILSDONK	\$ 2,054.24
-69072	STEVEN HARADA	\$ 477.15
-69071	LINDSEY MCNABB	\$ 3,289.91
-69070	CLAYTON VINE	\$ 3,358.71
-69069	DANNON GIBBY	\$ 918.85
-69068	SIBLEY JANKOVIK	\$ 927.08

-69067	MICHELLE BARSNESS	\$	2,558.16
-69066	FRANCES HAYES	\$	4,865.85
-69065	RHONDA MASON	\$	1,359.39
-69064	TARRAH POITRA	\$	2,764.84
-69063	PATRICIA PRESSER	\$	4,933.57
-69062	KARLA THOMPSON	\$	4,680.38
-69061	DARLA ZIMMERMAN	\$	2,331.10
-69060	ARTHUR ALLEN	\$	2,578.55
-69059	JEFF ADKINS	\$	3,056.09
-69058	GRANT BOYSUN	\$	2,945.23
-69057	NUFRY BOYSUN	\$	3,085.52
-69056	HARDY BRAATEN	\$	1,464.82
-69055	DAVID COMBS	\$	3,138.00
-69054	SCOTT DOORNEK	\$	3,005.51
-69053	ALAN ENGELKE	\$	608.90
-69052	JACOB GIBBY	\$	2,873.19
-69051	REX JENSEN	\$	1,969.74
-69050	EDWARD KALAL	\$	3,517.32
-69049	JORDAN KIERSTEAD	\$	2,890.76
-69048	RYAN LAMBERT	\$	2,634.18
-69047	DEREK MCNABB	\$	3,397.77
-69046	KENNETH NORGAARD	\$	3,177.26
-69045	JARED POLAND	\$	1,781.33
-69044	ELDON PORRAS JR	\$	2,929.69
-69043	WILLIAM SYNAN	\$	1,029.24
-69042	RICHARD WEBER	\$	2,872.35
-69041	WILLIAM PETERSEN	\$	3,023.34
-69040	ANGELA MILLER	\$	1,722.65
-69039	LEONA COLVIN	\$	512.93
-69038	SHEILA DUNN	\$	2,221.19
-69037	SHERI HARVEY	\$	1,080.30
-69036	JANET LIVINGSTON	\$	3,027.18
-69035	PATRICIA SILVA PRONTO	\$	2,339.28
-69034	MIRACLE SPOTTED WOLF	\$	2,673.89
-69033	JULIE BACH	\$	2,828.58
-69032	PAMELA CLARK	\$	2,702.08
-69031	ANNE HELLER	\$	2,328.06
-69030	VIRGINIA MCGINNIS	\$	582.34
-69029	ALYSSA PAUTSCH	\$	2,020.60
-69028	CAROL RASMUSSEN	\$	2,405.74
-69027	CYNTHIA WELCH	\$	2,308.33
-69026	JUDITH HEUPEL	\$	2,621.17
-69025	JASON BAKER	\$	3,465.54
-69024	TINA BETS HIS MEDICINE	\$	2,715.70
-69023	LOWELL BOYD JR	\$	3,065.24
-69022	TONETTA CANTRELL	\$	2,034.51
-69021	CENTENNIAL COLON	\$	3,594.60
-69020	ROBERT CORBELL	\$	3,745.82
-69019	MICHAEL ELLERTON	\$	4,424.64
-69018	JASON FREDERICK	\$	4,361.82
-69017	DEVON HUGHES-MUNDEN	\$	3,100.15
-69016	PILAR KUNZ	\$	3,621.77
-69015	TIMOTHY LINGLE	\$	4,121.26
-69014	PATRICK O'CONNOR	\$	4,530.55
-69013	DAMON SADLER	\$	3,490.64
-69012	MARY SIMONS	\$	2,452.79
-69011	JARED STANDING	\$	3,923.93
-69010	JOHN SUMMERS	\$	5,242.24
-69009	RYAN VAN KERKHOVE	\$	4,254.96
-69008	DHAREEN VILLALUZ	\$	3,416.32
-69007	JESSICA BLEDSAW	\$	2,233.07
-69006	GAYDELLA BRUNELLE	\$	2,379.93
-69005	CATHERINE DICKEY	\$	2,964.31
-69004	CARLOS GARCIA	\$	2,352.55
-69003	TIFFANY GREY BEAR	\$	2,000.62
-69002	TEGAN KELLER	\$	2,456.11
-69001	LEANN MAROTTEK	\$	2,743.16
-69000	RACHAEL PARKER	\$	3,712.16

-68999	BRANDY SUTTON	\$	2,047.92
-68998	JESSICA WALKER	\$	2,300.72
-68997	JEFFREY WOZNIAK	\$	3,465.40
-68996	ELISE AKERS	\$	2,310.45
-68995	JOHN BENAVENTE	\$	2,246.93
-68994	TROY BLOUNT	\$	3,215.76
-68993	KEELIA BROCK	\$	2,227.17
-68992	DEBRA COLLINS	\$	3,324.96
-68991	LAKOTA FLYING HORSE	\$	2,335.93
-68990	GERALD JACKSON JR	\$	2,840.87
-68989	MORTY MANNING	\$	2,160.90
-68988	RICHARD MCDONALD	\$	2,382.46
-68987	TRISTAN RANDALL	\$	2,787.66
-68986	JERRETT SMIDT	\$	2,236.51
-68985	DIGMIE TINGLIN	\$	2,714.19
-68984	ANGELICA SUTTON	\$	62.91
-68983	SARAH WAGNER	\$	1,330.06
-68982	SAMUEL BOYD	\$	729.36
-68981	LYLE LAMBERT	\$	145.50
	Electronic	\$	329,190.56
-68980	HSA WESTERN BANK	\$	2,082.05
-68979	D-SHRF PUBLIC EMPLOYEES RETIREM	\$	30,318.42
-68978	FIT IRS/FEDERAL DEPOSIT	\$	115,621.21
-68977	P.E.R.S. PUBLIC EMPLOYEES RETIREM	\$	60,469.63
-68976	SIT STATE TREASURER	\$	21,409.00
-68975	Unempl. Insur. UNEMPLOYMENT INSURANCE D	\$	3,404.64
	Deductions	\$	233,304.95
43909	CHARLES SCHAFFER	\$	2,732.95
43910	GLORIA GIESE	\$	1,392.72
43911	MELVIN CLARK	\$	3,199.49
43912	JAMES MAGNAN	\$	1,921.37
43913	TYLER STERLING	\$	2,459.29
43914	LIARA BRAATEN	\$	1,498.98
43915	ALEXANDRIA BOSTICK	\$	1,001.91
43916	HARDY BRAATEN	\$	1,561.95
43917	JESSICA BLEDSAW	\$	26.63
	Non-Electronic	\$	15,795.29
43918	AFLAC AFLAC	\$	4,698.80
43919	AFSCME AFSCME	\$	519.60
43920	CHILD SUPPORT CHILD SUPPORT ENFORCEMEN	\$	188.00
43921	CHILD SUPPORT-S OFFICE OF CHILD SUPPORT	\$	486.00
43922	COLONIAL COLONIAL LIFE & ACCIDENT	\$	2,309.27
43923	EBMS/FLEX FEES EBMS	\$	1,281.95
43924	EBMS/HEALTH INS EBMS/HEALTH INSURANCE	\$	115,404.54
43925	GARNISHMENT/MDR MT DEPT OF REVENUE	\$	740.96
43926	JEFFERSON PILOT JEFFERSON PILOT FINANCIA	\$	545.98
43927	NEW YORK LIFE NEW YORK LIFE	\$	1,971.08
43928	PEBSCO NATIONWIDE RETIREMENT SO	\$	4,141.00
43929	UNION/DEPUTIES MONTANA TEAMSTERS/LOCAL	\$	2,251.00
43930	WAGE GARN/WILMS WILLIAMS INVESTIGATIONS	\$	684.10
43931	Workers' Comp MONTANA STATE FUND	\$	48,936.66
	Deductions	\$	184,158.94
	Electronic	\$	562,495.51
	Non- Electronic	\$	199,954.23
	Total	\$	762,449.74

TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$727,441.01

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	\$81,061.67
2110 ROAD FUND	
101000 CASH/CASH EQUIVALENTS	\$31,447.45
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	\$4,937.97
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	\$4,321.83
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	\$3,208.69
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	\$6,916.07
2290 EXTENSION SERVICE	

101000 CASH/CASH EQUIVALENTS	\$6,691.30
2300 PUBLIC SAFETY	
101000 CASH/CASH EQUIVALENTS	\$74,539.50
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	\$468.40
2390 DRUG FORFEITURE & SEIZURE	
101000 CASH/CASH EQUIVALENTS	\$989.48
2460 MCCABE SPECIAL	
101000 CASH/CASH EQUIVALENTS	\$20.08
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$322.89
2850 911 EMERGENCY	
101000 CASH/CASH EQUIVALENTS	\$30,944.53
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	\$564.43
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$244.35
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$312.07
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$2,611.96
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	\$379.31
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	\$323.41

Total: \$250,305.39

TOTAL CLAIMS AND PAYROLL FOR SEPTEMBER, 2020: \$977,746.40

ABATEMENTS APPROVED:

FEES RECEIVED: The following fees for the month of September were received from various offices:

Clerk and Recorder	\$5,602.00
JP Wolf Point	\$
JP Culbertson	\$12,000.00
Clerk of District Court	\$4,895.76
Sheriff	\$

INVESTMENT INTEREST: County Treasurer Betty Romo reported the County had received investment interest for the month of September from the following:

Opportunity Bank checking Interest	\$
Opportunity Bank Savings Interest	\$144.53
Opportunity Bank STIP Interest	\$
Opportunity Bank Money Market	\$
First Community Bank interest Wolf Point	\$584.47
Independence Bank Savings Interest	\$68.59

DEPOSITS: The following listed checks were deposited with the County Treasurer
 \$10,674.73- Oil Royalties from Kraken to General Fund.
 \$11,688.13- Oil Royalties from Kraken to General Fund.
 \$325.65- Oil Royalties from Foundation Energy to General Fund.
 \$1,244.15- Oil Royalties from EOG to General Fund.
 \$703.39- Oil Royalties from White Rock to General Fund.
 \$1,906.95- Oil Royalties from Equinor to General Fund.
 \$444.05- Oil Royalties from Darrah to General Fund.

Presiding Officer

ATTEST: _____

BOARD OF COUNTY COMMISSIONERS
ROOSEVELT COUNTY, MONTANA

COUNTY CLERK AND CLERK OF THE BOARD
OF COUNTY COMMISSIONERS

