

# JOURNAL NO. 33

## ROOSEVELT COUNTY MONTANA

### ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR JANUARY 2026

**January 6, 2026**

#### **Nominations for Presiding Officer**

**Present:** Commissioners Gordon Oelkers, Robert Toavs and Doug Marottek; Lindsey McNabb, DES Coordinator; Thomas Bleicher, County Attorney; Derek McNabb, Road Foreman; Bill VanderWeele, Northern Plains Independent Newspaper.

**Zoom:** None

Tom opened nominations at 10:30 A.M.

Tom asked for nominations for Presiding Officer for the year 2026.

Commissioner Oelkers nominated Commissioner Toavs.

Tom asked for any additional nominations for Presiding Officer.

Tom asked for any additional nominations for Presiding Officer.

Tom asked for any additional nominations for Presiding Officer.

Tom closed the nominations.

A motion was made by Commissioner Oelkers to appoint Commissioner Toavs as Presiding Officer of the Roosevelt County Commission for the 2026 calendar year, seconded by Commissioner Marottek.

Tom called for the vote, all for nomination passed.

Commissioner Oelkers moved to adjourn the meeting.

Commissioner Marottek seconded the motion.

Meeting adjourned at 10:31 A.M.

**January 6, 2026**

#### **Regular Public Meeting**

**Present:** Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Derek McNabb, Road Foreman; Bill VanderWeele, Northern Plains Independent; Bill Juve.

**Zoom:** Clayton Vine, GIS; Julie Bach, Aging Services; Penny Henderickson, JP Culbertson.

Commissioner Toavs called the meeting to order at 11:00 A.M.

**Public Comment:** None

**Commissioner Update:** Doug had nothing to report, nothing going on due to the holidays. Robert reported that he is working with the Road Foreman on mitigating ice on gravel roads. Robert is also working with maintenance department on making some improvements to the county building in Culbertson, such as smoke detectors and fire alarms. Gordon had nothing to report for the last week due to the holidays, he did mention he will be going to Brockton today for water testing.

**Minutes:**

**Minutes for the Regular Public Meeting of December 30, 2025**

A motion was made by Commissioner Oelkers to approve the minutes for the regular public meeting of December 30, 2025, seconded by Commissioner Marottek. Passed

**Minutes for the Month of December 2025**

A motion was made by Commissioner Oelkers to approve the minutes for the month of December 2025, seconded by Commissioner Marottek. Passed

**Administrative Issues:**

**Action on Resolution 2026-8, Commissioner Meeting Dates and Providing for Public Participation**

A motion was made by Commissioner Oelkers to approve Resolution 2026-8, Commissioner meeting dates and providing for public participation, seconded by Commissioner Marottek. Passed

**RESOLUTION 2026-8**

**SETTING COMMISSIONER MEETING DATES AND PROVIDING FOR PUBLIC PARTICIPATION**

**WHEREAS** Section 2-3-103(1), Montana Code Annotated, requires that the Board of County Commissioners develop procedures for permitting and encouraging the public to participate in decisions of the Board of County Commissioners that are of significant interest to the public, and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Roosevelt County that:

1. Prior to making a final decision that is of significant interest to the public, the Board of County Commissioners will afford reasonable opportunity for public participation;
2. To assure adequate notice and assist public participation before a final decision is made or final action is taken on any matter that is of significant interest to the public, the Board of County Commissioners will post its weekly agenda on the main hallway bulletin board in the Roosevelt County Courthouse; just inside the front door of the County Building in Culbertson;
3. The weekly agenda will be posted no later than 11:00 am on Friday. Matters that require statutory notice by publication or posting will be complied with as the particular statute may require.
4. If county business requires, the Board of County Commissioners will hold a regular meeting from 11:00 am to 12:00 p.m. or completion of county business on Tuesday of each week for the purpose of taking final action on any matter of significant interest to the public.
5. Prior to taking final action on any matter of significant interest to the public, the chairman or presiding commissioner of the Board will provide reasonable time for any person present to submit data or comments either orally or in writing regarding final action that may be taken by the Board;
6. The office of the Board of County Commissioners is open for business from 8:00 a.m. to 12:00 noon and 1:00 p.m. to 5:00 p.m. Monday through Friday. No notice will be given of routine matters or impromptu discussions with county employees, vendors or other citizens. All meetings of the County Commissioners are open to the public unless closed as provided by statute.

Passed and Adopted this 6<sup>th</sup> day of January 2026

**BOARD OF COUNTY COMMISSIONERS  
Roosevelt County, Montana**

/s/ Robert Toavs  
Presiding Officer

/s/ Gordon Oelkers  
Member

/s/ Doug Marottek  
Member

Attest:  
Vicky Boysun, Deputy  
County Clerk and Clerk of the  
Board of County Commissioners

**Action on Resolution 2026-9, Establishing Office Hours**

A motion was made by Commissioner Oelkers to approve Resolution 2026-9, establishing office hours, seconded by Commissioner Marottek. Passed

**RESOLUTION NO. 2026-9**

**A RESOLUTION of the Board of County Commissioners of Roosevelt County, Montana, establishing office hours.**

**WHEREAS**, Roosevelt County is a political subdivision of the State of Montana; and **WHEREAS**, MCA 7-4-2211 section 2, provides that the sheriff, clerk and recorder the clerk of the district court, the treasurer, the county attorney the county auditor in counties in which that officer is maintained, and the county assessor shall keep their offices open for the transaction of business during the office hours determined by the governing body by resolution after a public hearing and only if consented to by any elected officer, every day in the year except legal holidays and Saturdays.

**WHEREAS**, the Board of County Commissioners of Roosevelt County, Montana is the governing body of Roosevelt County, Montana; and

**WHEREAS**, the Board of County Commissioners of Roosevelt County, Montana deems it in the best interest of said County that the County offices of Roosevelt County (as per 7-4-2211 MCA section 2) be open for the transaction of business continuously from 8:00 a.m. until 5:00 p.m., except Saturdays and legal holidays with the exception of the Commissioner’s Office will close from 12:00 noon to 1:00 p.m. when Commissioners are not available.

**NOW THEREFORE, BE IT HEREBY RESOLVED** that in accordance with MCA 7-4-2211 section 2, the offices of Roosevelt County shall keep their offices open continuously for the transaction of business from 8:00 a.m. until 5:00 p.m., except Saturdays and legal holidays with the exception of the Commissioner’s Office will close from 12:00 noon to 1:00 p.m. when Commissioners are not available.

This Resolution shall be effective immediately upon its passage.

**PASSED and ADOPTED** this 6<sup>th</sup> day of January 2026.

**BOARD OF COUNTY COMMISSIONERS  
Roosevelt County, Montana**

/s/ Robert Toavs  
Presiding Officer

/s/ Gordon Oelkers  
Member

/s/ Doug Marottek  
Member

**ATTEST:**

/s/ Vicky Boysun, Deputy  
County Clerk and Clerk of the  
Board of County Commissioners

**Action on Resolution 2026-10, Establishing a Location for Posting Public Notice**

A motion was made by Commissioner Oelkers to approve Resolution 2026-10, establishing a location for posting public notices, seconded by Commissioner Marottek. Passed

**RESOLUTION NO. 2026-10**

**A RESOLUTION ESTABLISHING A LOCATION FOR POSTING PUBLIC NOTICE**

**Whereas**, Section 7-1-2121 MCA establishes requirements when public notice is to be provided by publication; and,

**Whereas**, Section 7-1-2122 MCA establishes requirements when public notice is to be provided by mail; and,

**Whereas**, House Bill 334 (2013) establishes requirements when public notice is to be provided by posting and is codified as 7-1-2123 MCA.

**7-1-2123. Posting.** (1) The governing body shall specify by resolution a public location for posting information and shall order erected a suitable posting board.

(2) When posting is required, a copy of the document must be placed on the posting board, and a copy must be available at the office of the county clerk and recorder.

**Therefore, now be it resolved that**

Roosevelt County hereby designates the following locations as the location where public notice will be provided when public notice is to be done by posting:

Just inside the front door of the county building in Culbertson

The bulletin board located by the door of the county commissioner’s office

Passed and Adopted this 6<sup>th</sup> day of January 2026

**BOARD OF COUNTY COMMISSIONERS  
Roosevelt County, Montana**

/s/ Robert Toavs  
Presiding Officer

/s/ Gordon Oelkers  
Member

/s/ Doug Marottek  
Member

ATTEST:

/s/ Vicky Boysun  
County Clerk and Clerk of the  
Board of County Commissioners

**Action on Resolution 2026-11, Allowances and Mileage**

A motion was made by Commissioner Oelkers to approve Resolution 2026-11, allowances and mileage, seconded by Commissioner Marottek. Passed

**RESOLUTION NO. 2026-11**

**A RESOLUTION of the Board of County Commissioners of Roosevelt County, Montana, concerning meal allowances and mileage**

**WHEREAS**, County officers/employees sometimes travel in the County on County business; and

**WHEREAS**, County officers/employees in travel status are away from their work station at meal time; and

**WHEREAS**, a travel status meal reimbursement schedule is needed for such persons (persons herein)

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE ROOSEVELT COUNTY COMMISSIONERS OF ROOSEVELT COUNTY, MONTANA, AS FOLLOWS:**

1. The following travel allowance schedule is used to reimburse Roosevelt County employees/elected officials in accordance with state policy:

MEALS	TIME FRAME	IN COUNTY/STATE
<b>Morning</b>	<b>12:01 A.M. – 10:00 A.M.</b>	<b>\$10.00</b>
<b>Midday</b>	<b>10:01 A.M. – 3:00 P.M.</b>	<b>\$12.00</b>
<b>Evening</b>	<b>3:01 P.M. – 12:00 A.M.</b>	<b>\$17.00</b>

2. An eligible County elected official/employee may receive the following:

- a. Only one of the three meal allowances provided, if the travel was performed within the person's assigned travel shift; or
  - b. A maximum of two meal allowances if the travel begins before or was completed after the person's assigned travel shift and the travel did not exceed 24 hours.
3. A "travel shift" is defined as that period of time beginning one hour before person's regularly assigned shift and ending one hour after the person's assigned work shift.
  4. To be eligible for a meal reimbursement while traveling on official business, the person must have been in a "travel status" for more than three (3) hours within the meal time frame and be a distance of at least 15 miles from headquarters or home, whichever is closer.
  5. A receipt for meals is not necessary to obtain reimbursement.
  6. If a meal is included in a convention registration fee or if a meal is paid for by a company or its employee(s), it cannot be included on a claim for reimbursement.
  7. Mileage rate for the use of a car will be .72.5 cents per mile driven for business use for the first 1,000 miles. The rate for mileage over 1,000 miles is .69.5 cents per mile within each month.

**PASSED AND ADOPTED** this 6<sup>th</sup> day of January 2026.

**ROOSEVELT COUNTY COMMISSIONERS**

/s/ Robert Toavs  
Presiding Officer

/s/ Gordon Oelkers  
Member

/s/ Doug Marottek  
Member

**ATTEST:**

/s/ Vicky Boysun, Deputy  
County Clerk and Clerk of the  
Board of County Commissioners

**Action on Resolution 2026-12, Establishing a Daily Rate of Credit for Incarceration**

A motion was made by Commissioner Oelkers to approve Resolution 2026-12, establishing a daily rate of credit for incarceration, seconded by Commissioner Marottek. Passed

**RESOLUTION 2026-12**

**A RESOLUTION** of the Board of County Commissioners of Roosevelt County, Montana establishing a daily rate of credit for incarceration.

**WHEREAS**, Section 46-18-403,2 MCA requires that the Board of Commissioners must establish a daily rate of credit for incarceration by means of an annual resolution,

**NOW, THEREFORE BE IT RESOLVED** by the Roosevelt County Commissioners that the daily rate of credit for incarceration during calendar year 2026 is **fifty dollars (\$50.00)**.

**PASSED and ADOPTED** this 6<sup>th</sup> day of January 2026.

**BOARD OF COUNTY COMMISSIONERS**

ROOSEVELT COUNTY, MONTANA

/s/ Robert Toavs  
Presiding Officer

/s/ Gordon Oelkers  
Member

/s/ Doug Marottek  
Member

ATTEST:

Vicky Boysun, Deputy  
County Clerk and Clerk of the  
Board of County Commissioners

**Action on Purchasing a Timeclock System**

A motion was made by Commissioner Marottek to approve purchasing a timeclock system from Timeclock Plus, seconded by Commissioner Toavs. Passed

**Discussion:**

Robert stated that this system will work with the Black Mountain software that the Clerk and Recorder use for payroll. This is just a check and balance making sure they are signing off with accurate information. The annual fee is \$1,275.00 and implementation fee of \$2,212.50. Gordon stated that he is against the system as it is micromanaging, he also noted that they would need to update the policy manual before implementing system. It will also not help with payroll as they will still need to manual enter hours. Bill Juve asked what kind of system. Robert explained it could be a timeclock on the wall, through a computer or on the phone.

**Action on Safety Consulting Service Contract with NPCC**

A motion was made by Commissioner Oelkers to approve the safety consulting service annual contract with Northern Plains Compliance Consulting, seconded by Commissioner Marottek. Passed

**Action on Road Department Request to Purchase a 2016 Trail Max Tilt Bed Pintle Hitch Trailer**

A motion was made by Commissioner Oelkers to approve road department's request to purchase a 2016 Trail Max tilt bed pintle hitch from Bridges Construction in the amount of \$19,000.00, seconded by Commissioner Marottek. Passed

**Discussion:**

Derek explained that the trail will be utilized between Poplar, McCabe and Bainville shops to haul the John Deere backhoe to clean cattle guards, install culverts and any other backhoe work. Neither of the three shops currently have a reliable trailer to haul the backhoe.

**Action on Appointing 2 Fair Board Members for 2026 out of 3 Candidates**

A motion was made by Commissioner Oelkers to appoint Sabrina Labatte and reappoint Marilyn Olson to the Fair Board, seconded by Commissioner Marottek. Passed

**Claims:**

**Claims for December 30, 2025 in the amount of \$57,351.33**

A motion was made by Commissioner Marottek to approve the claims for December 30, 2025 in the amount of \$57,351.33, seconded by Commissioner Oelkers. Passed

**Pay Raises:**

**Diane Lambert, Aging Services**

A motion was made by Commissioner Marottek to approve annual pay raise for Aging Services employee Diane Lambert, seconded by Commissioner Oelkers. Passed

**New Hire:** None

**Additional Administrative Issues:**

**New Hire Devlyn Oyates to Detention Center**

A motion was made by Commissioner Marottek to approve new hire Devlyn Oyates to the Detention Center as a Jailer, seconded by Commissioner Oelkers. Passed

**Discussion:**

Gordon noted that this will make the Detention Center at full staff, 16 FTE.

**Annual Pay Raise for Detention Center Employee Bear Wagner**

A motion was made by Commissioner Marottek to approve annual pay raise for Detention Center employee Bear Wagner, seconded by Commissioner Oelkers.

Passed

**New Business:** None

**Unfinished Business:** None

Commissioner Oelkers moved to adjourn the meeting.

Commissioner Marottek seconded the motion.

Meeting adjourned at 11:25 A.M.

**January 12, 2026**

**Special Public Meeting**

**Present:** Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator.

Zoom: Erika Fyfe, Clerk of Court; Julie Bach, Aging Services; James Walling, Northern Plains Independent Newspaper.

Commissioner Toavs called the meeting to order at 9:00 A.M.

**Public Comment:** None

**Commissioner Update:**

Doug reported he has been helping Clayton with the Tribes herd law. Gordon reported that the Commissioners visited with MACO health insurance representative. He also will be doing the Brockton water testing again because the last sample wasn't received within the forty-eight-hour deadline. Robert reported he is on the transportation committee, and they approved adding a bus route in the Froid area. He reported visiting Undersheriff Summers regarding the new dash cam and body camera which is a good asset for the Sheriff's Office.

**Minutes:**

**Minutes for the Special Public Meeting on January 6, 2026**

A motion was made by Commissioner Marottek to approve the minutes for the special public meeting on January 6, 2026, seconded by Commissioner Oelkers. Passed

**Minutes for the Regular Public Meeting on January 6, 2026**

A motion was made by Commissioner Marottek to approve the minutes for the regular public meeting on January 6, 2026, seconded by Commissioner Oelkers. Passed

**Administrative Issues:**

**Action on Road Department Request to Purchase Tin for Wolf Point Shop Repair**

A motion was made by Commissioner Marottek to approve Road Department's request to purchase tin from Fortify in the amount of \$7,541.95 for the Wolf Point Shop, seconded by Commissioner Oelkers. Passed

**Discussion:**

Robert stated the tin is for the new Wolf Point shop, they have been having interior issues, and the insulation is falling down. The tin will help preserve the insulation.

**Discussion on Health Insurance Options**

Commissioner Oelkers stated they will be requesting the contract for current health insurance and options for next year from JPT, with plans to compare options with Montana Association of Counties Health Insurance to ensure cost effectiveness. No changes will be made this year.

**Claims:** None

**Pay Raises:** None

**New Hire**

**Fair Manager**

A motion was made by Commissioner Oelkers to approve Fair Board recommendation to hire Chelsie Flinn as Fair Manager, seconded by Commissioner Marottek. Passed

**Discussion:**

Commissioner Oelkers stated this is a 20-hour position and Chelsie is unsure at this time on health insurance. Chelsie will visit with Tracy on Health Insurance and PERS benefits.

**Additional Administrative Issues:** None

**New Business:** None

**Unfinished Business:** None

Commissioner Marottek moved to adjourn the meeting.

Commissioner Oelkers seconded the motion.

Meeting adjourned at 9:07 A.M.

**January 20, 2026****Regular Public Meeting**

**Present:** Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Jennifer Fuller, County Health Department; Ashley Toavs, Eastern MT Community Mental Health Center; John Bach, Interstate Engineering; Bill VanderWeele, Northern Plains Independent Newspaper; Bill Juve.

**Zoom:** Michelle Barsness and Amy Keller, County Health Department; Julie Bach, Aging Services.

Commissioner Toavs called the meeting to order at 11:00 A.M.

**Public Comment:** None

**Commissioner Update:**

Doug reported he attended a 911 Board meeting and was elected as vice-chair of the board. He also attended a meeting with Floyd Azure, Fort Peck Tribes and Tracy Miranda, Clerk and Recorder/Election Administrator regarding satellite offices for this year's elections. Gordon reported he attended a Presidents/Executives meeting in Washington DC where he met with senators and representatives to discuss issues like unfunded mandates and property taxes. He also reported that they have been having issues with USPS getting the water samples from Brockton delivered within forty-eight hours. Gordon will be doing another sample today and will set up an account with a lab in Williston, ND. Gordon also reported that the Commissioners had a meeting with the Sheriff's Office Union representative and payroll staff discussing W-4 issues. Robert reported he attended the GNDC board meeting where it was discussed that GNDC is working on cleaning up the Vet's Club on Main Street in Wolf Point with Brownfield grant.

**Minutes:****Minutes for the Special Public Meeting on January 12, 2026**

A motion was made by Commissioner Marottek to approve the minutes for the special public meeting on January 12, 2026, seconded by Commissioner Oelkers. Passed

**Administrative Issues:****Action on Health Department/Aging Services Building Security Improvements**

A motion was made by Commissioner Marottek to approve Health Department/Aging Services Building Security Improvements in the amount of \$1,754,311, seconded by Commissioner Oelkers. Passed

**Discussion:**

Ms. Fuller explained that they recently had a safety security exercise, and it was recommended to install four cameras and a monitor for security purposes.

Commissioners explained this purchase will be taken out of the County building fund.

**Action on Interstate Engineering Task Order 11 Road 2050 Bridge Replacement**

A motion was made by Commissioner Marottek to approve Interstate Engineering task order 11 for Road 2050 bridge replacement, seconded by Commissioner Oelkers. Passed

**Action on Treasurer's Office Report of Investments and Pledged Securities for December 31, 2025**

A motion was made by Commissioner Marottek to approve the Treasurer's Office report of investments and pledge securities for December 31, 2025, seconded by Commissioner Oelkers. Passed

**Resignation from Fair Board Member Chelsie Flinn**

A motion was made by Commissioner Marottek to acknowledge Chelsie Flinn resignation from the Fair Board and to advertise open board position for the Wolf Point/ Poplar area, seconded by Commissioner Oelkers. Passed

**Action on Sanitarian Services Contract**

A motion was made by Commissioner Oelkers to advertise for a County Sanitarian and to acknowledge that the Sanitarian services contract with Tumblewood Environmental Inc will end effective February 1, 2026, seconded by Commissioner Marottek. Passed

**Claims:**

**Claims for January 15, 2026 in the amount of \$151,740.43**

A motion was made by Commissioner Marottek to approve the claims for January 15, 2026 in the amount of \$151,740.43, seconded by Commissioner Oelkers. Passed

**Pay Raises:** None

**New Hire:** None

**Additional Administrative Issues as Needed:** None

**New Business:** None

**Unfinished Business:** None

Commissioner Oelkers moved to adjourn the meeting.

Commissioner Marottek seconded the motion.

Meeting adjourned at 11:21 A.M.

**January 22, 2026**

**Special Public Meeting**

**Present:** Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Derek McNabb, Road Foreman; Wendy Becker, Extension Services; Logan Nickoloff, Weed Department; Julie Bach, Aging Services; Betty Romo, Treasurer's Office; Erika Fyfe, Clerk Of Court; Janet Livingston, Library; Jeff Wozniak, Dispatch; Craig Karge, Maintenance; Tracy Miranda, Clerk and Recorder; Tom Bleicher, County Attorney; Jennifer Fuller, County Health Department; Karla Williams, Sheriff's Office; Bill VanderWeele, Northern Plains Independent Newspaper; Bill Juve.

**Zoom:** Laurie Evan, Clerk of Court; Jenna Presser, IT Department; Penny Henderickson, JP Culbertson.

Commissioner Toavs called the meeting to order at 10:00 A.M.

**Elected Official/ Department Head Meeting**

**Discussion on Credit Card Policy and Meal Purchasing**

Commissioner Toavs explained there are some concerns about inappropriate spending of taxpayer funds and called for better oversight by department heads and elected officials. The current county credit card policy from 2016 restricts meal expenses and requires prior approval for certain purchases. Commissioner Toavs stated that the federal guidelines on food expenditures, which generally prohibits using taxpayer funds for employee meals except in specific circumstances such as travel, conferences, and emergency situations. Commissioner Toavs emphasized their role in setting

budget restrictions and their intention not to micromanage department spending but expressed that county funds should not be used for routine employee meals. It was noted that meals provided to employees, unless part of travel are considered taxable fringe benefits. Commissioners stated that meals for external attendees will be allowed, while employee- only meetings should not include meals. Commissioner also discussed the use of county credit cards for county business, emphasizing that such expenses should be limited to legitimate county activities and not for personal convenience. Commissioners stated they need better justification and explanation of county expenses, particularly for purchases that are unclear or seem unnecessary so the Commissioners can defend the purchase if a taxpayer questions a purchase. If the credit card is used, ensure receipts are submitted promptly, including clear descriptions of items purchased and their business purpose. They emphasized the importance of maintaining a paper trail for reimbursements. It was suggested to use existing vendor accounts instead of credit card purchases. They also emphasized the importance of supporting local vendors when possible but allowing exceptions for significant cost savings. It was also discussed the possibility of holding quarterly department head and elected official meetings to provide transparency and keep the public informed about county activities.

**Department updates:**

Road Department reported they are fully staffed and working on ice mitigation on county roads. Clerk and Recorder reported they just been working on payroll and claims. Attorney Office reported they have been busier than in other years. Extension Services reported they had board training, livestock meeting, and new agent will start February 1. Weed Department reported working on mapping and will be attending a weed conference. Clerk of Court reported school spelling bee, school land transfer hearing and trial preparation. Aging services reported they are fully staffed, Medicare b enrollment. Dispatch reported they are fully staffed, and the servers will need to be updated this year. Treasurer's office reported motor vehicle cards went out for January had wrong amounts. They have been working on tax deed letters. Library reported they will be having an art class for 15 weeks with Cat McIntyre, which is paid through a grant. Health department reported they have been busy with influenza season and immunizations. They also had a safety security exercise which found some security issues they are working on getting fixed. Sheriff's Office reported training. Maintenance department reported working on ice mitigation in parking lot, thank road department for the help. New truck will be getting fixed soon. He still needs to install a few exit signs at the Culbertson building and found the problem for the hot water issue which is a pressure issue.

Commissioner Toavs moved to adjourn.

Meeting adjourned at 10:43 A.M.

**January 27, 2026**

**Regular Public Meeting**

**Present:** Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Tracy Miranda, Clerk and Recorder; Bill Juve.

**Zoom:** Clayton Vine, GIS Director; April Keen, Hub Insurance.

Commissioner Toavs called the meeting to order at 11:00 A.M.

**Public Comment:** None

**Commissioner Update:**

Doug reported working on getting a plumber lined up to install pumps for two residents in Brockton. Gordon reported the superintendent of schools denied the two petitions for school district relocations due to lack of residents for the Culbertson petition and financial concerns for Bainville petition. Gordon also reported a meeting was held regarding the OMS shop in Culbertson, the County would like to acquire it

which is appraised at \$1,085,000.00. The Commissioners will send a letter to the Montana Governor and Attorney General's Office exploring funding options. The County would use the facility for Fire Department, Fair, shelter, emergency operation center and community center. Robert reported there was a department head/ elected official meeting last week with a good turn out and thanked everyone for coming to the meeting.

**Minutes:**

**Minutes for the Regular Public Meeting on January 20, 2026**

A motion was made by Commissioner Oelkers to approve the minutes for the regular public meeting on January 20, 2026, seconded by Commissioner Marottek. Passed

**Minutes for the Special Public Meeting on January 22, 2026**

A motion was made by Commissioner Marottek to approve the minutes for the special public meeting on January 22, 2026, seconded by Commissioner Oelkers. Passed

**Administrative Issues:** None

**Claims:**

**Claims for January 22, 2026 in the amount of \$86,302.67**

A motion was made by Commissioner Marottek to approve the claims for January 22, 2026 in the amount of \$86,302.67, seconded by Commissioner Oelkers. Passed

**Pay Raises:** None

**New Hire:**

**Lindsey Nygaard to the Clerk and Recorder's Office**

A motion was made by Commissioner Oelkers to approve new hire Lindsey Nygaard to the Clerk and Recorder's Office as a temporary part-time employee to assist with payroll and elections, seconded by Commissioner Marottek. Passed

**Felixe Becker to the Extension Services**

A motion was made by Commissioner Oelkers to acknowledge the nepotism disclosure and approve new hire Felixe Becker to the Extension Services as a temporary seasonal employee effective February 1, 2026, seconded by Commissioner Marottek. Passed

**Discussion:**

Commissioner Oelkers stated that Felixe will be supervised by Judy Heupel, Extension Services administrative assistant.

**Additional Administrative Issues:** None

**New Business:** None

**Unfinished Business:** None

Commissioner Marottek moved to adjourn the meeting.

Commissioner Oelkers seconded the motion.

Meeting adjourned at 11:08 A.M.

**CLAIMS:** The Board has now completed the auditing of all claims presented for payment and ordered the following:

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	133,135.88
2110 ROAD FUND (8 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	81,691.40
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	1,303.43
2150 PRED ANIMAL CONTROL-SHEEP	
101000 CASH/CASH EQUIVALENTS	349.80
2155 PRED ANIMAL CONTROL-CATTLE	
101000 CASH/CASH EQUIVALENTS	4,635.25
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	12,171.10
2200 MOSQUITO CONTROL	
101000 CASH/CASH EQUIVALENTS	3,900.00
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	5,318.75
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	9,127.43
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	5,304.71
2300 PUBLIC SAFETY (7 VOTED MILLS)	

101000 CASH/CASH EQUIVALENTS	103,383.01
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	1,748.65
2460 MCCABE SPECIAL	
101000 CASH/CASH EQUIVALENTS	74.60
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	754.14
2850 911 EMERGENCY	
101000 CASH/CASH EQUIVALENTS	2,325.45
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	218.91
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	20,328.81
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	738.49
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	2,834.74
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	913.21
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	404.43

Total: 390,662.19

**TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$848,013.27**

**TOTAL CLAIMS AND PAYROLL FOR DECEMBER 2025: \$1,238,675.46**

**ABATEMENTS APPROVED:**

**FEES RECEIVED:** The following fees for the month of December were received from various offices:

Clerk and Recorder	\$15,056.25
JP Wolf Point	\$
JP Culbertson	\$
Clerk of District Court	\$10,159.20
Sheriff	\$

**INVESTMENT INTEREST:** County Treasurer Betty Romo reported the County had received investment interest for the month of December from the following:

Opportunity Bank Savings Interest	\$
Opportunity Bank Checking Interest	\$
Opportunity Bank STIP Interest	\$138,627.27
Opportunity Bank Money Market	\$3,059.93
Independence Bank Savings Interest	\$282.70
Opportunity Bank CD Interest	\$
Buchanan Capitol (Charles Schwab) Interest	\$1,890.41
MBS Inc Bond Interest	\$4,542.74

**DEPOSITS:** The following listed checks were deposited with the County Treasurer

- \$2.00- Burn Permit Fee to General Fund.
- \$2.00- Burn Permit Fee to General Fund.
- \$6,603.34- Oil Royalties from Phoenix Energy to General Fund.
- \$2.00- Burn Permit Fee to General Fund.
- \$266.53- Oil Royalties from Foundation Energy to General Fund.
- \$67,492.29- Oil Royalties from Oasis Petroleum to General Fund.

\$2.00- Burn Permit Fee to General Fund.  
 \$8.00- Burn Permit Fee to General Fund.  
 \$21,804.67- FY 26 Monthly Fuel Tax to Gasoline Tax Fund.  
 \$2.00- Burn Permit Fee to General Fund.  
 \$2.00- Burn Permit Fee to General Fund.  
 \$4.00- Burn Permit Fee to General Fund.  
 \$942.35- Oil Royalties from Devon Energy to General Fund.  
 \$281.66- Oil Royalties from Foundation Energy to General Fund.  
 \$395.63- Oil Royalties from White Rock Oil and Gas to General Fund.  
 \$200.00- Tower Rent from McCone County to General Fund.  
 \$34.20- Oil Royalties from Slawson Exploration to General Fund.  
 \$200.00- Tower Rent to General Fund.  
 \$784.64- Oil Royalties from Citation Oil and Gas to General Fund.  
 \$320.60- Oil Royalties from Rocky Mountain Crude Oil LLC to General Fund.  
 \$118.06- Oil Royalties from Prima Exploration to General Fund.  
 \$400.00- Tower Rent from State of Montana to General Fund.  
 \$28,477.96- Oil Royalties from Kraken Oil to General Fund.

\_\_\_\_\_  
**Presiding Officer**  
**BOARD OF COUNTY COMMISSIONERS**  
**THE BOARD ROOSEVELT COUNTY, MONTANA**

**ATTEST:** \_\_\_\_\_  
**COUNTY CLERK AND CLERK OF**  
**OF COUNTY COMMISSIONERS**







