

JOURNAL NO. 33

ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR MARCH 2025

March 4, 2025

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs, Member; Doug Marottek, Member; Samantha Goodman, Administrative Assistant; John Bach, Interstate Engineering; Wendy Becker, Extension Office; Bill VanderWheele, NPI Newspaper; Jason Morrell, Phoenix Operating; Bill Juve; Nicole Miller; Tori Matejovsky

Zoom: Lindsey McNabb, DES Coordinator; Angela Miller, Fair Manager; Keith Nordlund; M Sansaver
Commissioner Oelkers called the meeting to order at 11:00 a.m.

Public Comment: Tori Matejovsky and Nicole Miller talked about the abandoned properties around Wolf Point, specifically the burnt out building near the Sherman Inn, and asked about potential solutions. They asked about the process of the MOU between the County and the City as well as liens or other things they are not aware of. Discussion was had about if the County or City could contact property owners and about GNDC receiving a grant to identify commercial buildings to take care of them.

Wendy Becker stated that she was going to start interviews next week.

Jason Morrell from Phoenix Operating talked about the agreement to fix 1009 after fracking during the road closure that was issued.

John Bach talked about Bill 536 and explained about bridge grants and putting a bid out in April. He also talked about a reimbursement program for next year.

Conflict of Interest: None

Minutes: Minutes for February 6, 2025

A motion was made by Commissioner Toavs to accept the minutes for February 6, seconded by Commissioner Marottek. Passed.

Minutes for the Month of January

A motion was made by Commissioner Toavs to accept the minutes for the month of January, seconded by Commissioner Marottek. Passed.

Administrative Issues:

Action on Fair Board Members

A motion was made by Commissioner Toavs to approve Jackie Olson to the Fair Board, seconded by Commissioner Marottek. Passed.

Action on Hiring Recruiting Firm for Health Department

A motion to table this was made by Commissioner Toavs. Commissioner Marottek seconded to table. Motion tabled for later.

Action on sending Gordon Oelkers to 2025 Western Interstate Region Conference

A motion was made by Commissioner Marottek to send Commissioner Oelkers to the conference, seconded by Commissioner Toavs. Passed.

Shelley Arndt Status Change from Full Time to Part Time

A motion was made by Commissioner Toavs to approve the status change for Shelley Arndt from full time to part time for retirement, seconded by Commissioner Marottek. Passed.

Action on Resolution 2025-16 Hazard Mitigation Plan

A motion was made by Commissioner Toavs to approve Resolution 2025-16, seconded by Commissioner Marottek. Passed.

Claims: Claims for 2-6-25 for \$173,284.92

A motion was made by Commissioner Toavs to accept claims for 2-6-25, seconded by Commissioner Marottek. Passed.

Claims for 2-20-25 for \$136,718.00

A motion was made by Commissioner Toavs to accept claims for 2-20-25, seconded by Commissioner Marottek. Passed.

Pay Raises:

Samantha Goodman Annual Raise

A motion was made by Commissioner Toavs to approve the annual raise for Samantha Goodman, seconded by Commissioner Marottek. Passed.

New Hire: None

Additional Administrative Issues as Needed

Action on Rigging Training for Road Department

A motion was made by Commissioner Toavs to approve the rigging training for the Road Department, seconded by Commissioner Marottek. Passed.

Del Eymard Annual Raise

A motion was made by Commissioner Toavs to approve annual raise of Del Eymard, seconded by Commissioner Marottek. Passed.

Josh Staggenborg Annual Raise

A motion was made by Commissioner Toavs to approve Josh Staggenborg annual raise, seconded by Commissioner Marottek. Passed.

Commissioner Oelkers moved to adjourn the meeting. Commissioner Toavs seconded. Meeting adjourned 11:40 a.m.

March 11, 2025

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs, Member; Doug Marottek, Member; Ken Norgaard, Road Foreman; Lindsey McNabb, (taking notes) DES Coordinator; Bill VanderWeele, NPI Newspaper; Bill Juve

Zoom: April Keen, HUB Insurance; Matt Paulson, Poplar Fire Department; Tori Matejovsky

Commissioner Oelkers called the meeting to order at 11:00 a.m.

Public Comment:

Matt Paulson stated that the Poplar Fire department will be applying for the Senator Appropriations grant for a new fire station. He was looking for a letter of support from the Commissioners. Commissioners advised him to send them and email with information and they will put it on the next regular public meeting.

Commissioner Update:

Monthly Safety Update March 5, 2025

Commissioner Toavs provided an update the Safety meeting at the Road Department non March 5, 2025.

Annual DMT Update March 6, 2025

Commissioner Oelkers stated the Montana Department of Transportation doesn't have any major projects for Roosevelt county. The Rodeo Road project never received any bids, they are going to combine the Rodeo Road and Macon signage projects together. Montana Department of Transportation will provide electronic signs during the rodeo.

Commissioner Oelkers stated that he had an informal meeting with Joint Power Trust, it was to let the Commissioner's know they are starting on quotes for the July 1 insurance renewal.

Minutes: None

Administrative Issues:

Sheriff's Office Vehicle Purchase

A motion was made by Commissioner Toavs to approve Sheriff Office's request to purchase a vehicle from Northern Prairie Auto in the amount of \$47,800.00, seconded by Commissioner Marottek. Passed.

Claims: None

Pay Raises: Amy Keller Annual Raise

A motion was made by Commissioner Toavs to approve the annual pay raise for Health Department employee Amy Keller, second by Commissioner Marottek. Passed.

New Hire:

Les Heidner Curator

A motion was made by Commissioner Toavs to approve les Heidner as Curator at te Wolf Point Museum, seconded by Commissioner Marottek, Passed.

Road Department Gale Strandlund

A motion was made by Commissioner Toavs to approve Gale Strandlund as Equipment Operator/Truck Drive for the McCabe Shop effective April 1, 2025, seconded by Commissioner Marottek. Passed.

Road Department Jake Flynn

A motion was made by Commissioner Toavs to approve Jake Flynn as Equipment Operator/Truck Drive for the Wolf Point Shop effective April 1, 2025, seconded by Commissioner Marottek. Passed.

Additional Administrative Issues: None

New Business: None

Unfinished Business:

Health Department Human Resources Agreement

A motion was made by Commissioner Oelkers to approve the Health Department human resource agreement, seconded by Commissioner Toavs. Passed.

Commissioner Oelkers stated the Health Department has been looking for a full-time nurse and has tried different avenues wit no applicants. This company will search for a nurse. The cost will be \$3,000.00 to start the search and if they find a successful candidate there will be an additional \$7,000.00 fee.

Commissioner Toavs moved to adjourn. Commissioner Marottek seconded Meeting adjourned 11:18 a.m.

WARRANTS: PAYROLL AND CLAIMS: The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

-62535	SAMANTHA GOODMAN	2778.52
-62534	GORDON OELKERS	3983.93
-62533	ROBERT TOAVS	4252.67
-62532	LAURIE EVANS	3412.49
-62531	ERIKA FYFE	4888.87
-62530	TERESA ROMO	2899.45
-62529	PENNI BENKLER	2718.70
-62528	TRACI HARADA	3331.02
-62527	PENNY HENDRICKSON	3431.02
-62526	SHELLEY ARNDT	3357.94
-62525	DAVID BLOCK	3718.36
-62524	BRITTANY DEAVILA	2798.51
-62523	BETTY ROMO	3241.92
-62522	KAIGEN ROSKELLEY	2753.33
-62521	TY SMITH	2764.99
-62520	VICKY BOYSUN	3323.69

-62519	CHERYL HANSEN	422.71
-62518	JOSHUA HUTCHINSON	2988.85
-62517	TRACY JUVE-MIRANDA	4074.80
-62516	LINDSEY NYGAARD	3748.78
-62515	JANICE WEMMER-KEGLEY	1424.09
-62514	THOMAS BLEICHER	6732.62
-62513	CHRISTA WAGNER	3464.52
-62512	BRENDA ABRAHAM	2750.72
-62511	CAMARILLO BURSHIA	3216.16
-62510	CRAIG KARGE	3804.15
-62509	JENNA PRESSER	3988.83
-62508	LINDSEY MCNABB	3991.02
-62507	CLAYTON VINE	4126.51
-62506	MICHELLE BARSNESS	2644.51
-62505	AMY KELLER	2845.37
-62504	PATRICIA PRESSER	4973.38
-62503	SYDNEY THOMPSON	2485.66
-62502	DARLA ZIMMERMAN	2832.45
-62501	ARTHUR ALLEN	2582.27
-62500	JULIE BACH	3798.23
-62499	JEFF ADKINS	3866.52
-62498	GRANT BOYSUN	3677.30
-62497	NUFRY BOYSUN	3834.67
-62496	DAVID COMBS	3715.24
-62495	REX JENSEN	3426.87
-62494	EDWARD KALAL	4273.35
-62493	RYAN LAMBERT	3732.24
-62492	RODNEY LUFT	2015.46
-62491	DEREK MCNABB	4183.14
-62490	KENNETH NORGAARD	3798.08
-62489	JARED POLAND	3297.13
-62488	JONAH RIEDIGER	3267.97
-62487	CODY SIETSEMA	3353.58
-62486	LOGAN NICKOLOFF	3532.62
-62485	ANGELA MILLER	1882.27
-62484	MELISSA BUCKLES	3107.28
-62483	SHEILA DUNN	2855.94
-62482	HEATHER GRANBOIS	2366.07
-62481	AMY HELLER	1389.54
-62480	JANET LIVINGSTON	3556.55
-62479	MIRACLE SPOTTED WOLF	3043.96
-62478	PAMELA CLARK	3205.84
-62477	EVELYN HECKMUN	767.77
-62476	ANNE HELLER	3122.93
-62475	CAROL RASMUSSEN	1368.09
-62474	ALYSSA TOAVS	2748.99
-62473	EDITH YELLOWROBE	2718.70
-62472	JUDITH HEUPEL	3206.71
-62471	JASON BAKER	4220.72
-62470	TINA BETS HIS MEDICINE	258.54
-62469	ANGELA COLE	4534.28
-62468	CENTENNIAL COLON	5586.18
-62467	ROBERT CORBELL	5525.89
-62466	MICHAEL ELLERTON	3885.57
-62465	JASON FREDERICK	4831.49
-62464	MAESTRO MARTINEZ	3766.53
-62463	JOSHUA MILLER	3641.32
-62462	ELIZAVETA MOORE	4754.43
-62461	JOSEPH MOORE	4301.86
-62460	PATRICK O'CONNOR	5348.95
-62459	CALEB PENDLETON	3235.60
-62458	JOSEPH REINHART	2979.76
-62457	JARED STANDING	4602.97
-62456	JOHN SUMMERS	6229.77
-62455	DHAREEN VILLALUZ	4598.28

-62454	KARLA WILLIAMS	3169.79
-62453	GAYDELLA BRUNELLE	2936.74
-62452	CATHERINE DICKEY	2095.93
-62451	DELANO EYMARD	2634.80
-62450	MARISSA FOLLET	2750.11
-62449	CARLOS GARCIA	3436.53
-62448	STACI GREEN	3057.21
-62447	MYKLYNN LEWIS	2182.59
-62446	KYLIE PORTRA	2728.35
-62445	ALEXANDREA SUTTON	2479.77
-62444	BRANDY SUTTON	2618.59
-62443	JEFFREY WOZNIAC	4385.11
-62442	ROBERT ARMSTRONG	3049.37
-62441	KOBE CLARK	3231.43
-62440	NATHANIEL CLARK	3097.72
-62439	DEBRA COLLINS	4736.24
-62438	LAKOTA FLYING HORSE	3050.41
-62437	ERNESTO HERNANDEZ	3100.53
-62436	CHELSIE LINDSAY	2654.21
-62435	CURTIS RED EAGLE JR	3275.83
-62434	DYSON RUSSELL	2784.30
-62433	RHEA SMOKER	2844.27
-62432	JOSHUA STAGGENBORG	3345.51
-62431	BEAR WAGNER	2926.28
-62430	SUZETTE WAGNER	2722.68
-62429	SAMUEL BOYD	979.57
-62428	AMBER FOX	158.09
	ELECTRONIC TOTAL	354599.95
-62427	OPPORTUNITY BANK	3304.24
-62426	PUBLIC EMPLOYEES RETIREM	24892.18
-62425	IRS/FEDERAL DEPOSIT	115527.48
-62424	PUBLIC EMPLOYEES RETIREM	68946.26
-62423	PUBLIC EMPLOYEE RETIREME	25.39
-62422	STATE TREASURER	14857.00
-62421	UNEMPLOYMENT INSURANCE D	3517.25
	DEDUCTIONS TOTAL	231069.80
45095	DOUGLAS MAROTTEK	5340.74
45096	V. SAMAR PRONTO	2890.37
45097	CLARICE CHALLSTROM	941.62
45098	GLORIA GIESE	1442.38
45099	DIANE LAMBERT	942.50
45100	MELVIN CLARK	3630.85
45101	TYSON NELSON	2774.79
	NON ELECTRONIC TOTAL	17963.25
45102	AFLAC	5634.63
45103	AFSCME	525.25
45104	MONTANA CSSD	797.00
45105	COLONIAL LIFE & ACCIDENT	1782.37
45106	EBMS	740.18
45107	EBMS/HEALTH INSURANCE	138114.76
45108	LEE & ASSOCIATES, LLC	719.05
45109	JEFFERSON PILOT FINANCIA	515.73
45110	NEW YORK LIFE	3583.01
45111	NATIONWIDE RETIREMENT SO	1500.00
45112	MONTANA TEAMSTERS/LOCAL	2356.00
45113	WILLIAMS INVESTIGATIONS	296.25
45114	MONTANA STATE FUND	26146.54
	DEDUCTIONS TOTAL	182710.77
	ELECTRONIC TOTAL	585669.75
	NON ELECTRONIC TOTAL	200674.02
	TOTAL	786343.77

TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$786,343.77

1000 GENERAL

101000	120,010.01
2110 ROAD FUND (8 VOTED MILLS)	
101000	47,634.84

2130 BRIDGE FUND	
101000	2,052.50
2140 NOXIOUS WEED	
101000	957.60
2160 COUNTY FAIR FUND	
101000	553.18
2170 AIRPORT	
101000	4,249.63
2220 LIBRARY	
101000	10,794.93
2280 SENIOR CITIZENS	
101000	7,903.62
2290 EXTENSION SERVICE	
101000	5,744.90
2300 PUBLIC SAFETY (7 VOTED MILLS)	
101000	113,080.16
2360 ROOSEVELT CO MUSEUM	
101000	1,638.76
2390 DRUG FORFEITURE & SEIZURE	
101000	426.97
2460 MCCABE SPECIAL	
101000	78.20
2795 COMMUNITY OF BROCKTON	
101000	427.20
2800 ALCOHOL & DRUG ABUSE	
101000	8,856.21
2979 CFDC-BIOTERRORISM GRANT	
101000	251.78
2991 AMERICAN RESCUE PLAN ACT	
101000	87,627.34
5210 WATER OPERAT-BROCKTON	
101000	3,299.68
5310 SEWER OPERAT-BROCKTON	
101000	543.68
5410 SOLID WASTE OPER-BROCKTON	
101000	2,756.71
7200 RURAL FIRE DISTRICT 64	
101000	5,203.42
7380 WOLF POINT TV	
101000	391.96
7385 POPLAR TV	
101000	216.92

Total: 424,700.20

TOTAL CLAIMS AND PAYROLL FOR FEBRUARY 2025: \$1,211,043.97

ABATEMENTS APPROVED: 5827 - 5835

FEES RECEIVED: The following fees for the month of September were received from various offices:

Clerk and Recorder	\$9,049.00
JP Wolf Point	\$
JP Culbertson	\$
Clerk of District Court	\$2,477.42
Sheriff	\$

INVESTMENT INTEREST: County Treasurer Betty Romo reported the County had received investment interest for the month of May from the following:

Opportunity Bank Savings Interest	\$
Opportunity Bank Checking Interest	\$1,102.42
Opportunity Bank STIP Interest	\$125,283.79
Opportunity Bank Money Market	\$1,017.16
Independence Bank Savings Interest	\$237.21
Opportunity Bank CD Interest	\$
Buchanan Capitol (Charles Schwab) Interest	\$5,950.68

MBS Inc Bond Interest

\$5,490.63

DEPOSITS: The following listed checks were deposited with the County Treasurer
204.14 FROM POPLAR RESOURCES OIL ROYALTIES TO GENREAL FUND
17,251.15 FROM MONTHLY FUEL TAX TO GASOLINE TAX FUND
93,329.44 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO GENRAL FUND
65,196.19 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO ROAD FUND
12,772.97 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO BRDIGE FUND
3,748.71 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO NOXIOUS WEED FUND
4,152.99 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO COUNTY FAIR FUND
1,636.22 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO AIRPORT FUND
5,745.58 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO COMPREHENSIVE
INSURANCE FUND
1,229.76 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO MOSQUITO CONTROL
FUND
11,458.32 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO LIBRARY FUND
3,392.61 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO SENIOR CITIZEN FUND
4,195.79 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO EXTENSION SERVICE
FUND
55,803.91 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO PUBLIC SAFETY FUND
949.65 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO ROOSEVELT COUNTY
MUSEUM FUND
14,4878.99 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO PERMISSIVE
MEDICAL FUND
4,312.94 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO COMMUNITY OF
BROCKTON FUND
5,109.18 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO JAIL GO DEBT FUND
1,569.88 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO RURAL FIRE DISTRICT
64 FUND
379.46 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO SOIL CONSERVATION
FUND
622.15 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO HOSPITAL 1&9
AMBULANCE FUND
3,591.69 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO HOSPITAL 1&9 FUND
7,080.22 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO HOSPITAL 17,64&65
FUND
536.96 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO CULBERTSON DISTRICT
EMS FUND
4,073.18 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO HOSPITAL 3&45 FUND
468.13 FROM FY20205 3RD QTR ENTITLEMENT SHARE TO HOSPITAL 3&45
AMBULANCE FUND
1,650.00 FROM SHERIFF OFFICE FEB CIVIL FEES TO PUBLIC SAFETY FUND
1,420.63 FROM CITY OF WOLF POINT JP REIMBURSMENT TO GENERAL FUND
200.00 FBI TOWER RENT TO GNERAL FUND
1,587.59 FROM CITATION OIL&GAS ROYALTIES TO GENERAL FUND
507.96 FROM LAMBERT RESTITUTION TO COMMUNITY OF BROCKTON FUND
60,498.69 FROM KRAKEN OIL ROYALTIES TO GENERAL FUND

ATTEST:

Presiding Officer
BOARD OF COUNTY COMMISSIONERS
OF THE BOARD ROOSEVELT COUNTY, MONTANA
COMMISSIONER

COUNTY CLERK AND CLERK
OF COUNTY