

# JOURNAL NO. 33

## ROOSEVELT COUNTY MONTANA

### ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR MAY 2026

May 5, 2026

#### Regular Public Meeting

**Present:** Commissioner Robert Toavs, Presiding Officer; Lindsey McNabb, DES Coordinator; Bill Juve.

**Zoom:** Commissioner Gordon Oelkers, Member.

Commissioner Toavs called the meeting to order at 11:00 A.M.

#### Additions/ Corrections to the Agenda:

Minutes for the Month of April 2026 will be on the next meeting.

**Add:** Will add to the additional administrative issues Road Department request to purchase a Trailer.

**Public Comment:** None

#### Commissioner Update:

Gordon reported that he attended the GIS meeting last week with Clayton Vine, Interstate Engineering, and the National Association of Counties regarding tribal ID cards for citizenship verification and payments in lieu of taxes for fee-to-trust land. Robert reported that he had been out of the office most of last week, but that this morning he met with Celia from Senator Tim Sheehy's office regarding the price of fuel, the cost of fertilizer, tribal ID cards for voting, and payments in lieu of taxes for fee-to-trust land. He also reported that Cyan H2 appeared before the agriculture committee about two weeks ago. In addition, Robert reported that President Donald Trump signed the Bridger Pipeline project.

#### Minutes:

##### Minutes for the Special Public Meeting on April 21, 2026

A motion was made by Commissioner Oelkers to approve the minutes for the special public meeting on April 21, 2026, seconded by Commissioner Toavs. Passed

##### Minutes for the Regular Public Meeting on April 21, 2026

A motion was made by Commissioner Oelkers to approve the minutes for the regular public meeting on April 21, 2026, seconded by Commissioner Toavs. Passed

##### Minutes for the Special Public Meeting on April 21, 2026

A motion was made by Commissioner Oelkers to approve the minutes for the special public meeting on April 21, 2026, seconded by Commissioner Toavs. Passed

#### Administrative Issues:

##### MACo PCT Renewal

A motion was made by Commissioner Oelkers to approve the Maco PCT renewal for 2026-2027, seconded by Commissioner Toavs. Passed

#### Claims:

##### Claims for April 23, 2026 in the amount of \$313,740.78

A motion was made by Commissioner Oelkers to approve the claims for April 23, 2026 in the amount of \$313,740.78, seconded by Commissioner Toavs. Passed

**Pay Raises:** None

**New Hire:** None

#### Additional Administrative Issues:

##### Road Department Request to Purchase a Gravel Trailer

A motion was made by Commissioner Oelkers to approve Road Department request to purchase a gravel trailer for the McCabe area in the amount of \$37,200.00, seconded by Commissioner Toavs. Passed

**New Business:**

### **Maintenance Department Request to Purchase an Angle Broom Attachment**

A motion was made by Commissioner Oelkers to approve Maintenance Department request purchase an angle broom attachment for the skid steer in the amount of \$7,046.99, seconded by Commissioner Toavs. Passed

### **Appoint Karli McGowan to the Fair Board**

A motion was made by Commissioner Oelkers to appoint Karli McGowan to the Fair Board representing the Wolf Point/ Poplar area, seconded by Commissioner Toavs. Passed

### **Discussion:**

Commissioner Oelkers stated that there was one additional interested applicant from the Culbertson area. He asked Lindsey to send her a letter thanking her for her interest and explaining that the Fair Board needed representation from the Wolf Point and Poplar areas.

### **Sheriff's Office Request to Purchase Two Used Vehicles**

A motion was made by Commissioner Oelkers to approve Sheriff's Office request to purchase two used vehicles, one from Northern Prairie Auto in the amount of \$10,600.00 and another from Fox Ford in the amount of \$8,000.00, seconded by Commissioner Toavs. Passed

**Unfinished Business:** None

Commissioner Oelkers moved to adjourn meeting.

Commissioner Toavs seconded the motion.

Meeting adjourned at 11:11 A.M.

**May 12, 2026**

### **Regular Public Meeting**

**Present:** Commissioners Robert Toavs, Presiding Officer and Gordon Oelkers, Member; Lindsey McNabb, DES Coordinator; Julie Bach, Aging Services Coordinator; Jenny Fuller, County Health Department Director; Bill VanderWeele, Northern Plains Independent Newspaper; Bill Juve.

**Phone:** Commissioner Doug Marottek, Member

**Zoom:** Michael Mulvey, County Extension Agent.

Commissioner Toavs called the meeting to order at 11:00 A.M.

**Public Comment:** Bill Juve asked if there will be a burn ban in place due to the current conditions.

**Commissioner Update:** Doug had nothing to report this week. Gordon reported he attended the NACo Western Interstate Region Conference, which focused on disaster preparedness and lessons learned from the Lahaina fire tragedy. Robert reported he has been in and out of the office handling emails and phone calls. He also noted the road crew continues working to pull in shoulders on county roads, though dry conditions remain a concern. Robert further reported that oil and gas production in Roosevelt County for the quarter ending December 2025 totaled 2.2 million, with the County receiving \$863,805.00. Jenny reported successful Strengthening Families activities with approximately 30 participants, including a flower-planting event with Michael, the new county extension agent from Culbertson. Julie reported that the Aging Service is hosting a variety of events throughout May in recognition of Older Americans Month, including presentations on scams, fire safety, and blood pressure tracking, as well as chair yoga sessions.

### **Minutes:**

#### **Minutes for the Month of April 2026**

A motion was made by Commissioner Oelkers to approve the minutes for the month of April 2026, seconded by Commissioner Toavs. Passed

#### **Minutes for the Regular Public Meeting on May 5, 2026**

A motion was made by Commissioner Oelkers to approve the minutes for the regular public meeting on May 5, 2026, seconded by Commissioner Marottek. Passed

**Administrative Issues:**

**Intergovernmental Agreement with DPHHS**

A motion was made by Commissioner Oelkers to approve the Intergovernmental agreement with DPHHS, seconded by Commissioner Toavs. Passed

**Aging Services Home Delivered Meal Bid from NEMHS**

A motion was made by Commissioner Oelkers to approve the home delivered meal bid from Northeast Montana Health Services in the amount of \$24.00 per delivered meal, seconded by Commissioner Toavs. Passed

**Aging Services Home Delivered Meal Bid from RMC**

A motion was made by Commissioner Oelkers to approve the home delivered meal bid from Roosevelt Medical Center in the amount of \$17.50 per delivered meal, seconded by Commissioner Marottek. Passed

**Resolution 2026-15, NEMHS Ambulance Service**

A motion was made by Commissioner Marottek to approve Resolution 2026-15 regarding the NEMHS Ambulance Service, seconded by Commissioner Toavs. After discussion, the motion failed.

**Discussion:** Commissioner Oelkers opposed the resolution due to concerns regarding liability and authority issues. It was also noted that MACo would not provide coverage for the County.

**Appoint Gary Macdonald to the Planning Board**

A motion was made by Commissioner Oelkers to appoint Gary Macdonald to the Planning Board, seconded by Commissioner Marottek. Passed

**Claims:**

**Claims for May 7, 2026 in the amount of \$198,074.53**

A motion was made by Commissioner Oelkers to approve the claims for May 7, 2026 in the amount of \$198,074.53, seconded by Commissioner Marottek. Passed

**Pay Raises:**

**Annual Pay Raise for Aging Services Employee Edith Yellowrobe**

A motion was made by Commissioner Oelkers to approve annual pay raise for Aging Service employee Edith Yellowrobe, seconded by Commissioner Toavs. Passed

**Annual Pay Raise for Aging Services Employee Alyssa Toavs**

A motion was made by Commissioner Oelkers to approve annual pay raise for Aging Services employee Alyssa Toavs, seconded by Commissioner Marottek. Passed

**Annual Pay Raise for Aging Services Employee Amber Anderson**

A motion was made by Commissioner Oelkers to approve annual pay raise for Aging Services employee Amber Anderson, seconded by Commissioner Toavs. Passed

**New Hire:**

**Brooks Solem, Ian Snyder, Henry Colvin, Ivy Colvin, Glenn Sager and Aden Drake to the Weed Department**

A motion was made by Commissioner Oelkers to approve the hiring of Brooks Solem, Ian Snyder, Henry Colvin, Ivy Colvin, Glenn Sager and Aden Drake for the Weed Department effective June 1, 2026, seconded by Commissioner Marottek. Passed

**Additional Administrative Issues:** None

**New Business:**

**Sheriff's Office Request to Purchase 15 Toughbooks**

A motion was made by Commissioner Oelkers to table Sheriff's Office request to purchase 15 tough books until a second quote from MACo is received, seconded by Commissioner Marottek. Passed

**Unfinished Business:** None

Commissioner Oelkers moved to adjourn meeting.

Commissioner Marottek seconded the motion.

Meeting adjourned at 11:24 A.M.

**May 19, 2026**

**Regular Public Meeting**

**Present:** Commissioners Robert Toavs, Presiding Officer and Doug Marrottek, Member; Lindsey McNabb, DES Coordinator; Derek McNabb, Road Foreman; Ed Bach, City of Wolf Point Public Works Director; AJ Allen, County Health Department; Bill VanderWeele, Northern Plains Independent Newspaper; Karen Synan; Darrell Synan; Bill Juve.

**Zoom:** Commissioner Gordon Oelkers, Member; Michael Mulvey, County Extension Agent; John Bach, Interstate Engineering.

Commissioner Toavs called the meeting to order at 11:00 A.M.

**Public Comment:** None

**Commissioner Update:** Doug had nothing to report this week. Gordon reported that he is in Anaconda for Montana Association of Counties leadership meetings and mentioned reviewing census information for 2030, noting no immediate changes were needed based on the maps reviewed. Robert had nothing to report this week.

**Minutes:**

**Minutes for the Regular Public Meeting on May 12, 2026**

A motion was made by Commissioner Marrottek to approve the minutes for the regular public meeting on May 12, 2026, seconded by Commissioner Oelkers. Passed

**Administrative Issues:**

**Road Department Request to go out for bids for Gravel at the Picard Pit**

A motion was made by Commissioner Marrottek to approve Road Departments request to go out for bids for twenty thousand tons of crushed gravel at the Picard pit, seconded by Commissioner Oelkers. Passed

**Road Department Request to Purchase Culvert for Road 2049**

A motion was made by Commissioner Marrottek to approve the Road Department's request to purchase a culvert for Road 2049, selecting Option One from True North Steel in the amount of \$20,570.72, seconded by Commissioner Oelkers. Passed

**Approval of Interstate Engineering Task Order 15, Preparation of Growth Policy Update**

A motion was made by Commissioner Marrottek to approve Interstate Engineering Task Order 15 for preparation of the Growth Policy update, seconded by Commissioner Oelkers. Passed

**Discussion:**

John explained that the update will address emerging land uses, including wind farms and solar projects, while maintaining landowner preferences. The project has an estimated budget of \$30,000. He also noted that the Growth Policy must be updated every five years to maintain compliance with Department of Commerce funding requirements.

**McCabe Road Update**

John provided an update on the condition of McCabe Road and recommended applying a scrub seal treatment to preserve the existing road surface. The project will include spot repairs in areas with significant rutting prior to application of the seal. The proposed project covers approximately 8 miles of roadway and ranges from 24 to 26 feet in width. John explained that a previous scrub seal applied in 2015 had held up well for approximately 11 years. Based on that, Western Emulsions recommended another scrub seal treatment rather than a standard chip seal to further extend the roadway's lifespan.

The project is intended to preserve the current condition of the road and provide an interim maintenance solution, with the possibility of more substantial improvements in the future depending on traffic volumes and load demands. The Commissioners agreed to proceed with the project and directed John to prepare a bid package for the scrub seal work, which will be voted on at the next meeting.

### **Approval of DUI Task Force Work Plan for 2026-2027**

A motion was made by Commissioner Marottek to approve the DUI Task Force Work Plan for fiscal year 2026-2027, seconded by Commissioner Oelkers. Passed

#### **Discussion:**

Commissioner Oelkers thanked AJ for doing an excellent job with the DUI program.

**Claims:** None

#### **Pay Raises:**

### **Annual Pay Raise for Justice of Peace Clerk Samar Pronto**

A motion was made by Commissioner Marottek to approve annual pay raise for Justice of Peace Clerk Samar Pronto, seconded by Commissioner Oelkers. Passed

#### **Additional Administrative Issues:**

### **GIS Request to Purchase a Computer**

A motion was made by Commissioner Marottek to approve GIS request to purchase a computer from Insight in the amount of \$3,691.34, seconded by Commissioner Oelkers. Passed

### **Rehire Randy and Heather Pautsch to Mosquito Control**

A motion was made by Commissioner Marottek to approve rehiring Randy and Heather Pautsch to Mosquito Control at \$25.00 an hour, seconded by Commissioner Oelkers. Passed

#### **Discussion:**

The commissioners noted that Ed Bach is serving as the manager for the Wolf Point Mosquito District in addition to his role as Public Works Director for the City of Wolf Point.

#### **BLB Funding Discussion:**

John stated that the BLB infrastructure funding application deadline is next Tuesday. He suggested applying for the 2050 Road Project rather than the North Poplar slab replacement project. John and Derek will review the details of both projects and determine the next steps.

**New Business:** None

**Unfinished Business:** None

Commissioner Marottek moved to adjourn the meeting.

Commissioner Oelkers seconded the motion.

Meeting adjourned at 11:28 A.M.

## **May 26, 2026**

### **Regular Public Meeting**

**Present:** Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator; Bill VanderWeele, Northern Plains Independent Newspaper; Bill Juve.

**Zoom:** None

Commissioner Toavs called the meeting to order at 11:01 A.M.

**Public Comment:** Bill Vanderweele asked the Commissioner's about the GIS position.

**Commissioner Update:** Doug had nothing to report this week. Gordon reported that he attended the Montana Association of Counties leadership training in Anaconda last week. He also provided updates on water line projects for fracking sites near McCabe and Lanark, noting that the use of lay-flat water lines and disposal sites on the well sites will help minimize truck traffic on county roads. In addition, he discussed the Brockton Lagoon lift station work and Senate Bill 117 regarding changes to mill calculations. Robert reported that business was proceeding as usual and provided an update on ongoing road maintenance activities.

**Minutes:**

**Minutes for the Regular Public Meeting on May 19, 2026**

A motion was made by Commissioner Marottek to approve the minutes for the regular public meeting on May 19, 2026, seconded by Commissioner Oelkers. Passed

**Administrative Issues:**

**Resignation from IT Director Jenna Presser**

A motion was made by Commissioner Marottek to acknowledge resignation from IT Director Jenna Presser effective June 12, 2026, seconded by Commissioner Oelkers. Passed

**Discussion:**

The Commissioners thanked Jenna for her years of service and will begin advertising for the position.

**Resignation from Bainville Museum Board Member April Wills**

A motion was made by Commissioner Marottek to acknowledge resignation from Bainville Museum Board member April Wills, seconded by Commissioner Oelkers. Passed

**Road Department Request to Purchase a Cross-Country Belly Dump**

No action taken; the belly dump had already been sold.

**Claims:**

**Claims for May 22, 2026 in the amount of \$277,498.36**

A motion was made by Commissioner Marottek to approve the claims for May 22, 2026 in the amount of \$277,498.36, seconded by Commissioner Oelkers. Passed

**Pay Raises:** None

**New Hire:**

**Bennie Sullivan, Fair**

A motion was made by Commissioner Marottek to approve new hire Bennie Sullivan to the Fair as a seasonal employee, seconded by Commissioner Oelkers. Passed

**Tracie Smith and Kalia Featherston, Extension Office**

A motion was made by Commissioner Marottek to approve rehiring Tracie Smith and new hire Kalia Featherston to the Extension Office as seasonal employees, seconded by Commissioner Oelkers. Passed

**Additional Administrative Issues:**

**Rehire Rochelle Romo to the Bainville Museum**

A motion was made by Commissioner Marottek to rehire seasonal employee Rochelle Romo to the Bainville Museum as the museum director, seconded by Commissioner Oelkers. Passed

**Rehire Monty Page to the Wolf Point Museum as the Curator**

A motion was made by Commissioner Marottek to rehire seasonal employee Monty Page to the Wolf Point Museum as the curator, seconded by Commissioner Oelkers. Passed

**Rehire John Plestina to the Wolf Point Museum as the Assistant Curator**

A motion was made by Commissioner Marottek to rehire seasonal employee John Plestina to the Wolf Point Museum as the assistant curator, seconded by Commissioner Oelkers. Passed

**New Business:** None

**Unfinished Business:** None

Commissioner Marottek moved to adjourn the meeting.

Commissioner Oelkers seconded the motion.

Meeting adjourned at 11:12 A.M.

**CLAIMS:** The Board has now completed the auditing of all claims presented for payment and ordered the following:

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	107,441.64
2110 ROAD FUND (8 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	181,962.95
2130 BRIDGE FUND	
101000 CASH/CASH EQUIVALENTS	172,394.51
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	947.54
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	1,916.33
2170 AIRPORT	
101000 CASH/CASH EQUIVALENTS	431.56
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	8,022.50
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	9,256.93
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	7,922.12
2300 PUBLIC SAFETY (7 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	73,120.24
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	1,310.76
2390 DRUG FORFEITURE & SEIZURE	
101000 CASH/CASH EQUIVALENTS	1,225.00
2460 MCCABE SPECIAL	
101000 CASH/CASH EQUIVALENTS	161.40
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	387.07
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	623.49
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	2,922.43
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	540.73
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	2,825.81
7200 RURAL FIRE DISTRICT 64	
101000 CASH/CASH EQUIVALENTS	5,994.87
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	836.01
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	132.99

Total: 580,376.88

**TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$842,336.21**

**TOTAL CLAIMS AND PAYROLL FOR APRIL 2026: \$1,422,713.09**

**ABATEMENTS APPROVED: 5860-5870**

**FEES RECEIVED:** The following fees for the month of April were received from various offices:

Clerk and Recorder	\$14,792.75
JP Wolf Point	\$
JP Culbertson	\$
Clerk of District Court	\$1,310.95
Sheriff	\$

**INVESTMENT INTEREST:** County Treasurer Betty Romo reported the County had received investment interest for the month of April from the following:

Opportunity Bank Savings Interest	\$
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Opportunity Bank Checking Interest	\$
Opportunity Bank STIP Interest	\$112,785.63
Opportunity Bank Money Market	\$1,640.49
Independence Bank Savings Interest	\$258.17
Opportunity Bank CD Interest	\$
Buchanan Capitol (Charles Schwab) Interest	\$5,144.86
MBS Inc Bond Interest	\$

**DEPOSITS:** The following listed checks were deposited with the County Treasurer

\$8.00- Burn Permit Fee to General Fund.  
\$4.00- Burn Permit Fee to General Fund.  
\$1,591.02- Reimbursement from City of Wolf Point for JP Secretary to General Fund.  
\$26,285.51- Oil Royalties from Continental Resources to General Fund.  
\$26,230.00- Oil Royalties from Oasis Petroleum to General Fund.  
\$2.00- Burn Permit Fee to General Fund.  
\$2.00- Burn Permit Fee to General Fund.  
\$406.05- National Opioids Settlement Trust to Public Safety Fund.  
\$200.00- Tower Rent from McCone County to General Fund.  
\$16,004.78- FY 26 Monthly Fuel Tax from State of Montana to Gasoline Tax Fund.  
\$1,070.51- Oil Royalties from Devon Energy to General Fund.  
\$24.46- Oil Royalties from Slawson Exploration to General Fund.  
\$15.02- Oil Royalties from White Rock Oil and Gas to General Fund.  
\$2.00- Burn Permit Fee to General Fund.  
\$276.50- Oil Royalties from Prima Exploration to General Fund.  
\$2,998.75- Oil Royalties from Citation Oil & Gas to General Fund.  
\$2,548.94- Oil Royalties from Darrah Oil to General Fund.  
\$499.87- Oil Royalties from Foundation Energy to General Fund.  
\$400.00- Tower Rent from State of Montana to General Fund.  
\$547.81- Oil Royalties from Rocky Mountain Crude Oil LLC to General Fund.  
\$45,893.73- Oil Royalties from Kraken Oil to General Fund.  
\$1,237.87- Reimbursement from US Treasurer to Community of Brockton Fund.  
\$4.00- Burn Permit Fee to General Fund.

\_\_\_\_\_  
**Presiding Officer**  
**BOARD OF COUNTY COMMISSIONERS**  
**THE BOARD ROOSEVELT COUNTY, MONTANA**

**ATTEST:** \_\_\_\_\_  
**COUNTY CLERK AND CLERK OF**  
**OF COUNTY COMMISSIONERS**







