

JOURNAL NO. 33

ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR JULY 2026

July 7, 2026

Special Public Meeting

Present: Commissioners Robert Toavs, Presiding Officer; Gordon Oelkers and Doug Marottek, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant; Bill VanderWeele, Northern Plains Independent Newspaper; Natalie O'Neal; Frank Smith; Mathew Lange.

Zoom: John Bach and Lanette Diaz, Interstate Engineering.

Commissioner Toavs called the meeting to order at 2:00 P.M.

Public Comment: John Bach is requesting a letter of commitment for \$5,000 for the CDBG funding application for the Brockton water system project which is a one-to-one match requirement. Commissioner Toavs stated this request will be added to additional administrative issues for further discussion and potential vote.

Commissioner Update: Gordon reported that he attended the John Oslund Building dedication in Billings last week. He also had a fire call on Tuesday and noted that only one county in Montana is currently under fire restrictions.

Doug reported that he took maps to Brockton to assist in locating a shutoff valve for the elevator. John advised that the valve replacement project for Brockton is scheduled to begin on Monday. A preconstruction meeting will also be held on Monday, and he will email the meeting time once it has been finalized.

Robert reported that he has been in contact with the road foreman. Following the recent heavy rains, crews are repairing several culverts that were washed out.

Minutes:

Minutes for the Regular Public Meeting on June 30, 2026

A motion was made by Commissioner Marottek to approve the minutes for the regular public meeting on June 30, 2026, seconded by Commissioner Oelkers. Passed

Minutes for the Month of June 2026

A motion was made by Commissioner Marottek to approve the minutes for the month of June 2026, seconded by Commissioner Oelkers. Passed

Administrative Issues: None

Claims:

Claims for June 30, 2026 in the amount of \$416,358.14

A motion was made by Commissioner Marottek to approve the claims for June 30, 2026 in the amount of \$416,358.14, seconded by Commissioner Oelkers. Passed

Pay Raises:

Annual Pay Raise for Road Department Employee Charles Pribbernow

A motion was made by Commissioner Marottek to approve annual pay raise for Road Department employee Charles Pribbernow, seconded by Commissioner Oelkers. Passed

Annual Pay Raise for Road Department Employee Jonah Riediger

A motion was made by Commissioner Marottek to approve annual pay raise for Road Department employee Jonah Riediger, seconded by Commissioner Oelkers. Passed

Annual Pay Raise for Aging Services Employee Evelyn Heckmun

A motion was made by Commissioner Marottek to approve annual pay raise for Aging Services employee Evelyn Heckmun, seconded by Commissioner Oelkers. Passed

Annual Pay Raise for Detention Center Employee Curtis Redeagle

A motion was made by Commissioner Marottek to approve annual pay raise for Detention Center employee Curtis Redeagle, seconded by Commissioner Oelkers. Passed

Six Month Pay Raise for Detention Center Employee Devlyn Oyates

A motion was made by Commissioner Marottek to approve six month pay raise for Detention Center Employee Devlyn Oyates, seconded by Commissioner Oelkers.

Passed

Annual Pay Raise for Extension Services Employee Mary Hauso

A motion was made by Commissioner Marottek to approve annual pay raise for Extension Services employee Mary Hauso, seconded by Commissioner Oelkers.

Passed

Annual Pay Raise for Dispatch Employee Brittney Lash

A motion was made by Commissioner Marottek to approve annual pay raise for Dispatch employee Brittney Lash, seconded by Commissioner Oelkers. Passed

Annual Pay Raise for Community of Brockton Public Works Employee Sam Boyd

A motion was made by Commissioner Marottek to approve annual pay raise for Community of Brockton Public Works employee Sam Boyd, seconded by

Commissioner Oelkers. Passed

Annual Pay Raise for Library Employee Sheila Dunn

A motion was made by Commissioner Marottek to approve annual pay raise for Library employee Sheila Dunn, seconded by Commissioner Oelkers. Passed

New Hire: None

Additional Administrative Issues:**Brockton Water System PER Project CDBG Commitment Letter**

A motion was made by Commissioner Oelkers to approve the presiding officer to sign the CDBG planning grant commitment letter for the \$5,000.00 match, seconded by Commissioner Marottek. Passed

Discussion:

Lanette explained that the match requirement changed from twenty five percent to 1-to1 due to the PER being considered a site-specific plan, creating a \$5,000 gap between the requested \$45,000 CDBG funding and \$40,000 maximum RRG funding. John will provide a template letter for the county's commitment by the end of the day to meet the Friday application deadline.

New Business:**Frank Smith and Natalie O'Neal**

Commissioner Oelkers wanted to provide Frank and Natalie with a few topics for legislation. Proposed creating a PILT payment from the federal government to counties to compensate for lost tax revenue when land transfers from fee to trust status, as this affects Roosevelt County significantly. Also, would like to modify a voting bill to allow tribal id cards to serve as proof of citizenship for voter registration. Finally, the need to update Montana state statutes to allow the transfer of tax-deeded land from counties to tribal governments, as current law only permits transfers to local governments like cities.

Unfinished Business: None

Commissioner Marottek moved to adjourn the meeting.

Commissioner Oelkers seconded the motion.

Meeting adjourned at 2:25 P.M.

July 28, 2026

Special Public Meeting

Present: Commissioners Robert Toavs, Presiding Officer and Doug Marottek, Member; Lindsey McNabb, DES Coordinator/Administrative Assistant; Bill VanderWeele, Northern Plains Independent Newspaper.

Zoom: Commissioner Gordon Oelkers, Member.

A motion was made by Commissioner Marottek to convene a special public meeting, seconded by Commissioner Oelkers. The motion passed unanimously. The meeting was called to order at 1:00 p.m.

Administrative Issues:

Stage 1 Burn Restrictions

A motion was made by Commissioner Marottek to approve Resolution 2027-3, implementing Stage One Fire Restrictions, and was seconded by Commissioner Oelkers. Motion passed.

Discussion:

Commissioner Oelkers stated that County Fire Warden Mike Olson recommended implementing Stage One Fire Restrictions due to dry conditions, increased fire danger, and limited fire resources.

Stage One Fire Restrictions will suspend the county burn permit system and prohibit open burning and open flames, including burn barrels, until further notice.

Exceptions include small campfires in approved locations and propane-powered appliances.

Commissioners encouraged residents to mow dry grass and create a 30-foot firebreak around their homes to assist firefighters in the event of a prairie fire.

The burn permit system will be suspended, and Stage One Fire Restrictions will take effect on July 31, 2026, and remain in effect until further notice.

Resolution No. 2027-3

ESTABLISHMENT OF FIRE SEASON AND IMPLEMENTATION OF STAGE 1 FIRE RESTRICTIONS

WHEREAS, the Roosevelt County Commissioners have the authority to establish fire seasons during which time no person may ignite or set any slash-burning fire, land-clearing fire, debris-burning fire or open fire within the county protection area on any range or croplands without an official written permit; and

WHEREAS, the Board of County Commissioners want to establish public awareness of fire danger in Roosevelt County and aid in the prevention of rural wild land fires; and

WHEREAS, the Board of County Commissioners has determined that the fire risk conditions are extremely high in Roosevelt County; and

WHEREAS, neighboring counties have also instituted Stage 1 Fire Restrictions; and

WHEREAS, the public is asked to honor the burning ban and the restrictions to decrease the chance of human-caused fires and avoid further resource and property damage as well as additional strains on fire-fighting personnel, equipment and budgets;

NOW THEREFORE, IT IS HEREBY UNANIMOUSLY RESOLVED, that the Establishment of a Fire Season and Stage 1 Fire Restrictions are in effect for all private lands in Roosevelt County; and

BE IT FURTHER RESOLVED that all activities that might potentially cause a fire shall cease immediately and be prohibited until further notice. Activities that may cause a fire include, but are not limited to:

1. Building, maintaining, attending or using a fire or campfire unless noted in the exemptions below.
2. Smoking, except within an enclosed vehicle or building, a developed recreation site or while stopped in an area at least three (3) feet in diameter that is barren or cleared of all flammable materials.

EXEMPTIONS:

- A. Persons with a written permit that specifically authorizes the otherwise prohibited act.
- B. Persons using a devise solely fueled by liquid petroleum or LPG fuels that can be turned on and off. Such devices can only be used in an area that is barren or cleared of all overhead and surrounding flammable materials within 3’ of device.
- C. Persons conducting activities in those designated areas where the activity is specifically authorized by written posted notice.
- D. Any Federal, State, or local officer or member of an organized rescue or firefighting force in the performance of an official duty.
- E. All land within a city boundary is exempted.

F. Other exemptions unique to each agency/tribe.

AN EXEMPTION DOES NOT ABSOLVE AN INDIVIDUAL OR ORGANIZATION FROM LIABILITY OR RESPONSIBILITY FOR ANY FIRE STARTED BY THE EXEMPTED ACTIVITY.

PASSED AND ADOPTED by the Board of County Commissioners of Roosevelt County, Montana this 28th day of July 2026.

ROOSEVELT COUNTY BOARD OF COMMISSIONERS

/s/ Robert Toavs
Robert Toavs, Presiding Officer

ATTEST
/s/ Tracy Miranda
Tracy Miranda
Member
County Clerk and Clerk of the
Board of County Commissioners

/s/ Gordon Oelkers
Gordon Oelkers,

/s/ Doug Marottek
Doug Marottek, Member

Commissioner Marottek moved to adjourn the meeting.
Commissioner Oelkers seconded the motion.
Meeting adjourned at 1:02 P.M.

CLAIMS: The Board has now completed the auditing of all claims presented for payment and ordered the following:

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	131,141.74
2110 ROAD FUND (8 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	238,295.85
2130 BRIDGE FUND	
101000 CASH/CASH EQUIVALENTS	398,809.17
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	7,128.98
2150 PRED ANIMAL CONTROL-SHEEP	
101000 CASH/CASH EQUIVALENTS	349.80
2155 PRED ANIMAL CONTROL-CATTLE	
101000 CASH/CASH EQUIVALENTS	4,635.25
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	11,743.55
2170 AIRPORT	
101000 CASH/CASH EQUIVALENTS	70,017.17
2200 MOSQUITO CONTROL	
101000 CASH/CASH EQUIVALENTS	15,570.00
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	17,361.90
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	21,799.21
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	17,101.07
2300 PUBLIC SAFETY (7 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	225,923.32
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	1,532.80
2390 DRUG FORFEITURE & SEIZURE	
101000 CASH/CASH EQUIVALENTS	1,967.41
2460 MCCABE SPECIAL	
101000 CASH/CASH EQUIVALENTS	74.88
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	746.68
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	807.10
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	559.49
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	2,477.24
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	6,604.01
7200 RURAL FIRE DISTRICT 64	
101000 CASH/CASH EQUIVALENTS	25,410.68
7371 HOSPITAL 9(3 VOTED MILLS)	

101000 CASH/CASH EQUIVALENTS	134,998.12
7374 HOSPITAL 3 & 45(3 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	145,000.00
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	1,112.98
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	719.00
7920 REFUNDS	
101000 CASH/CASH EQUIVALENTS	835.36

Total: 1,482,722.76

TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$902,789.77

TOTAL CLAIMS AND PAYROLL FOR JUNE 2026: \$2,385,512.53

ABATEMENTS APPROVED: 5886-5891

FEES RECEIVED: The following fees for the month of June were received from various offices:

Clerk and Recorder	\$13,805.75
JP Wolf Point	\$
JP Culbertson	\$
Clerk of District Court	\$4,597.32
Sheriff	\$

INVESTMENT INTEREST: County Treasurer Betty Romo reported the County had received investment interest for the month of June from the following:

Opportunity Bank Savings Interest	\$
Opportunity Bank Checking Interest	\$56.93
Opportunity Bank STIP Interest	\$153,260.44
Opportunity Bank Money Market	\$1,778.84
Independence Bank Savings Interest	\$275.98
Opportunity Bank CD Interest	\$
Buchanan Capitol (Charles Schwab) Interest	\$5,826.72
MBS Inc Bond Interest	\$4,447.38

DEPOSITS: The following listed checks were deposited with the County Treasurer

\$5,136.87- Oil Royalties from Phoenix Energy to General Fund.

\$1,591.02- Reimbursement from City of Wolf Point for JP Secretary to General Fund.

\$24,859.94- Oil Royalties from Continental Resources to General Fund.

\$400.00- Tower Rent from Montana Highway Patrol to General Fund.

\$21,595.30- County Attorney Payments from State to General Fund.

\$37,899.34- Oil Royalties from Oasis Petroleum to General Fund.

\$2.00- Burn Permit Fee to General Fund.

\$2.00- Burn Permit Fee to General Fund.

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\$200.00- Tower Rent from McCone County to General Fund.

\$525.59- Oil Royalties from Devon Energy to General Fund.

\$881.30- Oil Royalties from White Rock Oil & Gas to General Fund.

\$24,000.00- FY 26-27 Town of Culbertson Prosecution Services to General Fund.

\$16,373.37- FY 27 Monthly Fuel Tax from State of Montana to Gasoline Tax Fund.

\$200.00- Tower Rent to General Fund.
\$1,591.02- Reimbursement from City of Wolf Point for JP Secretary to General Fund.
\$105.72- Oil Royalties from Prima Exploration to General Fund.
\$2.00- Burn Permit Fee to General Fund.
\$420.01- Reimbursement from US Treasurer to Community of Brockton Fund.
\$57.89- Oil Royalties from Slawson Exploration to General Fund.
\$6,980.54- Oil Royalties from Citation Oil & Gas to General Fund.
\$1,022.71- Oil Royalties from Darrah Oil to General Fund.
\$400.00- Tower Rent from State of Montana to General Fund.
\$429.09- Oil Royalties from Foundation Energy to General Fund.
\$47,867.18- Oil Royalties from Kraken to General Fund.
\$6,373.70- Oil Royalties from Phoenix Energy to General Fund.
\$275,544.76- County Oil & Gas Severance Tax 1st Quarter to General Fund.
\$178,088.77- County Oil & Gas Severance Tax 1st Quarter to Road Fund.
\$80,558.68- County Oil & Gas Severance Tax 1st Quarter to Bridge Fund.
\$13,932.87- County Oil & Gas Severance Tax 1st Quarter to Noxious Weed Fund.
\$19,935.86- County Oil & Gas Severance Tax 1st Quarter to County Fair Fund.
\$11,338.99- County Oil & Gas Severance Tax 1st Quarter to Airport Fund.
\$29,607.35- County Oil & Gas Severance Tax 1st Quarter to Comprehensive Insurance Fund.
\$30,978.41- County Oil & Gas Severance Tax 1st Quarter to Library Fund.
\$23,900.80- County Oil & Gas Severance Tax 1st Quarter to Senior Citizens Fund.
\$3,964.94- County Oil & Gas Severance Tax 1st Quarter to Extension Services Fund.
\$212,809.79- County Oil & Gas Severance Tax 1st Quarter to Public Safety Fund.
\$6,447.66- County Oil & Gas Severance Tax 1st Quarter to County Museum Fund.
\$47,579.27- County Oil & Gas Severance Tax 1st Quarter to Rural Fire District 64 Fund.
\$27,384.02- County Oil & Gas Severance Tax 1st Quarter to Hospital 1 & 9 Fund.
\$35,054.51- County Oil & Gas Severance Tax 1st Quarter to Hospital 17, 64, & 65 Fund.
\$32,682.96- County Oil & Gas Severance Tax 1st Quarter to Hospital 3 & 45 Fund.
\$262,070.98- County Oil & Gas Severance Tax 1st Quarter to Elementary Retirement Fund.
\$194,507.87- County Oil & Gas Severance Tax 1st Quarter to High School Retirement Fund.
\$72,313.64- County Oil & Gas Severance Tax 1st Quarter to Transportation Elementary/ High School Fund.

_____	ATTEST: _____
Presiding Officer	
BOARD OF COUNTY COMMISSIONERS	COUNTY CLERK AND CLERK OF
THE BOARD ROOSEVELT COUNTY, MONTANA	OF COUNTY COMMISSIONERS

