

JOURNAL NO. 33

ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR APRIL 2026

April 6, 2026

Special Public Meeting

Present: Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Janet Livingston, Library Director; Tracy Miranda, Clerk and Recorder; Pam Walling, Nancy Everson and Joanne Romasko, MACo

Zoom: Julie Bach, Aging Services; Tom Bleicher, County Attorney.

Commissioner Toavs called the meeting to order at 9:50 A.M.

Meeting with Maco Representative regarding Health Insurance Options

The Commission met with a MACo representative to review health insurance options available through the MACo PCT program. Information was provided regarding plan offerings, coverage, eligibility, and associated costs. General discussion was held, and questions were addressed. No action was taken.

The meeting was adjourned at 10:45 A.M.

April 6, 2026

Tax Deed Sale

Present: Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Keyvin Brock, Curtis Forrest; Chris Dschaak; Bill VanderWeele, Northern Plains Independent Newspaper; Bill Juve.

Zoom: Hannelore Inman, Skyline Real Estate; Dennis Flagen.

Commissioner Toavs opened the Tax Deed Sale at 11:00 A.M.

Item No. 1

Commissioner Toavs called for bids on Item No. 1 three (3) times. No bids were received.

Item No. 2

Commissioner Toavs called for bids on Item No. 2 three (3) times. No bids were received.

Item No. 3

Commissioner Toavs called for bids on Item No. 3. The following bids were received:

Dennis Flagen bids \$162.35.

Skyline bids \$170.00.

Dennis Flagen bids \$180.00.

Skyline placed bids \$190.00.

Dennis Flagen bids \$200.00.

Skyline bids \$225.00.

Dennis Flagen bids \$250.00.

Skyline bids \$275.00.

Dennis Flagen bids \$285.00.

Skyline bids \$300.00.

Dennis Flagen bids \$310.00.

Skyline bids \$350.00.

Sold to Skyline Real Estate for \$350.00.

Item No. 4

Commissioner Toavs called for bids on Item No. 4. The following bids were received:

Skyline bids \$160.55.

Curtis Forrest bids \$180.00.

Skyline bids \$200.00.
Sold to Skyline Real Estate for \$200.00.

Item No. 5

Commissioner Toavs called for bids on Item No. 5. The following bids were received:
Curt Forrest bids \$100.00
Dennis Flagen bids \$110.00
Curtis Forrest bids \$120.00.
Dennis Flagen bids \$130.00.
Curtis Forrest bids \$140.00.
Dennis Flagen bids \$150.00.
Curtis Forrest bids \$160.00.
Dennis Flagen bids \$170.00.
Curtis Forrest bids \$180.00.
Dennis Flagen bids \$190.00.
Curtis Forrest bids \$200.00.
Sold to Curtis Forrest for \$200.00.

Item No. 6

Commissioner Toavs called for bids on Item No. 6 three (3) times. No bids were received.

Item No. 7

Commissioner Toavs called for bids on Item No. 7 three (3) times. No bids were received.

Item No. 8

Commissioner Toavs called for bids on Item No. 8 three (3) times. No bids were received.

Item No. 9

Commissioner Toavs called for bids on Item No. 9. The following bid was received.
Skyline bids \$1,000.00.
Commissioner Toavs asked for any other bids for Item No. 9 three (3) times.
Sold to Skyline Real Estate for \$1,000.00.

Item No. 10

Commissioner Toavs called for bids on Item No. 10. The following bid was received.
Skyline bids \$900.00.
Commissioner Toavs asked for any other bids for Item No. 10 three (3) times.
Sold to Skyline Real Estate for \$900.00.

Item No. 11

Commissioner Toavs called for bids on Item No. 11 three (3) times. No bids were received.

A motion was made by Commissioner Oelkers to offer all “no sale” items (Items 1, 2, 6, 7, 8, and 11) at a negotiated price, with the Commissioners reserving the right to accept or reject any and all bids, seconded by Commissioner Marottek. Passed

Item No. 1 & 2

Commissioner Toavs called for bids on Item No. 1 and 2. The following bids were received.
Chris Dschaak bids \$1.00 per lot.
Curtis Forrest bids \$3.00 per lot.
Chris Dschaak bids \$100.00 per lot.
Curtis Forrest bids \$101.00 per lot.
Chris Dschaak bids \$105.00 per lot.
Curtis Forrest bids \$110.00 per lot.
Chris Dschaak bids \$125.00 per lot.
Curtis Forrest bids \$150.00 per lot.
Chris Dschaak bids \$200.00 per lot.
Curtis Forrest bids \$210.00 per lot.
Chris Dschaak bids \$225.00 per lot.
Curtis Forrest bids \$250.00 per lot.
Chris Dschaak bids \$275.00 per lot.
Curtis Forrest bids \$300.00 per lot.
Chris Dschaak bids \$325.00 per lot.
Curtis Forrest bids \$350.00 per lot.

Chris Dschaak bids \$375.00 per lot.
Curtis Forrest bids \$400.00 per lot.
Chris Dschaak bids \$425.00 per lot.
Curtis Forrest bids \$450.00 per lot.
Chris Dschaak bids \$500.00 per lot.
Curtis Forrest bids \$525.00 per lot.
Chris Dschaak bids \$550.00 per lot.
Curtis Forest bids \$555.00 per lot.
Sold to Curist Forest for \$555.00 per lot.

Item No. 6, 7, 8

Commissioner Toavs called for bids for Item No. 6, 7 and 8. The following bids were received.
Curtis Forrest bids \$5.00 per lot.
Skyline bids \$250.00 per lot.
Sold to Skyline for \$250.00 per lot.

Item No. 11

Commissioner Toavs called for bids for Item No. 11. The following bid was received.
Chris Dshaak bids \$50.00.
Sold to Chris Dschaak for \$50.00.

Commissioner Marottek moved to close the Tax Deed Sale.
Commissioner Oelkers seconded the motion.
Sale adjourned at 11:30 A.M.

April 14, 2026

Regular Public Meeting

Present: Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Laurie Evans, Clerk of Court; Clayton Vine, GIS Coordinator; Casey Burke, County Planner; Bill VanderWeele, Northern Plains Independent Newspaper; John Bach, Interstate Engineering; Bill Juve.
Zoom: None

Commissioner Toavs called the meeting to order at 11:00 A.M.

Public Comment: None

Commissioner Update: Doug had nothing to report.

Gordon reported that the Commissioners met with MACo Health last week regarding health insurance options. The Commissioners will also be meeting with Gary from EBMS to compare the two options. Gordon further reported that he met with the budget director in Helena regarding potential state assistance for the purchase of the OMS/National Guard Facility in Culbertson. It was determined that the purchase will need to be funded through county funds rather than state appropriations. A facility walkthrough is anticipated within three to four months to assess what equipment and materials can be transferred to the Malta armory. Gordon also reported that he attended the MACo PCT Trust meeting in Helena, where rates were set. In addition, he attended a MACo Zoom meeting where discussion included the Public Health Master Contract requirement of \$6 million in cybersecurity insurance; the County currently carries \$1 million. The Commissioners will need to work with IT to obtain cybersecurity certification. Land use was also discussed, and the County will need to work with the county planner to update policies and procedures.

Gordon further reported that he attended a fire chiefs' meeting the previous evening and noted a strong group of participants.

Robert reported that he attended the MDT district meeting last week and received updates on road safety projects. He also reported that the Road Department is pulling shoulders to improve road crown. The road crew is attending blade training in Glasgow today.

Minutes:

Minutes for the Regular Public Meeting on March 31, 2026

A motion was made by Commissioner Marottek to approve the minutes for the regular public meeting on March 31, 2026, seconded by Commissioner Oelkers. Passed

Minutes for the Month of March 2026

A motion was made by Commissioner Marottek to approve the minutes for the month of March 2026, seconded by Commissioner Oelkers. Passed

Minutes for the Special Public Meeting on April 6, 2026

A motion was made by Commissioner Marottek to approve the minutes for the special public meeting on April 6, 2026, seconded by Commissioner Oelkers. Passed

Minutes for the Tax Deed Sale on April 6, 2026

A motion was made by Commissioner Marottek to approve the minutes for the tax deed sale on April 6, 2026, seconded by Commissioner Oelkers. Passed

Administrative Issues:

Weed Department Request to Purchase a Skid Sprayer

A motion was made by Commissioner Marottek to approve Weed Department request to purchase a 200-gallon skid sprayer in the amount of \$4,872.00, seconded by Commissioner Oelkers. Passed

Discussion on Interstate Engineering GIS Service Proposal

John Bach explained the proposal, outlining four key tasks. Task one is to work with Clayton to understand current GIS operations. Task two is to manage day-to-day operations. Task three is to train the individual once the position is filled. Task four is to provide ongoing technical support for the new hire. This support will be temporary and will continue only until the position is filled.

Report of Investments and Pledged Securities for March 31, 2026

A motion was made by Commissioner Marottek to approve the report of investments and pledged securities for March 31, 2026, seconded by Commissioner Oelkers. Passed

Library Request to Purchase Chairs

A motion was made by Commissioner Oelkers to approve Library request to purchase seventeen chairs from Wills Office World in the amount of \$5,586.00

Claims:

Claims for April 9, 2026 in the amount of \$267,303.94

A motion was made by Commissioner Marottek to approve the claims for April 9, 2026 in the amount of \$267,303.94, seconded by Commissioner Oelkers. Passed

Pay Raises:

Jake Flynn, Road Department

A motion was made by Commissioner Marottek to approve an annual pay raise for Road Department employee Jake Flynn, seconded by Commissioner Oelkers. Passed

Gale Strandlund, Road Department

A motion was made by Commissioner Marottek to approve an annual pay raise for Road Department employee Gale Strandlund, seconded by Commissioner Oelkers. Passed

Ty Smith, Treasurer Office

A motion was made by Commissioner Marottek to approve an annual pay raise for Treasurer Office employee Ty Smith, seconded by Commissioner Oelkers. Passed

Kaigen Roskelley, Treasurer Office

A motion was made by Commissioner Marottek to approve an annual pay raise for Treasurer Office employee Kaigen Roskelley, seconded by Commissioner Oelkers. Passed

Clarice Challstrom, Aging Services

A motion was made by Commissioner Marottek to approve an annual pay raise for Aging Services employee Clarice Challstrom, seconded by Commissioner Oelkers. Passed

Staci Green, Dispatch

A motion was made by Commissioner Marottek to approve an annual pay raise for Dispatch employee Staci Green, seconded by Commissioner Oelkers. Passed

Nathanial Clark, Detention Center

A motion was made by Commissioner Marottek to approve a promotional raise for Detention Center employee Nathanial Clark to the position of Shift Sergeant, seconded by Commissioner Oelkers. Passed

Dyson Russell, Detention Center

A motion was made by Commissioner Marottek to approve an annual pay raise for Detention Center employee Dyson Russell, seconded by Commissioner Oelkers. Passed

Heather Granbois, Library

A motion was made by Commissioner Marottek to approve an annual pay raise for Library employee Heather Granbois, seconded by Commissioner Oelkers. Passed

Mary Drake, Library

A motion was made by Commissioner Marottek to approve an annual pay raise for Library employee Mary Drake, seconded by Commissioner Oelkers. Passed

New Hire: None

Additional Administrative Issues: None

New Business: None

Unfinished Business: None

Commissioner Marottek moved to adjourn the meeting.
Commissioner Oelkers seconded the motion.
Meeting adjourned at 11:28 A.M.

April 14, 2026

Special Public Meeting

Present: Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; John Bach and Chris DiFonzo, Interstate Engineering; Ryan Schaner and Shayne Bishop, Bishop Inc.
Zoom: Shaun Dukart, 3D Specialties.

Commissioner Toavs called the meeting to order at 1:00 P.M.

Pre-Construction Road 1010 Bridge Replacement Project

John Bach stated that the project involves replacing a 26-foot timber bridge with a new aluminum box culvert measuring 25 feet 5 inches by 10 feet 2 inches, with a 30-day completion timeline. The Notice to Proceed is scheduled for April 20, 2026, with substantial completion targeted for May 18, 2026.

John outlined roles and responsibilities, noting the contractor's obligation to comply with all local, state, and federal regulations, as well as maintain appropriate safety standards and site cleanliness throughout the project.

Construction details were reviewed, including dewatering plans. The contractor intends to utilize pumps and an earthen dam to manage water during construction. Material specifications for structural fill were discussed, with agreement to use ballast material consistent with that used on previous projects.

Regarding staging, it was noted that the McCabe shop may be used as a staging area. Traffic control measures were also addressed, including the placement of closure and detour signage at key road intersections. It was further noted that Chuck Hyatt at Bainville School must be notified regarding temporary bus route changes during construction.

Finally, Bishop will coordinate with the Road Foreman regarding the salvage and handling of existing bridge timbers and planks.

Commissioner Marottek moved to adjourn the meeting.
Commissioner Oelkers seconded the motion.
Meeting adjourned at 1:55 P.M.

April 21, 2026

Special Public Meeting

Present: Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; April Keen and Scott Keen, Hub Insurance; Hope Barker, MACo; Eric Bryson, MACo; Jason Rittal, MACo.
Zoom: Laurie Evans, Clerk of Court; Jenny Fuller, County Health Department Director.

Commissioner Toavs called the meeting to order at 9:52 A.M.

Discussion with MACo and Hub Insurance on Renewals

The meeting focused on reviewing the MACo and Hub Insurance renewal proposal for property and casualty insurance coverage. The county's rate increase was 5.12%. They reviewed the significant increases in insured property values including building and contents, vehicles and equipment. They examined loss ratios, claims history and risk management services offered by MACo, including legal counsel, public safety assessments, and jail reviews. The upcoming property appraisals were also mentioned scheduled for May 2027. April will send over the property acknowledgement form that will need to be signed by the Commissioners.

Commissioner Marottek moved to adjourn the meeting.
Commissioner Oelkers seconded the motion.
Meeting adjourned at 10:40 A.M.

April 21, 2026

Regular Public Meeting

Present: Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Derek McNabb, Road Foreman; Bill VanderWeele, Northern Plains Independent Newspaper; John Bach, Interstate Engineering; Bill Juve.

Zoom: Laurie Evan, Clerk of Court Deputy

Commissioner Toavs called the meeting to order at 11:00 A.M.

Public Comment: None

Commissioner Update:

Doug reported that he attended the 911 Board meeting, where there were no complaints.

Gordon reported attending the Bridger Pipeline meeting in Glasgow, which was informational only. Public comments are being accepted in writing. He also attended an Aging Board meeting, a NACO rural meeting regarding the census, and a “Far Out and Waiting” session that covered procedures to follow while awaiting emergency medical response. Additionally, Gordon noted that the Commissioners participated in a property and casualty trust renewal meeting with MACo and HUB Insurance earlier that day, with increased rates due to additional assets being added.

Robert reported attending the GNDC Board meeting, where one project in Roosevelt County will utilize a brownfield grant to clean up the old bowling alley in Wolf Point. He also reported that the Road Department will soon begin preventative maintenance work.

Minutes:

Minutes for the Regular Public Meeting on April 14, 2026

A motion was made by Commissioner Marottek to approve the minutes for the regular public meeting on April 14, 2026, seconded by Commissioner Oelkers. Passed

Minutes for the Special Public Meeting on April 14, 2026

A motion was made by Commissioner Marottek to approve the minutes for the special public meeting on April 14, 2026, seconded by Commissioner Oelkers. Passed

Administrative Issues:

Interstate Engineering Task Order 12, Brockton Water System PER

A motion was made by Commissioner Marottek to approve task order 12 to apply for funding for the Brockton water system preliminary engineering report and complete PER pending grants approval, seconded by Commissioner Oelkers. Passed

Discussion:

It was noted that Interstate Engineering will be applying for the CBDG and RRG planning grants.

Interstate Engineering Task Order 13, Prepare Gravel Pit Permit App for Picard Pit

A motion was made by Commissioner Marottek to approve task order 13 to prepare gravel pit permit application for the Picard pit number 2, seconded by Commissioner Oelkers. Passed

Interstate Engineering Task Order 14, GIS Transition Assistance

A motion was made by Commissioner Marottek to approve task order 14 GIS transition assistance, seconded by Commissioner Oelkers. Passed

EBMS Health Insurance Renewal

A motion was made by Commissioner Marottek to approve EBMS health insurance renewal, seconded by Commissioner Oelkers. Passed

2027 Fiscal Year Alcohol Tax Service Provider Designation

A motion was made by Commissioner Oelkers to allocate 100% of the alcohol tax revenue to Eastern Montana Community Mental Health, seconded by Commissioner Marottek. Passed

Appoint Gary Jeide to the Compensation Board

A motion was made by Commissioner Marottek to appoint Gary Jeide to the compensation board, seconded by Commissioner Oelkers. Passed

Claims: None

Pay Raises: None

New Hire:

Michael Alkire, Road Department

A motion was made by Commissioner Marottek to approve new hire Michael Alkire, seconded by Commissioner Oelkers. Passed

Joshua Wilson, Library

A motion was made by Commissioner Marottek to approve new hire Joshua Wilson to the Wolf Point Library, seconded by Commissioner Oelkers. Passed

Additional Administrative: None

New Business: None

Unfinished Business: None

Commissioner Marottek moved to adjourn the meeting.

Commissioner Oelkers seconded the motion.

Meeting adjourned at 11:19 A.M.

April 21, 2026

Special Public Meeting

Present: Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Casey Burke, County Planner; John Bach, Interstate Engineering.

Zoom: Rachel Laqua, Interstate Engineering

Commissioner Toavs called the meeting to order at 12:02 P.M.

Discussion on Growth Policy

Commissioners discussed the need to update the county’s growth policy, with a focus on renewable energy development, including wind and solar projects. Concerns were raised regarding the regulation of large-scale energy developments and their potential impacts on adjacent properties. Commissioners noted the county’s existing energy production from oil operations and considered how future projects, including a potential fertilizer plant, could further affect land use and infrastructure.

Rachel Laqua, Lead Planner with Interstate Engineering (Williston, ND), provided guidance on possible approaches. She indicated that a targeted update addressing renewable energy specifically could be completed at an estimated cost of \$10,000–\$20,000. However, she recommended a more comprehensive update to address large-scale industrial uses broadly, rather than limiting the scope to renewable energy alone.

It was also discussed that a growth policy serves as a guiding document and is not regulatory. To implement enforceable standards, such as setback requirements for energy developments, the county would need to adopt zoning ordinances.

Commissioner Marottek moved to adjourn the meeting.

Commissioner Oelkers seconded the motion.

Meeting adjourned at 12:37 P.M.

CLAIMS: The Board has now completed the auditing of all claims presented for payment and ordered the following:

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	64,935.66
2110 ROAD FUND (8 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	58,645.47
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	3,252.88
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	1,523.44
2170 AIRPORT	
101000 CASH/CASH EQUIVALENTS	4,744.60
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	5,107.85
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	7,555.01
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	6,767.78
2300 PUBLIC SAFETY (7 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	66,511.04
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	1,484.93

2390 DRUG FORFEITURE & SEIZURE	
101000 CASH/CASH EQUIVALENTS	20,096.51
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	388.63
2800 ALCOHOL & DRUG ABUSE	
101000 CASH/CASH EQUIVALENTS	8,856.00
2850 911 EMERGENCY	
101000 CASH/CASH EQUIVALENTS	3,666.25
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	330.04
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	442.80
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	563.09
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	2,776.53
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	350.50
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	979.03

Total: 258,978.04

TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$837,308.51

TOTAL CLAIMS AND PAYROLL FOR MARCH 2026: \$1,096,286.55

ABATEMENTS APPROVED: 5855-5859

FEES RECEIVED: The following fees for the month of March were received from various offices:

Clerk and Recorder	\$25,737.64
JP Wolf Point	\$
JP Culbertson	\$
Clerk of District Court	\$1,700.55
Sheriff	\$

INVESTMENT INTEREST: County Treasurer Betty Romo reported the County had received investment interest for the month of March from the following:

Opportunity Bank Savings Interest	\$
Opportunity Bank Checking Interest	\$
Opportunity Bank STIP Interest	\$127,021.03
Opportunity Bank Money Market	\$2,071.70
Independence Bank Savings Interest	\$275.06
Opportunity Bank CD Interest	\$
Buchanan Capitol (Charles Schwab) Interest	\$4,463.01
MBS Inc Bond Interest	\$11,927.60

DEPOSITS: The following listed checks were deposited with the County Treasurer
 \$3,684.38- Oil Royalties from Phoenix Energy to General Fund.
 \$6.00- Burn Permit Fee to General Fund.
 \$2.00- Burn Permit Fee to General Fund.
 \$1,591.02- Reimbursement from City of Wolf Point for JP Secretary to General Fund.
 \$21,777.82- Oil Royalties from Oasis Petroleum to General Fund.
 \$17,215.26- FY 26 Monthly Fuel Tax to Gasoline Tax Fund.
 \$2.00- Burn Permit Fee to General Fund.

\$6.00- Burn Permit Fee to General Fund.
\$4.00- Burn Permit Fee to General Fund.
\$988.07- Oil Royalties from Devon Energy to General Fund.
\$832.95- Oil Royalties from White Rock Oil & Gas to General Fund.
\$1.00- Yearly Farm Lease from Maude Schuetze Foundation to Airport Fund.
\$2.00- Burn Permit Fee to General Fund.
\$2.00- Burn Permit Fee to General Fund.
\$200.00- Tower Rent from FBI to General Fund.
\$400.00- Tower Rent from State of Montana to General Fund.
\$301.98- Oil Royalties from Prima Exploration to General Fund.
\$2,681.23- Oil Royalties from Citation Oil & Gas to General Fund.
\$4.00- Burn Permit Fee to General Fund.
\$2,829.52- Oil Royalties from Darrah Oil to General Fund.
\$200.00- Tower Rent from McCone County to General Fund.
\$1,051.14- Oil Royalties from Rocky Mountain Crude Oil LLC to General Fund.
\$25,276.76- Oil Royalties from Kraken Oil to General Fund.
\$474.21- Oil Royalties from Foundation Energy to General Fund.
\$3,530.09- Oil Royalties from Phoenix Energy to General Fund.

Presiding Officer
BOARD OF COUNTY COMMISSIONERS
THE BOARD ROOSEVELT COUNTY, MONTANA

ATTEST: _____
COUNTY CLERK AND CLERK OF
OF COUNTY COMMISSIONERS

