

# JOURNAL NO. 33

## ROOSEVELT COUNTY MONTANA

### ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR OCTOBER 2025

**October 1, 2025**

#### **Special Public Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Patty Presser and Jenny Fuller, County Health Department.

A motion was made by Commissioner Toavs to go into special administrative session at 11:28 A.M, seconded by Commissioner Marottek. Passed

#### **New Hire:**

##### **Jennifer Zimmerman to the Health Department**

A motion was made by Commissioner Toavs to approve Jennifer Zimmerman to the Health Department as temporary full time for two months, seconded by Commissioner Marottek. Passed

Commissioner Toavs moved to adjourn.

Commissioner Marottek seconded.

Meeting adjourned at 11:28 A.M.

**October 14, 2025**

#### **Regular Public Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Bill VanderWeele, Northern Plains Independent Newspaper; John Bach, Interstate Engineering; Bill Juve.

#### **Zoom:**

Commissioner Oelkers called the meeting to order at 11:00 A.M.

**Public Comment:** Bill Juve asked about the scope of work on Road 1074, elevator road. Commissioners explained that the Road Department is pulling in the road to thirty feet, putting a new crown on it and put some production water for now and in the spring put mag chloride on it to help keep the dust down.

**Commissioner Update:** Doug reported that he attended a 911 board meeting. Robert reported that he met with NEMHS for planning of a tabletop exercise, he expressed that the Code Red alerting system really needs to be used in these situations. They are working with John Bach at Interstate Engineering regarding the McCabe Highway report. Gordon reported that he did Brockton water testing, had some training on the new system for the new lagoon lift station in Brockton. He visited with the CFO of Cyan S2 and there are future contracts in place, and they are working on getting the investors out to see the site. Gordon will be attending the Energy Summit this week. There are no updates on the Kenco Refinery.

#### **Minutes:**

##### **Minutes for the Tax Deed Sale of September 30, 2025**

A motion was made by Commissioner Toavs to approve the minutes for the Tax Deed Sale of September 30, 2025, seconded by Commissioner Marottek. Passed

##### **Minutes for the Regular Public Meeting of September 30, 2025**

A motion was made by Commissioner Toavs to approve the minutes for the Regular Public Meeting of September 30, 2025, seconded by Commissioner Marottek. Passed

### **Minutes for the Month of September 2025**

A motion was made by Commissioner Toavs to approve the minutes for the month of September 2025, seconded by Commissioner Marottek. Passed

### **Minutes for the Special Public Meeting of October 1, 2025**

A motion was made by Commissioner Toavs to approve the minutes for the Special Public Meeting of October 1, 2025, seconded by Commissioner Marottek. Passed

#### **Administrative Issues:**

#### **Action on Treasurer's Report of Investments and Pledged Securities September 30, 2025**

A motion was made by Commissioner Toavs to approve the Treasurer's Report of Investments and pledged securities for September 30, 2025, seconded by Commissioner Marottek. Passed

#### **Action on Appointment of Terri Merrill to the Missouri River Country Board**

A motion was made by Commissioner Toavs to approve appointment of Terri Merrill to the Missouri River Country Board, seconded by Commissioner Marottek. Passed

#### **Action on Reappointment of Scott Toavs to the Weed Board**

A motion was made by Commissioner Toavs to approve reappointment of Scott Toavs to the Weed Board, seconded by Commissioner Marottek. Passed

#### **Action on Renewal of MOU between County and City of Wolf Point**

A motion was made by Commissioner Toavs to approve the MOU between County and City of Wolf Point, seconded by Commissioner Marottek. Commissioner Toavs amended his motion to include November 1, 2025, through October 31, 2026, seconded by Commissioner Marottek. Passed

**Claims:** None

**Pay Raises:** None

**New Hire:** None

**Additional Administrative Issues:** None

**New Business:** None

**Unfinished Business:** None

Commissioner Toavs moved to adjourn.

Commissioner Marottek seconded the motion.

Meeting adjourned at 11:15 A.M.

### **October 20, 2025**

#### **Special Public Meeting**

**Present:** Commissioners Robert Toavs and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Bill VanderWeele, Northern Plains Independent Newspaper.

**Zoom:** Commissioner Gordon Oelkers, Presiding Officer; John Bach, Interstate Engineering.

Commissioner Oelkers called the meeting to order at 1:00 P.M.

#### **Administrative Issues:**

#### **Action on Brockton Water Main Pressure Investigation**

A motion was made by Commissioner Toavs to approve Interstate Engineering to investigate the Brockton water main pressure, seconded by Commissioner Marottek. Passed

#### **Discussion:**

The estimate cost is \$6,000.00 to investigate to determine the cause of the low water pressure. This project will require shutting off water for one day and will consist of digging up pumps and lines to see if there are any restrictions. Interstate will send notices out to the public when it is scheduled.

#### **Action on Presiding Officer signing the TPE Bank Setup for the Fair**

A motion was made by Commissioner Toavs to approve the Presiding Officer to sign the TPE Bank setup for the Fair, seconded by Commissioner Marottek. Passed

**Discussion:**

Since Western Bank switched to Opportunity Bank the routing numbers needed to be changed.

Commissioner Toavs moved to adjourn.  
Commissioner Marottek seconded the motion.  
Meeting adjourned at 1:06 P.M.

**October 28, 2025**

**Regular Public Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer and Robert Toavs, Member; Lindsey McNabb, DES Coordinator; Erika Fyfe, Clerk of Court; Bill VanderWeele, Northern Plains Independent Newspaper; Chris Dschaak, Wolf Point Mayor; Bill Juve.  
**Zoom:** Penny Henderickson, Culbertson Justice of Peace.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

**Public Comment:** None

**Commissioner Update:**

Robert reported business as usual, the road department finished up on the elevator road. They put about a foot of lift after they shaved the shoulders down, now a 30-foot-wide road. The grass seed has been ordered and will hopefully have the ditches seeded by this fall. The mowers are working to get everything mowed before the snow falls. Gordon reported he went to two different meetings first one was the big sky future economic summit for Energy that was in Bozeman. They are doing a helium in the Shelby area and are interested in coming to this area. They basically talked about the demand for electricity in the whole United States, but Montana they got two data centers that want to come in which would use fifty percent of our energy that we produce right now, so they can't come in because we can't produce it. The biggest thing they're talking about producing is electricity with gas. Gordon also attended the MACO financial seminars in Helena. They talked about fraud, catching fraud and different frauds within counties. They also talked about property taxes, the senate bill 117 going to affect how we collect and how much we collect from taxpayers. That's going to be kind of a major change in way we fund our county government in the future.

**Minutes:**

**Minutes for the Regular Public Meeting of October 14, 2025**

A motion was made by Commissioner Toavs to approve the minutes for the Regular Public Meeting of October 14, 2025, seconded by Commissioner Oelkers. Passed

**Minutes for the Special Public Meeting of October 20, 2025**

A motion was made by Commissioner Toavs to approve the minutes for the Special Public Meeting of October 20, 2025, seconded by Commissioner Oelkers. Passed

**Administrative Issues:**

**Resignation from Justice of the Peace Clerk Penni Benkler**

A motion was made by Commissioner Toavs accept resignation from Justice of the Peace clerk Penni Benkler, seconded by Commissioner Oelkers. Passed

**Action on County Extension Agent as an Ex Officio on the Fair Board**

A motion was made by Commissioner Toavs to approve the County Extension agent as an ex officio on the fair board, seconded by Commissioner

**Amendment motion:**

Commissioner Toavs made a friendly amendment to approve the County Extension agent as a nonvoting ex officio member on the fair board, seconded by Commissioner Oelkers. Passed

**Action on Resolution 2026-7, Ordering the Creation of Roosevelt County Interdisciplinary Child Information and School Safety Team**

**Discussion:**

Erika stated that this team is by statute it consists of twelve members to ensure timely exchange, school safety issues and neglect cases, there will be no expenses for this team.

RESOLUTION NO. 2026-7

Resolution Ordering the Creation of Roosevelt County

Interdisciplinary Child Information and School Safety Team

Whereas, section 52-2-211, section (1) MCA, states ‘county Commissioners shall ensure the formation of an interdisciplinary child information and school safety team’;

Whereas, section 52-2-211(1) further states that such team ‘includes representatives authorized by any of the following’: youth court, county attorney, department of public health and human services, county superintendent of schools, sheriff, chief of any police force, any board of trustees of a public school district operating within the boundaries of the county and the department of corrections;

Whereas, section 52-2-211(2) further directs that team officials may also cooperate with officials from other counties to form a regional interdisciplinary child information and school safety team and are to be formalized by written agreement;

Whereas, the interdisciplinary child information and school safety team will operate under the further guidance of 52-2-211(3),(4),(5),(6),(7) and (8);

Whereas, 52-2-211(9) requires ‘The County Superintendent of Schools shall provide to the Office of Public Instruction a current copy of any written agreement under this section no later than September 1;’

Therefore, Be it Resolved, by order of the Roosevelt County Commissioners, they hereby form the County Interdisciplinary Child Information and School Safety Team.

Dated this 28<sup>th</sup> day of October, 2025

Roosevelt County Board of Commissioners

/s/ Gordon Oelkers, Chairman

/s/ Robert Toavs

/s/ Tracy Juve-Miranda, County Clerk

**County Interdisciplinary Child Information and School Safety Team**

As per 52.2.211 MCA, the Roosevelt County Commissioner has assembled a School Safety Team (SST) to share or facilitate the sharing of information that team members can use to serve a child in the performance of their duties. The undersigned enter into agreement to be members in the Roosevelt County SST for purposes of exchanging ideas and information to enhance school and student safety.

Roosevelt County SST will consist of the following members:

Youth Court Representative: Sheana Rose

County Attorney: Thomas J. Bleicher

Department of Public Health and Human Services Representative: Danae Sheeran

County Superintendent: Erika Fyfe

Roosevelt County Sheriff: Jason Frederick

Superintendent/Principal, Frontier School: Keith Hays

Superintendent, Froid Schools: Steven Mayhue

Superintendent, Poplar Schools: Keith Erickson

Superintendent, Brockton Schools: Loverty Erickson

Superintendent, Bainville Schools: Darin Hannum

Superintendent, Culbertson Schools: Nicole Simonsen

Superintendent, Wolf Point Schools: Dr. David Perkins

The undersigned hereby agree and consent to supply information regarding school and student safety to other members of the SST.

/s/ Sheana Rose

Youth Court Representative: Sheana Rose

/s/ Thomas J. Bleicher

County Attorney: Thomas J. Bleicher

/s/ Danae Sheeran

Department of Public Health and Human Services Representative: Danae Sheeran

/s/ Erika Fyfe

County Superintendent: Erika Fyfe

/s/ Jason Frederick

Roosevelt County Sheriff: Jason Frederick

/s/ Keith Hays

Superintendent/Principal, Frontier School: Keith Hays

/s/ Steven Mayhue

Superintendent, Froid Schools: Steven Mayhue

/s/ Keith Erickson

Superintendent, Poplar Schools: Keith Erickson

/s/ Loverty Erickson

Superintendent, Brockton Schools: Loverty Erickson

/s/ Darin Hannum

Superintendent, Bainville Schools: Darin Hannum

/s/ Nicole Simonsen

Superintendent, Culbertson Schools: Nicole Simonsen

/s/ David Perkins

Superintendent, Wolf Point Schools: Dr. David Perkins

**Action on Renewal of CRS Agreement Inmate Medical Insurance**

A motion was made by Commissioner Toavs to approve the renewal of the CRS agreement for inmate medical insurance, seconded by Commissioner Oelkers. Passed

**Claims:**

**Claims for October 10, 2025 in the amount of \$345,649.13**

A motion was made by Commissioner Toavs to approve the claims for October 10, 2025 in the amount of \$345,649.13, seconded by Commissioner Oelkers. Passed

**Claims for October 23, 2025 in the amount of \$94,388.65**

A motion was made by Commissioner Toavs to approve the claims for October 23, 2025 in the amount of \$94,388.65, seconded by Commissioner Oelkers. Passed

**Pay Raises:** None

**New Hire:** None

**Additional Administrative Issues:** None

**New Business:**

**Discussion on City of Wolf Point and County MOU Property Cleanup**

Commissioners asked the mayor what properties the council was looking at to clean up. Chris stated during the October 20th city council meeting the MOU was approved, the only concern was in the MOU it stated specifically that it is a county owned property that the city will assist with clean up but never received the tax deed list. The list was given to Chris. Chris will take the tax deed list back to the council, but it looks like the first five on the list are in the city limits. There were some concerns with tearing down the building on main street logistically. The city will reach out to GNDC to see if there is brownfield money to help clean these properties up. The next city council meeting is scheduled for November 17, 2025, for approval of properties the city will take, and will have an answer for the Commissioners by their regular public meeting on November 18, 2025.

**Discussion on City of Wolf Point and Mosquito District**

The board of trustees of Mosquito District is supposed to be the Mayor and City Council which was established in 1969. For some reason the county took over. It was noted that there is a lot of money in that fund. The Commissioners would like to turn it back over to the city, the mayor and council to run the board. It would be like the weed and fair boards. They run the meetings and ask the Commissioners to approve the bills and personnel. Chris didn't see an issue with taking it back over since it's by statute the board is the Council and Mayor. Chris asked, if possible, if a couple of the city employees could take it on. The Commissioners will talk with the Attorney if that is possible. Chris asked for the resolution to give to the council, and this will be on November 17, 2025 council meeting also.

**Unfinished Business:** None

Commissioner Toavs moved to adjourn.

Commissioner Oelkers seconded.

Meeting adjourned at 11:42 A.M.

**October 28, 2025**

**Gravel Bid Opening**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs, Member; Lindsey McNabb, DES Coordinator; Derek McNabb, Road Foreman.

**Zoom:**

Commissioner Oelkers called the meeting to order at 11:43 A.M.

**Gravel Bid Opening**

**North Brockton 13,500 Tons**

**Prince Inc.**

\$8.10 per ton of  $\frac{3}{4}$  minus crushed gravel stockpiled at Parenteau Pit located 14 miles west of Froid for a total of \$109,350.00. This was the only bid received.

A motion was made by Commissioner Toavs to approve Prince Inc bid in the amount of \$109,350.00, seconded by Commissioner Oelkers. Passed

**Discussion:**

Commissioners will notify Prince that the bid was accepted.

Commissioner Toavs moved to adjourn.

Commissioner Oelkers seconded.

Meeting adjourned at 11:46 A.M.

**CLAIMS:** The Board has now completed the auditing of all claims presented for payment and ordered the following:

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	86,605.94
2110 ROAD FUND (8 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	35,797.15
2130 BRIDGE FUND	
101000 CASH/CASH EQUIVALENTS	4,541.50
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	13,480.55
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	10,345.21
2190 COMPREHENSIVE INSURANCE	
101000 CASH/CASH EQUIVALENTS	457,744.30
2200 MOSQUITO CONTROL	
101000 CASH/CASH EQUIVALENTS	182.50
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	11,383.38
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	7,396.39
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	7,019.87
2300 PUBLIC SAFETY (7 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	275,115.63
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	1,323.89
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	334.60
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	302.85
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	1,022.60
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	285.10
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	6,460.96
7200 RURAL FIRE DISTRICT 64	
101000 CASH/CASH EQUIVALENTS	3,100.00
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	353.37
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	62.28
Total:	922,858.07

**TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$836,175.82**

**TOTAL CLAIMS AND PAYROLL FOR SEPTEMBER 2025: \$1,759,033.89**

**ABATEMENTS APPROVED:**

**FEES RECEIVED:** The following fees for the month of September were received from various offices:

Clerk and Recorder	\$11,447.25
JP Wolf Point	\$
JP Culbertson	\$
Clerk of District Court	\$4,086.93
Sheriff	\$

**INVESTMENT INTEREST:** County Treasurer Betty Romo reported the County had received investment interest for the month of September from the following:

Opportunity Bank Savings Interest	\$
Opportunity Bank Checking Interest	\$40.76
Opportunity Bank STIP Interest	\$128,854.63

Opportunity Bank Money Market	\$3,355.24
Independence Bank Savings Interest	\$273.21
Opportunity Bank CD Interest	\$
Buchanan Capitol (Charles Schwab) Interest	\$4,536.99
MBS Inc Bond Interest	\$3,707.06

**DEPOSITS:** The following listed checks were deposited with the County Treasurer

\$812.10- Reimbursement from National Opioids Trust to Public Safety Fund.  
\$9,040.86- Oil Royalties from Oasis Petroleum to General Fund.  
\$451.55- Oil Royalties from Foundation Energy to General Fund.  
\$11,256.72- Oil Royalties from Phoenix Energy to General Fund.  
\$1,420.63- Reimbursement from City of Wolf Point for JP secretary to General Fund.  
\$9,840.95- Oil Royalties from Phoenix Energy to General Fund.  
\$48,059.25- Oil Royalties from Kraken Oil to General Fund.  
\$2.00- Burn Permit Fee to General Fund.  
\$178,390.77- County Oil & Severance Tax Second Quarter to General Fund.  
\$130,231.73- County Oil & Severance Tax Second Quarter to Road Fund.  
\$32,930.22- County Oil & Severance Tax Second Quarter to Bridge Fund.  
\$9,918.40- County Oil & Severance Tax Second Quarter to Noxious Weed Fund.  
\$14,189.22- County Oil & Severance Tax Second Quarter to County Fair Fund.  
\$4,495.59- County Oil & Severance Tax Second Quarter to Airport Fund.  
\$38,212.55- County Oil & Severance Tax Second Quarter to Comprehensive Insurance Fund.  
\$38,830.69- County Oil & Severance Tax Second Quarter to Library Fund.  
\$18,235.25- County Oil & Severance Tax Second Quarter to Senior Citizen Fund.  
\$8,906.89- County Oil & Severance Tax Second Quarter to Extension Service Fund.  
\$151,557.70- County Oil & Severance Tax Second Quarter to Public Safety Fund.  
\$4,888.96- County Oil & Severance Tax Second Quarter to County Museum Fund.  
\$34,616.07- County Oil & Severance Tax Second Quarter to Rural Fire District 64 Fund.  
\$19,640.12- County Oil & Severance Tax Second Quarter to Hospital 1 & 9 Fund.  
\$25,062.93- County Oil & Severance Tax Second Quarter to Hospital 17, 64 & 65 Fund.  
\$22,815.15- County Oil & Severance Tax Second Quarter to Hospital 3 & 45 Fund.  
\$186,517.62- County Oil & Severance Tax Second Quarter to Elementary Retirement Fund.  
\$138,432.52- County Oil & Severance Tax Second Quarter to Highschool Retirement Fund.  
\$51,466.09- County Oil & Severance Tax Second Quarter to Transportation Elementary/ Highschool Fund.  
\$417.86- Reimbursement from US Treasury to Community of Brockton Fund.  
\$1,500.29- Oil Royalties from Citation Oil and Gas to General Fund.  
\$175.93- Oil Royalties from Prima Exploration to General Fund.  
\$400.00- Tower Rent from FBI to General Fund.  
\$26,027.27- FY 26 Monthly Fuel Tax from State of Montana to Gasoline Tax Fund.  
\$200.00- Tower Rent from McCone County to General Fund.  
\$889.98- Oil Royalties from White Rock to General Fund.  
\$1,026.67- Oil Royalties from Devon Energy to General Fund.

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
**Presiding Officer**  
**BOARD OF COUNTY COMMISSIONERS**  
**THE BOARD ROOSEVELT COUNTY, MONTANA**

\_\_\_\_\_  
**COUNTY CLERK AND CLERK OF**  
**OF COUNTY COMMISSIONERS**







